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# मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 47]

भोपाल, शुक्रवार, दिनांक 20 नवम्बर 2020—कार्तिक 29, शक 1942

## भाग ४

विषय—सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)—कुछ नहीं

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 19 नवम्बर 2020

क्र. आर-188-सीसी-2020-अड़तीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29(1) के अनुक्रम में, आई.ई.एस. निजी विश्वविद्यालय, भोपाल के पश्चातवर्ती अध्यादेश क्र. 81 से 191 एवं संशोधन अध्यादेश क्र. 4, 19 तथा 47 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त पश्चातवर्ती/संशोधन अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

पश्चातवर्ती अध्यादेश क्र. 81 से 191

संशोधन अध्यादेश क्र. 4, 19 तथा 47

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.



### **Amendment in the First Ordinance of IES University, Bhopal (M.P)**

1. Bhopal, the 06<sup>th</sup> December 2019, No. R-224-CC-2019-38- in Exercise of the powers conferred by sub section (1) of Section 28 of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna evam Sanchalan) Adhiniyam, 2007 the State Government hereby published in the ordinary gazette as per the provision of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna evam Sanchalan) Adhiniyam, 2007 under section 35 with vide notification 06 December 2019 serial no 49.
2. This amendment is called as first amendment in the Ordinance of IES University, Bhopal
3. The amended Ordinances shall come into effective on the date it published in official gazette.

#### **4. Amendment in Ordinance No .04**

- i. In the ordinance no 04 clause 4.14.5 the point called (j)
  - (j) Except as otherwise decided by the Academic council, the examination answer books and the related documents regarding the marks obtained by the examinees, except the tabulated result, shall be destroyed or otherwise disposed off after three months, from the date of declaration of result or after one month from the date of declaration of the revaluation result.

Shall be added after the point (i) clause no 4.14.5

#### **ii. In the ordinance no 04 PART –VIII clause No 4.8 the point called 4.8.17**

4.8.17. (a). In certain unprecedented times, the IES university may adopt offline/ online modes of examinations as prescribed UGC/AICTE/NCTE/PCI /State Government/Central Government/any other regulatory body from time to time. These may include MCQ/ OMR based examinations, Open Book Examination, Open Choices, assignment/ presentation-based assessments etc.

(b). The IES university may adopt efficient and innovative modes of offline/ online examinations by reducing the time from 3 hours to 2 hours assigned to each examination, if need arises but without compromising the quality, so that the process may be completed in multiple shifts and, at the same time, sanctity to evaluate the performance of a student is also maintained.

(c ). The IES University may conduct Terminal / Intermediate Semester / Year examinations in offline / online mode, as per their Ordinances/ Rules and Regulations, Scheme of Examinations

Shall be added in clause No 4.8 after the point 4.8.16



- iii. **In the ordinance no 04 PART –II clause No 4.2 the point called 4.2.16**  
In case of Ex Students eligibility to appear in Semester/Annual Exams shall be in line with norms of respective regulatory bodies/state Government.

Shall be added in clause no 4.2 after the point 4.2.15

**5. Amendment in Ordinance No 19**

- i. In heading MCA Degree course duration shall be read 2 Year in Place of 3 Year
- ii. In point no 1 shall be read Four semester in the place of six semester.
- iii. In point no 6 (c) The maximum duration of course shall be Four year in place of five year.

**6. Amendment in Ordinance No 47**

- i. In heading B.Sc (Hospitality and Hotel Administration) course shall be 3 Year degree course in the place of 4 Year degree course.
- ii. In point no 1 shall be read Three year duration in the place of Four year Duration.
- iii. In the point No 6 shall be read Three year Degree course in place of Four year degree.



**ORDINANCE NO. 81**  
**Bachelor of Arts (BA)**  
**3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Arts Course. This degree of Bachelor of Arts shall be of three years duration. The degree of Bachelor of Arts (herein after called BA) shall include the subject

- Social Work
- Psychology
- Political Science
- Public Administration
- Rural Development
- Sociology
- Yoga
- Economics
- History
- Hindi
- English
- Sanskrit
- Urdu
- Geography
- Advertising & Sales promotion
- Applied Psychology
- Agro Services
- Child Welfare and Social Studies
- Computer Application
- Rural Banking
- Fashion Design

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government from time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.



- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of academic year.
- c. Fee, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in BA minimum eligibility shall be higher secondary certificate examination (10+2) or any equivalent examination of any recognized Board of Secondary Education.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. One hour of conduct of lecture/tutorial shall normally be equal to one credit, as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher year, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying annual examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further

5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

- a. The medium of instruction and examination shall be English/Hindi throughout the course of study.
- b. The subjects to be studied in different years of BA shall be as per the schemes, approved by Board of Studies of the University.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 82****B.Sc. (Multimedia)****Under Faculty of Journalism and Mass Communication  
3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to B.Sc. (Multimedia) Course run under faculty of Journalism and Mass Communication. The three years degree course at under graduate level will run on semester system. The under graduate course in semester system shall consist as per UGC/Any other regulatory body and State Government norms.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fee, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his/her dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. For admission in B.Sc. (Multimedia), the minimum eligibility is to pass the qualifying higher secondary department certificate examination (10+2) scheme or equivalent examination with Physics, Chemistry and Mathematics/Biology.
- b. Candidates who have qualified the examinations from various state boards or equivalent shall also be eligible for admission in B.Sc. (Multimedia).
- c. The admissions to the B.Sc. (Multimedia) course shall be governed by the rules and the criteria set by the Academic Council or empowered committee or the relevant statutory body.
- d. Admission under this course will be made as follows:-
  - (i) The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination/counseling for admission to the course: or
  - (ii) The students may also secure direct admissions based on the PCM/PCB score of higher secondary certificate examination (10+2) or equivalent, as laid down by the University.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. One hour of conduct of lecture/tutorial/and two hours practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI (Head of Institute) and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs (Head of Department)/HOIs (Head of Institute)/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 83**  
**MA (Mass Communication)**  
**Under Faculty of Journalism and Mass Communication**  
**2 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master programmes of Mass Communication degree course run under faculty of Journalism and Mass Communication. MA (Mass Communication) shall be of two years duration and is spread over four semesters of approximately six months each.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his/her dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**



Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2. For admission in MA (Mass communication) minimum eligibility is passed any graduation from UGC recognized University or as per Regulatory Bodies Norms

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI (Head of Institute) and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instructions (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs (Head of Department)/HOIs (Head of Institute)/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court



## ORDINANCE NO. 84

### BA (Multimedia) in faculty of Journalism and Mass Communication 3 Years Degree Course

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Arts program of Multimedia degree course run under faculty of Journalism and Mass Communication. These three years degree program will be spread over six semesters of approximately six month each.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition following norms shall be followed:
  - a. The minimum eligibility is to pass the qualifying higher secondary department certificate examination (10+2) scheme or equivalent examination.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall at least 90 days of teaching in every semester,
- b. One hour of conduct of lecture/tutorial and two hours Practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any, right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI (Head of Institute) and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs (Head of Department)/HOIs (Head of Institute)/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 85****Bachelor of Journalism  
1 Year Under Graduate Course**

1. This Ordinance shall be applicable to candidates admitted to any Bachelor program of Journalism course. These three years degree program will be spread over two semesters of approximately six month each.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. Bachelor or an equivalent exam in any discipline from a recognized university.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission



to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. One hour of conduct of lecture/tutorial and two hours Practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any, right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be 2 years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI (Head of Institute) and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs (Head of Department)/HOIs (Head of Institute)/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 86****Master of Journalism (M.J.)  
2 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Journalism degree course run under faculty of Journalism and Mass Communication. Master of Journalism shall be of two years duration and is spread over four semesters of approximately six months each.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his/her dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. Bachelor or an equivalent exam in any discipline from a recognized university.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall at least 90 days of teaching in every semester,
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI (Head of Institute) and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instructions (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs (Head of Department)/HOIs (Head of Institute)/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.87****Diploma in Digital Photography  
1 Year Diploma Course**

1. Diploma in Digital Photography shall be a full time regular programme of one year duration run under faculty of Journalism and Mass Communication. This Ordinance shall be applicable to candidates admitted to Diploma in Digital Photography.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.

The minimum eligibility to get admission in Diploma in Digital Photography is passed 12<sup>th</sup> Standard.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.



**6. Course**

The One Year Diploma course shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.
- d. The course curriculum of each course shall be recommended by the concerned Board of Studies and approved by the Academic Council of the University.
- e. The maximum duration of the course shall be two years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI (Head of Institute) and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination):**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs (Head of Department)/HOIs (Head of Institute)/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 88****M.Sc. Courses in faculty of Journalism and Mass  
Communication  
2 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Science (M.Sc.) Degree Course under faculty of Journalism and Mass Communication. The two years Master's Degree Courses will run on semester system. The course shall be divided in four semesters of approximately six months each, covering two academic sessions. This degree of Master of Science (hereinafter called M.Sc.) in following subjects

- M.Sc. (Electronic Media)
- M.Sc. (Film Production)
- M.Sc. (New Media)
- M.Sc. (Multimedia)

The post graduate courses in semester system shall consist as per UGC/any other regulatory body and State Government norms. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decides by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.



The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in M.Sc., the minimum eligibility shall be graduates in any discipline from a recognized university or equivalent.
- b. The admissions to the M.Sc. course shall be governed by the rules and the criteria set by the Academic Council.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate can not claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four year. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI (Head of Institute) and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instructions (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs (Head of Department)/HOIs (Head of Institute) /Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.89****Doctor of Pharmacy (Pharm. D.)  
Six Years Degree Course**

This Ordinance shall be applicable to candidates admitted for Doctor of Pharmacy (Pharm. D.) degree course run under faculty of Pharmacy.

1. The six years degree courses at undergraduate level will run on yearly basis.

- a. This degree of Doctor of Pharmacy (hereinafter called Pharm. D.) shall include the branch of Pharmacy under the Ordinance on the recommendations of the Board of Management of the University as per norms laid down by Pharmacy Council of India (PCI)/University Grants Commission (UGC)/any other regulatory body/State/Central Govt. issued from time to time.
- b. The undergraduate courses in annual system shall, consist of:
  - (i) Theory and Practical as prescribed by Academic Council of IES University Bhopal as per the norms by PCI.
  - (ii) Job internship/projects etc. as prescribed by the University.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

Amendments in education regulations of the course as and when incorporated by Pharmacy Council of India will be adopted as per the procedure.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the



result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System- Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per the Doctor of Pharmacy (Pharm. D.) regulations, 2008, PCI, New Delhi)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the following subjects: Mathematics or Biology.
- A pass in D.Pharm course from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act.
- Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.
- Provided that a student should complete the age of 17 years on or before 31st December of the year of admission to the course.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. There shall be at least 200 working days of teaching in each academic year.
- b. One hour of conduct of lecture/tutorial/and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. The period of six years duration is divided into two phases – Phase I – consisting of First, Second, Third, Fourth and Fifth academic year. Phase II – consisting of internship or residency training during sixth year involving posting in speciality units. It is a phase of training wherein a student is exposed to actual pharmacy practice or clinical pharmacy services and acquires skill under supervision so that he or she may become capable of functioning independently.
- d. All students who have appeared for all the subjects and passed the first year annual examination are eligible for promotion to the second year and, so on. However, failure in more than two subjects shall debar him or her from promotion to the next year classes.



- e. The maximum duration of course shall be 10 years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.90**  
**Pharm. D. (Post Baccalaureate)**  
**Three Years Post Graduate Degree Course**

This Ordinance shall be applicable to candidates admitted for Pharm. D. (Post Baccalaureate) degree course.

1. The three years degree courses at post graduate level will run on yearly basis.

a. This degree of Doctor of Pharmacy (Post Baccalaureate) (hereinafter called Pharm. D. (Post Baccalaureate) shall include the branch of Pharmacy under the Ordinance on the recommendations of the Board of Management of the University as per norms laid down by Pharmacy Council of India (PCI)/University Grants Commission (UGC)/any other regulatory body/State/Central Govt. issued from time to time.

b. The undergraduate courses in annual system shall, consist of:

(i) Theory and Practical as prescribed by Academic Council of IES University Bhopal as per the norms by PCI.

(ii) Job internship/projects etc. as prescribed by the University.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

Amendments in education regulations of the course as and when incorporated by Pharmacy Council of India will be adopted as per the procedure.

**3. Fee Structure**

a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.



- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per the Pharm. D. (Post Baccalaureate) regulations, 2008, PCI, New Delhi)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
- A pass in B. Pharm from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act:

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
  - The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**
- a. There shall be at least 200 working days of teaching in each academic year.
  - b. One hour of conduct of lecture/tutorial/and two hours practical shall normally be equal to one credit as shown in the schemes.
  - c. The duration of the course shall be for three academic years (two years of study and one year internship or residency) full time with each academic year spread over a period of not less than two hundred working days. The period of three years duration is divided into two phases – Phase I – consisting of First and Second academic year.  
Phase II – consisting of Internship or residency training during third year involving posting in speciality units. It is a phase of training wherein a student is exposed to actual pharmacy practice or clinical



- pharmacy services, and acquires skill under supervision so that he or she may become capable of functioning independently.
- d. All students who have appeared for all the subjects and passed the first year annual examination are eligible for promotion to the second year and, so on. However, failure in more than two subjects shall debar him or her from promotion to the next year classes.
  - e. The maximum duration of course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.91****Bachelor of Pharmacy (Practice)  
Two Years Degree Course**

This Ordinance shall be applicable to candidates admitted for Bachelor of Pharmacy (Practice) degree course run under faculty of Pharmacy.

1. The two years degree course at undergraduate level will run on yearly basis.
  - a. This degree of Bachelor of Pharmacy (Practice) shall include the branch of Pharmacy on the recommendations of the Board of Management of the University as per norms laid down by Pharmacy Council of India (PCI)/University Grants Commission (UGC)/any other regulatory body/State/Central Govt. issued from time to time.
  - b. The undergraduate courses in annual system shall, consist of:
    - (i) Theory and Practical as prescribed by Academic Council of IES University Bhopal as per the norms by PCI.
    - (ii) Job internship/projects etc. as prescribed by the University.
2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

Amendments in education regulations of the course as and when incorporated by Pharmacy Council of India will be adopted as per the procedure.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are



cleared. The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per the Bachelor of Pharmacy (Practice)) regulations, 2014, PCI, New Delhi
  5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
    - i. A pass in Diploma course in Pharmacy from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act, 1948.
    - ii. A registered pharmacist.
    - iii. A minimum of four years of pharmacy practice experience in a community or hospital pharmacy –
      - a. A certificate from competent authority stating that the candidate is endorsed as registered pharmacist in the drug license of a pharmacy as proof of practice experience in case of community pharmacist
      - b. A certificate from the Principal/Medical Superintendent/competent person of the Hospital/Health Unit stating that the candidate is working as a pharmacist will be accepted as proof of practice experience in case of hospital pharmacist
    - iv. A 'No Objection Certificate' from the employer in prescribed format (Annexure -A)
- Note:**
- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
  - The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**
    - a. There shall be at least 180 working days of teaching in each academic year.
    - b. One hour of conduct of lecture/tutorial/and two hours practical shall normally be equal to one credit as shown in the schemes.
    - c. All students who have appeared for all the subjects and passed the first year examination are eligible for promotion to the second year and, so on. However, failure in more than two subjects shall debar him or her from promotion to the next year classes.
    - d. The maximum duration of course shall be 4 years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
  7. **Attendance**  
Candidates appearing as regular students for any annual examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.
  8. **Medium of Instruction (in Teaching and Examination)**  
The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.
  9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



## ORDINANCE NO.92

### Master of Physical Education and Sports (MPES) 2 Years Degree Course

1. This Ordinance shall be applicable to candidates admitted to Master of Physical Education and Sports degree course run under faculty of Education. Master of Physical Education and Sports shall be of two years duration spread over four semesters of six months each. This course shall be designated as Master of Physical Education and Sports (MPES).
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. For admission in MPES minimum eligibility shall be  
He/She must be B.P.Ed., B.P.E. or B.Sc. (Health & Physical Education) from UGC recognized University or as per Regulatory Bodies Norms



**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. One hour of conduct of lecture/tutorial shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 93**  
**Bachelor of Physical Education and Sports (BPES)**  
**3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Physical Education and Sports degree course run under faculty of education. Bachelor of Physical Education and Sports shall be of three years duration spread over six semesters of approximately six months each. This course shall be designated as Bachelor of Physical Education and Sports (BPES) as laid down by UGC.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06) (As per NCTE norms)
5. **Eligibility criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. For admission in BPES minimum eligibility shall be higher secondary certificate examination (10+2) or any equivalent examination of any recognized Board of Secondary Education.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 94****Diploma in Preschool Education (DPSE)  
2 Years Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Diploma in Preschool Education (DPSE) run under faculty of Education. Diploma in Preschool Education shall be of two years duration. This course shall be designated as Diploma in Preschool Education, herein after called DPSE., shall include the specializations as per NCTE norms and on the recommendation of the Board of Management of the University as per norms laid down by NCTE, New Delhi.
2. **Programmes & Number of Seats** - As per NCTE norms.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions** - As per NCTE norms.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**
    - a. One hour of conduct of lecture/tutorial shall normally be equal to one credit as shown in the schemes.
    - b. A candidate may provisionally continue to attend next year, even if the result of qualifying year has not been declared.
    - c. However, subsequently if he/she is not able to clear qualifying year examination, the candidate cannot claim any right, on the basis of his/her provisional admission.
    - d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
  7. **Attendance**-As per NCTE norms.
  8. **Medium of Instruction (in Teaching and Examination)**  
The medium of instruction and examination shall be English/Hindi throughout the course of study.
  9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.95****Bachelor of Naturopathy and Yogic Science (BNYS)  
Five and Half Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Naturopathy and Yogic Science Degree Course run under faculty of Ayush. This degree of Bachelor of Naturopathy and Yogic Science (hereinafter called BNYS) is the five and half years degree course at undergraduate level.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. The minimum eligibility is passing Higher Secondary Department Certificate Examination (10+2) scheme schooling from the M.P Board with at least 50% marks in aggregate of PCB (Physics, Chemistry, Biology).



- b. An examination of any other University/ board recognized by state govt. as equivalent there to with at least 50% marks in aggregate of PCB (Physics, Chemistry, Biology).
- c. English should be essentially a subject in 10+2 examination.
- d. Admission shall be made through merit/entrance test conducted by Govt. authorized agency in the state/central Government.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. This degree of Bachelor of Naturopathy and Yogic Science (here in after called BNYS), the five years and six month degree course.
- b. This period of five years and six months will be divided as follows:
 

I <sup>st</sup> Professional	18 months
II <sup>nd</sup> Professional	12 months
III <sup>rd</sup> Professional	12 months
IV Professional	12 months
Internship	12 Months
- c. Maximum duration for the course shall not be more than 7 years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.96**  
**Bachelor of Science in Yoga & Consciousness**  
**(B.Sc. -Yoga & Consciousness)**  
**3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Science in Yoga & Consciousness degree course run under faculty of Ayush. Bachelor of Science in Yoga & Consciousness shall be of three years duration spread over six semesters of approximately six months each. This course shall be designated as Bachelor of Science in Yoga & Consciousness (B.Sc. -Yoga & Consciousness) as laid down by UGC.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility criteria for admission**  
Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. For admission in B.Sc. in Yoga & Consciousness, the minimum eligibility is to pass the qualifying higher secondary department certificate examination (10+2) scheme or equivalent examination with any discipline.



- b. Candidates who have qualified the examinations from various state boards or equivalent shall also be eligible for admission in B.Sc. courses.
- c. The admissions to the B.Sc. course shall be governed by the rules and the criteria set by the Academic Council or empowered committee or the relevant statutory body.
- d. Admission under these courses will be made as follows:-
  - (i) The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination/counseling for admission to the course: or
  - (ii) The students may also secure direct admissions based on the score of higher secondary certificate examination (10+2) or equivalent, as laid down by the University.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 97**  
**Bachelor of Science in Yoga Therapy**  
**(B.Sc. - Yoga Therapy)**  
**3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Science in Yoga Therapy degree course run under faculty of Ayush. Bachelor of Science in Yoga Therapy shall be of three years duration spread over six semesters of approximately six months each. This course shall be designated as Bachelor of Science in Yoga Therapy (B.Sc. - Yoga Therapy) as laid down by UGC.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, are not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility criteria for admission**  
Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. For admission in B.Sc. in Yoga Therapy, the minimum eligibility is to pass the qualifying higher secondary department certificate examination (10+2) scheme or equivalent examination with any discipline.
- b. Candidates who have qualified the examinations from various state boards or equivalent shall also be eligible for admission in B.Sc. courses.
- c. The admissions to the B.Sc. course shall be governed by the rules and the criteria set by the Academic Council or empowered committee or the relevant statutory body.
- d. Admission under these courses will be made as follows:-
  - (i) The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination/counseling for admission to the course; or
  - (ii) The students may also secure direct admissions based on the score of higher secondary certificate examination (10+2) or equivalent, as laid down by the University.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 98**  
**Master of Science (Yoga and Consciousness)**  
**(M.Sc.- Yoga and Consciousness)**  
**2 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Science (Yoga and Consciousness) post graduate degree course run under faculty of Ayush. Master of Science (Yoga and Consciousness) shall be of two years duration spread over four semesters of approximately six months each. This course shall be designated as Master of Science in Yoga & Consciousness (M.Sc. -Yoga & Consciousness) as laid down by UGC.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility criteria for admission**  
Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - For admission in M.Sc., the minimum eligibility shall be graduates in any discipline from a recognized university or equivalent.



- The admissions to the M.Sc. course shall be governed by the rules and the criteria set by the Academic Council

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.99**  
**Master of Science in Yoga Therapy**  
**(M.Sc.-Yoga Therapy)**  
**2 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Science (Yoga Therapy) master degree course run under faculty of Ayush. Master of Science (Yoga Therapy) shall be of two years duration spread over four semesters of approximately six months each. This course shall be designated as Master of Science in Yoga & Consciousness (M.Sc. - Yoga Therapy) as laid down by UGC.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees once paid and if student has started attending the classes, are not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility criteria for admission**  
Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - For admission in M.Sc., the minimum eligibility shall be graduates in any discipline from a recognized university or equivalent.



- The admissions to the M.Sc. course shall be governed by the rules and the criteria set by the Academic Council

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission
- c. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 100****Bachelor of Planning (B. Plan.)  
4 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Planning Degree Course run under faculty of Architecture, Planning and Design. The degree in planning consisting of 4 years (Eight Semesters) course will be designated as Bachelor of Planning (B. Plan.) on the recommendations of the Board of Management of the University or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university or other Regulatory Body decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
  - c. If student has started attending the classes, fee once paid (except caution money), is not refundable. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee. However all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fee shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admission**  
Passed Higher Secondary Certificate (10+2) examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/Engineering drawing/Computer Science/Bio/Technical vocational subject with at least 45% marks.  
**Age limit-** As per M.P. State Govt. norms.



**Note:**

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for reserved category candidates in the admission to the course shall be as per M.P State Government rules and regulations.
- 

**6. Duration and Stages of the Course**

- a. The minimum duration to complete the course shall be four years and the maximum seven years. However, on sufficient and satisfactory reason, mercy attempt can be granted to the student by VC (but it must not be more than one year in any case).
- b. A candidate may provisionally continue to attend next higher year, even if the result of qualifying semester has not been declared, however, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.

**7. Attendance**

Candidates appearing as regular students or any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.
10. The University shall admit candidate directly in the second year i.e. Third semester (Lateral entry) of the program in accordance with policies and norms of the M.P. State Govt. for the program.
11. The Course outcome, Program outcome and Program Educational Objectives shall be provided with the syllabi.
12. There shall be at least 14 weeks of contact in every semester or as prescribed by ITPI or AICTE New Delhi.
13. The program shall be conducted on semester system. Each academic year shall be divided into two semesters. Each semester shall be of six month duration including vacation, preparative leave, examination, industrial training etc.
14. Each student shall have to undergo a compulsory practical training of six weeks (Two weeks after second year and four weeks after third year end term examination) during summer vacation.
15. The subjects to be taught in different semesters of the program shall be as per the scheme approved by the Board of Studies/Academic Council which may be revised and updated time to time of meet the demand of industry.



**ORDINANCE NO.101**  
**Master of Planning (M. Plan.)**  
**2 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Planning Degree Course run under faculty of Architecture, Planning and Design. The ordinance shall be applicable to candidates admitted to Master's Degree course in Planning. The course shall be divided into four semesters for full time candidates. Each semester shall be of six month duration including vacation/ preparatory leave/ examination/ industrial training etc. More subjects may also be offered on the recommendations of the Board of Management of the University or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university or other Regulatory Body decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each semester. The fee structure shall be reviewed by Madhya Pradesh Private University Regulatory Commission (MPPURC), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
  - c. If student has started attending the classes, fee once paid (except caution money) is not refundable in any case. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee. However all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fee shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility criteria for Admissions**  
Passed Bachelor degree in Planning/ Architecture/ Civil Engineering/ Geography/ Economics/ Social Sciences or equivalent degree with at least 50% marks.

Age limit- As per M.P. State Govt. norms



**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for reserved category candidates in the admission to the course shall be as per M.P State Government rules and regulations.

**6 Promotion to Higher Semester**

- a. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
  - a. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
  - b. The maximum duration of the course shall be four years. On sufficient and satisfactory reason one mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the, course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examinations)**

The medium of instructions in Teaching and Examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.
10. The Course outcome, Program outcome and Program Educational Objectives shall be provided with the syllabi.
11. There shall be at least 14 weeks of contact in every semester.
12. The subjects to be taught in different semesters of the program shall be as per the scheme approved by the Board of Studies/Academic Council which may be revised and updated time to time of meet the demand of industry.



**ORDINANCE NO. 102****Post Graduate Diploma in Computer Application (PGDCA)  
One Year Post Graduate Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Diploma in Computer Application Course run under faculty of Computer Application and Information Technology. The Post Graduate Diploma in Computer Application (PGDCA) programme shall be distributed over one academic year (Two Semesters).
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per the approval of Regulatory Body decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each semester. The fee structure shall be reviewed by Madhya Pradesh Private University Regulatory Commission (MPPURC), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
  - c. If student has started attending the classes, fee once paid (except caution money), is not refundable in any case. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee. However all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.  
The fee shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Graduate in any discipline with at least 50% marks in aggregate or an equivalent grade from a recognized University/Institute  
**Age limit-** As per M.P. State Govt. norms

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for reserved category candidates in the admission to the course shall be as per M.P State Government rules and regulations.



**6 Promotion to Higher Semester**

- a. One hour of lecture/tutorial and two hours of practical shall be equal to one credit
- b. A candidate may provisionally continue to attend next higher semester, even, if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be two years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (but it must not be more than one year in any case).

**7 Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8 Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.
10. The Course outcome, Program outcome and Program Educational Objectives shall be provided with the syllabi.
11. There shall be at least 14 weeks of contact in every semester.
12. The subjects to be taught in different semesters of the program shall be as per the scheme approved by the Board of Studies/Academic Council.



**ORDINANCE NO. 103****Diploma (Safety Management-Fire Technology)  
1 Year Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Diploma Course (Safety Management-Fire Technology) run under faculty of Engineering and Technology. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each semester. The fee structure shall be reviewed by Madhya Pradesh Private University Regulatory Commission (MPPURC), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
  - c. If student has started attending the classes, fee once paid (except caution money), is not refundable in any case. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fee shall be applicable as per approval of Board of Management from time to time.  
Age limit shall be as per M.P. State Govt. norms
4. **Academic System-Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria & Admission**  
Following the norms of concerned Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. Passed 12th (any Stream) or equivalent from a recognized board.



b. Admission under this course will be made as follows:

- i. on the basis of the rank secured by the eligible candidates in the entrance examination conducted by the university or on the basis of the merit in the qualifying examination.

**Age limit-** As per Govt. of M.P. norms

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for reserved category candidates in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. The duration of the course shall be one year (two semesters).
- b. Each academic year shall consist of 240 teaching days i.e. 120 teaching days per semester.
- c. The maximum duration of the course shall be two years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (but it must not be more than one year in any case).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.
10. The Course outcome, Program outcome and Program Educational Objectives shall be provided with the syllabi.
11. The subjects to be taught in different semesters of the program shall be as per the scheme approved by the Board of Studies/Academic Council.
12. The program shall be conducted on semester system. Each academic year shall be divided into two semesters. Each semester shall be of six month duration including vacation, preparatory leave, examination, industrial training etc.



**ORDINANCE NO. 104****Post Graduate Diploma (Safety Management-Disaster)****1 Year Post Graduate Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Diploma Course (Safety Management-Disaster) run under faculty of Engineering and Technology. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each semester. The fee structure shall be reviewed by Madhya Pradesh Private University Regulatory Commission (MPPURC), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
  - c. If student has started attending the classes, fee once paid (except caution money) is not refundable in any case. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee. However, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fee shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria & Admission**  
Following the norms of concerned Regulatory/Governing bodies, admission to various programme shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. Passed Bachelor degree or equivalent from a recognized University/Institute.
  - b. Admission under this course will be made as follows:



- i. on the basis of the rank secured by the eligible candidates in the entrance examination conducted by the university or on the basis of the merit in the qualifying examination.

**Age limit-** As per Govt. of M.P. norms

- **Note:** The reservation and minimum marks relaxation (in qualifying examination) for reserved category candidates in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. The duration of Post Graduate Diploma Course (Safety Management-Disaster) shall be one year (Two semesters).
- b. Each academic year shall consist of 240 teaching days i.e. 120 teaching days per semester.
- c. The maximum duration of the course shall be two years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (but it must not be more than one year in any case)

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.
10. The Course outcome, Program outcome and Program Educational Objectives shall be provided with the syllabi.
11. The subjects to be taught in different semesters of the program shall be as per the scheme approved by the Board of Studies/Academic Council.
12. The program shall be conducted on semester system. Each academic year shall be divided into two semesters. Each semester shall be of six-month duration including vacation, preparatory leave, examination, industrial training etc.



**ORDINANCE NO. 105****Post Graduate Diploma in Cyber Security (PGDCS)  
One Year Post Graduate Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Diploma in Cyber Security Course run under faculty of Engineering and Technology. The Post Graduate Diploma in Cyber Security (PGDCS) programme shall be distributed over one academic year.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per the approval of Regulatory Body decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each semester. The fee structure shall be reviewed by Madhya Pradesh Private Universities Regulatory Commission (MPPURC), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
  - c. If student has started attending the classes, fee once paid (except caution money) is not refundable in any case. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fee shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**
  - Graduates with minimum 50% marks from any recognized University.
  - Candidates from Engineering / MCA /BCA / Mathematics / Science/ Economics background shall be given preference over the remaining applicants.Age limit- As per M.P. Govt. norms  
**Note:**
  - The reservation and minimum marks relaxation (in qualifying examination) for reserved category candidates in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Promotion to Higher Semester**



- a. One hour of lecture/tutorial and two hours of practical shall be equal to one credit.
- b. A candidate may provisionally continue to attend next higher semester, even, if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be two years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (but it must not be more than one year in any case).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

10. The duration of the program shall be one year i.e. two semesters.

11. The Course outcome, Program outcome and Program Educational Objectives shall be provided with the syllabi.

12. Each Academic year shall consist of 240 teaching days i.e 120 teaching days per semester.

13. The program shall be conducted on semester system. Each semester shall be of six month duration including vacation, preparatory leave, examination, industrial training etc.

14. The subjects to be taught in different semesters of the program shall be as per the scheme approved by the Board of Studies/Academic Council.



**ORDINANCE NO. 106****Integrated Programmes in Planning  
Five Years M. Plan/M. Tech (Planning)**

1. This Ordinance shall, be applicable to candidates admitted to integrated degree in planning or Post Graduate Degree with Business Administration Programme. This Integrated Post Graduate in planning shall be designated as M. Plan/M. Tech. (Planning) Integrated Degree-Programme/ or other relevant integrated degree programmes, shall be offered in various branches, as per AICTE norms. The branches of study for 5 year programmes shall be B. Plan. + M. Plan/M. Tech. (Planning), Urban Planning/Regional Planning/Housing/Transportation Planning/Infrastructure Planning and Management/ and M. Plan/M. Tech. (Planning)+ M.B.A. in various branches of Planning + Management studies. Additional Integrated Degree Programmes, may also be offered under the Ordinance no 1 on the recommendations of the Board of Management, as per norms.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per approval of AICTE/Institute of Town Planners, India or other Regulatory Body decides by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**



## 5. Eligibility Criteria for Admissions

Admission in above courses shall be made as per the AICTE/Institute of Town Planners, India or other Regulatory Body decides by Central or State Government time to time.

### Note:

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

## 6. Promotion to Higher Semester

- a. One hour of conduct of lecture/tutorial and two hours Practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be 10 years. However, one mercy attempt can be granted to a student by Vice-Chancellor which should be not more than one year on satisfactory reasons.

## 7. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance of up to a maximum of 15% can be condoned by the Vice- Chancellor of the University, for satisfactory reasons.

## 8. Medium of instruction (in Teaching and Examination)

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 107****3 Years Bachelor of Vocation (B. Voc.) Programme**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Vocation Degree Courses run under different faculties. The three year degree courses at under graduate level will run on semester system. Each year shall be divided into two semesters. Thus the B. Voc. Programme shall comprise six semesters spread over three years. On the completion of all the six semesters, the student will be awarded B. Voc. Degree in the concerned subject. If a student wishes to exit before the completion of the course, he/she shall be awarded Certificate on successful completion of first semester, Diploma on successful completion of first year (comprising two semesters) and Advanced Diploma on successful completion of Second year (comprising four semesters).

2. Objectives:

- To provide judicious mix of skills relating to a profession and appropriate content of General Education.
- To ensure that the students have adequate knowledge and skills, so that they are work ready at each exit point of the programme.
- To provide flexibility to the students by means of pre-defined entry and multiple exit points.
- To integrate NSQF within the undergraduate level of higher education in order to enhance employability of the graduates and meet industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be equipped to become part of the global workforce.
- To provide vertical mobility to students coming out of 10+2 with vocational subjects.

3. Levels of Awards

The certification levels will lead to Diploma/Advanced Diploma/B. Voc. Degree in one or more vocational areas and will be offered under the aegis of the University. This is out-lined in Table 1.



**Table 1: Awards**

Award	Duration	Corresponding NSQF level
Diploma	1 Year	5
Advanced Diploma	2 Years	6
B.Voc. Degree	3 Years	7

NSQF: National Skills Qualifications Framework

#### 4. Curriculum

There shall be a suitable mix of general education and skill development components.

- Skill Development Components:

- The curriculum shall necessarily embed within itself, National Occupational Standards (NOSs) of specific job roles within the industry sector(s). This shall enable the students to meet the learning outcomes specified in the NOSs.
- In case NOS is not available for a specific area / job role, the university/college shall get the curriculum for this developed in consultation with industry experts

- General Education Component:

- It shall not exceed 40% of the total curriculum.
- There shall be adequate emphasis on language and communication skills.
- The curriculum shall be designed in a manner that at the end of year-1, year-2 and year-3, students are able to meet below mentioned level descriptors for level 5, 6 and 7 of NSQF, respectively.

Level	Process required	Professional knowledge	Professional skills	Core skills	Responsibility
Level 5	Job that requires well developed skill, with clear choice of procedures	Knowledge of facts, principles, processes and general concepts, in	A range of cognitive and practical skills required to accomplish	Desired mathematical skill, understanding of social, political and	Responsibility for own work and learning and some responsibility



	in familiar context	a field of work or study	tasks and solve problems by selecting and applying basic methods, tools materials and information	some skills of collecting and organizing information, communication	for other's works and learning
Level 6	Demands wide range of specialized technical skill, clarity of knowledge and practice in broad range of activity involving standard / non-standard practices	Factual and theoretical knowledge in broad contexts within a field of work or study	A range of cognitive and practical skills required to generate solutions to specific problems in a field of work or study	Reasonably good in mathematical calculation, understanding of social, political and, reasonably good in data collecting organizing information, and logical communication	Responsibility for own work and learning and full responsibility for other's works and learning



Level 7	Requires a command of wide ranging specialized theoretical and practical skill, involving variable routine and non-routine context	Wide ranging, factual and theoretical knowledge in broad contexts within a field of work or study	Wide range of cognitive and practical skills required to generate solutions to specific problems in a field of work or study	Good logical and mathematical skill understanding of social political and natural environment good in collecting and organizing information, communication and presentation skill	Full responsibility for output of group and development
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- a Professional knowledge is what a learner should know and understand with reference to the subject.
- b Professional skills are what a learner should be able to do.
- c Core skills refer to basic skills involving dexterity and use of methods, materials, tools and instruments used to perform the job including IT skills needed for that job.
- d Responsibility aspect determines the (i) nature of working relationship, (ii) level of responsibility for self and others, (iii) managing change and (iv) accountability for actions.

a. Guidelines for credit calculations

The guidelines for credit calculations are given hereunder

- a) One Credit shall be equal to 15 periods of 60 minutes each, for theory, workshops/lab. And tutorials;
- b) For internship/field work, the credit weightage for equivalent hours shall be 50% of that for lectures/workshops;
- c) For self-learning, based on e-content or otherwise, the credit weightage for equivalent hours of study shall be 50% or less of that for lectures/workshops.



The suggested credits for each of the years are as follows:

NSQF Level	Skill Component Credits	General Education Credits	Normal calendar duration	Exit Points / Awards
Year 3	36	24	Six Semesters	B.Voc.
Year 2	36	24	Four semesters	Advanced Diploma
Year 1	36	24	Two semesters	Diploma
<b>TOTAL</b>	<b>108</b>	<b>72</b>		

- e Curriculum shall be developed in consultation with industry. The industry representative shall be an integral part of the academic bodies of the university/institute, while doing so they shall work towards aligning the skills component of the curriculum with the NOSs developed by the respective sector skills Councils.
- f Monitoring, evaluation and updating of the curriculum shall be done periodically in consultation with industry, keeping in view their requirements and changes in NOSs.
- g Emphasis shall be on learning outcome and not the input and processes.

The following table shows various sector and specializations

No.	Sector	Specialization
1.	Automobiles	
		1. Engine Testing
		2. Vehicle Testing
		3. Vehicle Quality
		4. Auto Electricals and Electronics
		5. Farm Equipment and Machinery
2.	Entertainment	
		1. Theatre and Stage Craft
		2. Contemporary Western Dance
		3. Theatre studies
		4. Acting



3.	Information Technology	
	1.	Software Development
4	Telecommunications	
	1	Mobile Communication
	2	Tower Technician
5.	Marketing	
	1.	Retail
6.	Agriculture	
	1.	Agriculture Extension Executive
	2.	Agriculture Extension Service Provider
	3.	Gardener
	4.	Medicinal Plants Grower
	5.	Essential Oil Extractor
	6	Tractor operator
	7	Vermi compost producer
	8	Veterinary Clinical Assistant
	9	Soil & Water Testing Lab Analyst
	10	Farm Worker
	11	Agri-Clinic & Agri-Business Centre Manager
7.	Construction and Plumbing	
	1	Building Technology
	2	Mason General
	3	Bar Bender and Steel Fixer
	4	Assistant Electrician
	5	Store Keeper - Construction
	6	Rural Mason
	7	Multi Skill Technician - Fabrication
	8	Plumber (General)
	9	Plumber (General) Assistant
	10	Fire Protection Systems Design Engineer
	11	Plumbing mason
	12	Plumber (General) Helper
8.	Applied Arts	
	1.	Fashion Technology
	2.	Interior Design
	3.	Jewellery Design
9.	Travel, Tourism and Hospitality	



		1.	Assistant Catering Manager
		2	Facility Management Executive
		3	Front Office Executive
		4	Housekeeping Executive
		5	Street Food Vendor-Standalone
		6	Multi-purpose Worker - Office
		7	Multi-skilled Technician
		8	Tour Guide & Manager
		9	Restaurant Manager
		10	Procurement Manager
10.	Printing and Publishing		
		1.	Printing Technology
11.	Apparel, Made-Ups & Home Furnishing		
		1	Boutique Manager
		2	Cutting Supervisor
		3	Fashion Designer
		4	Hand Embroiderer
		5	Self Employed Tailor
		6	Sewing Machine Operator
12.	Beauty and Wellness		
		1	Spa Therapist
		2	Assistant Beauty Wellness Consultant
		3	Personal Trainer
		4	Hair Stylist
		5	Beauty Therapist
		6	Fitness Manager
		7	Yoga Trainer
13.	Banking, Financial Services and Insurance		
		1	Life Insurance Agent
		2	Small and Medium Enterprise Officer (SME Officer)
		3	Accounts Executive (Accounts Payable & Receivable)
		4	Accounts Executive (Recording and Reporting)
		5	Accounts Executive (Payroll)
		6	Accounts Executive (Statutory Compliance)
		7	Goods & Services Tax (GST)



		Accounts Assistant
14.	Domestic worker	
	1	Housekeeper cum Cook
	2	Household Multipurpose Executive
	3	General Housekeeper
15.	Food Processing	
	1	Assistant Lab Technician - Food and Agricultural Commodities
	2	Baking Technician/Operative
	3	Craft Baker
	4	Jam, Jelly and Ketchup Processing Technician
	5	Pickle Making Technician
	6	Processed Food Entrepreneur
	7	Traditional Snack and Savoury Maker
	8	Convenience Food Maker
	9	Multi Skill Technician (Food Processing)
16.	Management and Entrepreneurship Professional	
	1	Office Assistant
	2	Fire-fighter
	3	CCTV Supervisor
	4	Security Supervisor
	5	Unarmed Security Guard
	6	Multifunctional Administration Executive
	7	Hindi Typist
	8	Master Trainer
	9	Assessor
	10	Office Assistant
17.	IT-ITES	
	1	Associate - CRM
	2	Associate - Desktop Publishing (DTP)
	3	CRM Domestic Non -Voice
	4	CRM Domestic Voice
	5	Domestic Data entry Operator
	6	Domestic IT helpdesk Attendant



		7	AI - Data Quality Analyst
		8	AI - Business Intelligence Analyst
		9	AI - Visualization Specialist
		10	AI - Data Scientist
		11	AI - Applied Scientist
		12	AI - Data Engineer
		13	AI - Data Architect
		14	AI - Solution Architect
		15	AI - Database Administrator
		16	AI - Security Analyst
		17	AI - Data Steward
		18	AI - Devops Engineer
		19	AI - Machine Learning Engineer
		20	AI - Hardware Engineer
		21	AI - Integration Engineer
		22	AI - Test Engineer
		23	AI - Data Sciences Consultant
		24	AI - Product Manager
		25	AI - Chief Data Officer
		26	Cloud Consultant
		27	Cloud Architect
		28	Cloud Application Developer
		29	Cloud Infrastructure Analyst
		30	Cloud Migration Analyst
		31	Cloud Administrator
		32	Site-Reliability Analyst
		33	Cloud Risk & Compliance Officer
		34	Cloud Security Analyst
		35	Associate - Recruitment
18	QP-NOS		
		1	Office Assistant
		2	Fire-fighter
		3	CCTV Supervisor
		4	Security Supervisor
		5	Unarmed Security Guard
		6	Multifunctional Administration Executive
		7	Hindi Typist
		8	Master Trainer



		9	Assessor
19	Power		
		1	Consumer Energy Meter Technician
20	Automotive		
		1	Welding Technician level 4
		2	Lathe Operator
		3	Repair Welder
21	Electronics		
		1	Solar LED Technician
		2	Mobile Phone Hardware Repair Technician
22	Green Jobs		
		1	Solar PV Installer
23	Health		
			Diabetes Educator
			Diet Assistant
			Front Line Health Worker
			Hospital Front Desk Coordinator
			Patient Relations Associate
			Home Health Aide
			General Duty Assistant
			Medical Records Assistant
			Tele-health Services Coordinator
			Yoga therapist
			Pharmacy Assistant
			Retail sales Person
			Distributor sales executive
24	Logistics		
			Delivery Assistant

## 6. Exam. and Assessments

### b. General Education Component:

It shall be as per prevailing standards and procedures of the university.

### c. Skill Development Components:

Focus shall be on demonstration of the skills acquired. The university may like to consult the respective sector council for designing the exam and assessment pattern. The university may also consider using the designated assessors of the sectors skill councils /industry associates for the conduct of practical assessment.



**7. Programmes & Number of Seats**


The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**8. Fee Structure**

- a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
- c. If student has started attending the classes, fee (except caution money) once paid, is not refundable in any case. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee. However, all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his/her dues are cleared.

**9. Academic System- Examination (As per Ordinance No 04) for relevant component Curriculum & Related Regulations: (As per Ordinance No 06)****10. Eligibility Criteria for Admissions**

- a. The eligibility condition for admission to B.Voc. programme shall be 10+2 or equivalent, in any stream.
  - b. The admissions to the B.Voc. course shall be governed by the rules and the criteria set by the Academic Council or empowered committee or the relevant statutory body.
  - c. Admission to the SECOND semester of the programme shall be open to candidates who have successfully completed the first semester of B. Voc. Programme. If a student exits the programme after obtaining certificate on successful completion of the first semester of the programme, he/she may rejoin the programme in second semester.
  - d. Admission to the THIRD semester of the programme shall be open to candidates who have successfully completed the first year of B. Voc. Programme. If a student exits the programme after obtaining Diploma on successful completion of the first year of the programme, he/she may rejoin the programme in third semester.
  - e. Admission to the FIFTH semester of the programme shall be open to candidates who have successfully completed the second year of B. Voc. Programme. If a student exits the programme after obtaining Advanced Diploma on successful completion of the second year of the programme, he/she may rejoin the programme in fifth semester.
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- f. The candidate may be promoted to the next semester/class automatically provided he/she had deposited full fee in the preceding semester and preceding has not been detained from examination by the university.
- g. Admission under these courses will be made as follows:-
  - (i) The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination/counseling for admission to the course: or

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for reserved category candidates in the admission to the course shall be as per M.P State Government rules and regulations.

**11. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.

**12. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**13. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English throughout the course of study.

14. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 108****Diploma (Part Time Timing) in Engineering and Technology and  
Hotel Management and Catering Technology****(3 ½ years or 4 Years)**

1. This Ordinance shall be applicable to candidates admitted to Diploma (Part Time Timing) in Engineering and Technology and Hotel Management and Catering Technology. The Diploma (Part Time Timing) in Engineering (hereafter referred as Diploma in disciplines of Engineering/Technology or Vocation/ Occupation based disciplines) programme shall be of 3 ½ years or four year distributes over two semesters of approximately six months in each year. This diploma shall include the branches of Applied Videography, Architecture, Cement Technology, Computer Science and Engineering, Costume Design and Dress making, Electronics (Y-Scheme), Electronics & Telecommunication Engineering, Food Technology, Garment Technology, Instrumentation Engineering, Interior Decoration and Design, Information Technology, Metallurgy, Mining and Mine Surveying, Modern Office Management, Opto-Electronics, Production Engineering, Textile Design. The branches of Automobile Engineering, Chemical Engineering, Civil Engineering, Computer Science and Engineering, Construction Technology and Management, Electrical Engineering, Electronics & Telecommunication Engineering, Mechanical Engineering, Refinery and Petro, Chemical Engineering, Plastic Technology, Printing Technology, Refrigeration and Air Conditioning Engineering, Textile Technology, Ophthalmic Technology, Architectural Assistantship, Architecture and Interior Design, Electronics and Instrumentation. This Diploma shall also include the branches of Computer Hardware and Maintenance, Electrical and Electronics Engineering.

The Diploma (Part Time Timing) in Hotel Management and Catering Technology (hereafter referred as Diploma in disciplines of Hotel Management and Catering Technology disciplines) programme shall be of 3 ½ years or four year distributes over two semesters of approximately six months in each year. This diploma shall include the branches of Diploma in Hotel Management, Food Production, Housekeeping, Food & Beverage Service, Bakery and Confectionery, Front Office operation. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by AICTE/National Council for Hotel Management and Catering Technology or other Regulatory Body.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per approval of AICTE/National Council for Hotel Management and Catering Technology or other Regulatory Authorities and other statutory bodies as and where applicable.



### 3. Fee Structure

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.

### 4. Academic System- Examination (As per Ordinance No 04) Curriculum & Related Regulations: (As per Ordinance No 06)

### 5. Eligibility Criteria for Admissions

Admission in above courses shall be made as per the AICTE/UGC/ National Council for Hotel Management and Catering Technology or other Regulatory Body decides by Central or State Government time to time.

#### Note:

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

### 6. Course

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be eight years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

### 7. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

### 8. Medium of Instruction (in Teaching and Examination)

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 109****Post Diploma (Part Time Timing) in Engineering and Technology and  
Hotel Management and Catering Technology  
(2 Years)**

1. This Ordinance shall be applicable to candidates admitted to Post Diploma (Part Time Timing) in Engineering and Technology and Hotel Management and Catering Technology. The Post Diploma (Part Time Timing) in Engineering (hereafter referred as Post Diploma in disciplines of Engineering/Technology or Vocation/ Occupation based disciplines) programme shall be of 2 years distributes over two semesters of approximately six months in each year. This diploma shall include the branches of Applied Videography, Architecture, Cement Technology, Computer Science and Engineering, Costume Design and Dress making, Electronics (Y-Scheme), Electronics & Telecommunication Engineering, Food Technology, Garment Technology, Instrumentation Engineering, Interior Decoration and Design, Information Technology, Metallurgy, Mining and Mine Surveying, Modern Office Management, Opto-Electronics, Production Engineering, Textile Design. The branches of Automobile Engineering, Chemical Engineering, Civil Engineering, Computer Science and Engineering, Construction Technology and Management, Electrical Engineering, Electronics & Telecommunication Engineering, Mechanical Engineering, Refinery and Petro, Chemical Engineering, Plastic Technology, Printing Technology, Refrigeration and Air Conditioning Engineering, Textile Technology, Ophthalmic Technology, Architectural Assistantship, Architecture and Interior Design, Electronics and Instrumentation. This Diploma shall also include the branches of Computer Hardware and Maintenance, Electrical and Electronics Engineering.

The Post Diploma (Part Time Timing) in Hotel Management and Catering Technology (hereafter referred as Diploma in disciplines of Hotel Management and Catering Technology disciplines) programme shall be of 2 years distributes over two semesters of approximately six months in each year. This diploma shall include the branches of Diploma in Hotel Management, Food Production, Housekeeping, Food & Beverage Service, Bakery and Confectionery, Front Office operation. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by AICTE/National Council for Hotel Management and Catering Technology or other Regulatory Body.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per approval of AICTE/National Council for Hotel Management and Catering Technology or other Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**



- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.

**4. Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)

**5. Eligibility Criteria for Admissions**

Admission in above courses shall be made as per the AICTE/UGC/ National Council for Hotel Management and Catering Technology or other Regulatory Body decides by Central or State Government time to time.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be three years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout The course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 110****Under Graduate Degree (Part Time Timing) in Engineering and Technology and Hotel Management and Catering Technology**

1. This Ordinance shall be applicable to candidates admitted to Under Graduate Degree (Part Time Timing) in Engineering and Technology and Hotel Management and Catering Technology. The Under Graduate Degree (Part Time Timing) in Engineering (hereafter referred as Under Graduate Degree in disciplines of Engineering/Technology or Vocation/ Occupation based disciplines) programme shall be of 4 ½ years or five years distributes over two semesters of approximately six months in each year. This Under Graduate Degree shall include the branches of Applied Videography, Architecture, Cement Technology, Computer Science and Engineering, Costume Design and Dress making, Electronics (Y-Scheme), Electronics & Telecommunication Engineering, Food Technology, Garment Technology, Instrumentation Engineering, Interior Decoration and Design, Information Technology, Metallurgy, Mining and Mine Surveying, Modern Office Management, Opto-Electronics, Production Engineering, Textile Design. The branches of Automobile Engineering, Chemical Engineering, Civil Engineering, Computer Science and Engineering, Construction Technology and Management, Electrical Engineering, Electronics & Telecommunication Engineering, Mechanical Engineering, Refinery and Petro, Chemical Engineering, Plastic Technology, Printing Technology, Refrigeration and Air Conditioning Engineering, Textile Technology, Ophthalmic Technology, Architectural Assistantship, Architecture and Interior Design, Electronics and Instrumentation. This Under Graduate Degree shall also include the branches of Computer Hardware and Maintenance, Electrical and Electronics Engineering.

The Under Graduate Degree (Part Time Timing) in B.Sc. Hospitality & Hotel Administration, B.Sc in Hotel Management & catering technology shall be of 3 ½ years or four years distributes over two semesters of approximately six months in each year. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by AICTE/National Council for Hotel Management and Catering Technology or other Regulatory Body.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per approval of AICTE/National Council for Hotel Management and Catering Technology or other Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**



- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System- Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Admission in above courses shall be made as per the AICTE/UGC/ National Council for Hotel Management and Catering Technology or other Regulatory Body decides by Central or State Government time to time.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be 8 years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout The course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 111****Post Graduate Degree (Part Time Timing) in Engineering and Technology, Hotel Management and Catering Technology, MCA and Management (MBA)**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Degree (Part Time Timing) in Engineering and Technology, Hotel Management and Catering Technology, MCA and Management (MBA). The Post Graduate Degree (Part Time Timing) in Engineering (hereafter referred as Post Graduate Degree in disciplines of Engineering and Technology programme shall be of 2 ½ years or three years distributes over two semesters of approximately six months in each year. This Post Graduate Degree in Engineering and Technology leads to the degree of Master of Technology, M. Tech (Part Time Timing) of the University. The course will be in the following major subjects: Biotechnology, Food Technology, Computer, Science & Engineering, Civil Engineering, Water Resources Engineering, Structural Engineering, Information Technology, Electronics and Communication Engineering, Mechanical and Automation Engineering, Industrial Engineering & Management, Automobile Engineering, Control Systems, Mechatronics, Power Systems, VLSI, Wireless Communication, Embedded Systems Technology and Chemical Engineering.

This Ordinance shall be applicable to candidates admitted to the Post Graduate Degree (Part Time Timing) in M.Sc. Hospitality & Hotel Administration shall be of 2 ½ years or 3 years distributes over two semesters of approximately six months in each year.

This Ordinance shall be applicable to candidates admitted to Master of Computer Application (Part Time Timing) Post Graduate Degree Course. It shall be of 2 ½ years or 3 years distributes over two semesters of approximately six months in each year.

This Ordinance shall be applicable to candidates admitted to Master of Business Administration (Part Time Timing) (hereinafter called MBA) shall include the specializations in Marketing & Sales, International Business, Human Resources and Finance with combinations of any two specializations. It shall be of 2 ½ years or 3 years distributes over two semesters of approximately six months in each year.

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by AICTE/UGC/National Council for Hotel Management and Catering Technology or other Regulatory Body.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per approval of AICTE/UGC/National Council for Hotel Management and Catering Technology or other Regulatory Authorities and other statutory bodies as and where applicable.



### 3. Fee Structure

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System- Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

### 5. Eligibility Criteria for Admissions

Admission in above courses shall be made as per the AICTE/UGC/ National Council for Hotel Management and Catering Technology or other Regulatory Body decides by Central or State Government time to time.

#### Note:

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

### 6. Course

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be 6 years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

### 7. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

### 8. Medium of Instruction (in Teaching and Examination)

The medium of instruction and examination shall be English/Hindi throughout The course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 112**  
**Post Graduate Certificate in Management Programme**  
**(Part Time Timing)**  
**17 Months**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Certificate in Management Programme (Part Time Timing). The Post Graduate Certificate in Management Programme (Part Time Timing) shall be of 17 months. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by AICTE/UGC or other Regulatory Body.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per approval of AICTE/UGC or other Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Admission in above courses shall be made as per the AICTE/UGC or other Regulatory Body decides by Central or State Government time to time.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be three years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout The course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 113**  
**Post Graduate Diploma in Management Programme**

**(Part Time Timing)**

**2 ½ Years**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Diploma in Management Programme (Part Time Timing). The Post Graduate Diploma in Management Programme (Part Time Timing) shall be of 2 ½ Years. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by AICTE/UGC or other Regulatory Body.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per approval of AICTE/UGC or other Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**

Admission in above courses shall be made as per the AICTE/UGC or other Regulatory Body decides by Central or State Government time to time.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be five years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout The course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 114**  
**Post Graduate Diploma in Management (Executive PGDM) (Part Time Timing)**  
**1 ½ Years**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Diploma in Management (Executive PGDM) (Part Time Timing). The Post Graduate Diploma in Management (Executive PGDM) (Part Time Timing) shall be of 1½ Years. More subjects/specializations may also be offered under the Ordinance no 1 on the recommendations of the Board of Management of the University as per norms laid down by AICTE/UGC or other Regulatory Body.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per approval of AICTE/UGC or other Regulatory Authorities, and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Admission in above courses shall be made as per the AICTE/UGC or other Regulatory Body decides by Central or State Government time to time.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be three years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 115**  
**Post Graduate Diploma in Management (PGDM)**  
**2 Years**

1. This Ordinance shall be applicable to candidates admitted to Full time regular Post Graduate Diploma in Management (PGDM). The Post Graduate Diploma in Management Executive (PGDM) shall be of 2 Years. It shall be distributed over four semesters, approximately six months in each year during the period of two years as prescribed by AICTE. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by AICTE/UGC or other Regulatory Body.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per approval of AICTE/UGC or other Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**

Admission in above courses shall be made as per the AICTE/UGC or other Regulatory Body decides by Central or State Government time to time.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours of practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 116****Post Graduate Diploma in Safety, Health & Environment (PGDSHE)  
One Year Post Graduate Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Diploma in Safety, Health & Environment (PGDSHE) Course run under faculty Science. The Post Graduate Diploma in Safety, Health & Environment (PGDSHE) programme shall be distributed over one academic year.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per the approval of Regulatory Body decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Graduation with any discipline  
**Note:**
  - The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Promotion to Higher Semester**
  - a. One hour of conducted of lecture/tutorial and two hour practical shall normally be equal to one credit as shown in the schemes.



- b. A candidate may provisionally continue to attend next higher semester, even, if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be two years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 117****Post Graduate Diploma in Environment Pollution Management  
(PGDEPM)  
One Year Post Graduate Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Diploma in Environment Pollution Management (PGDEPM) Course run under faculty Science. The Post Graduate Diploma in Environment Pollution Management (PGDEPM) programme shall be distributed over one academic year.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per the approval of Regulatory Body decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Graduation with any discipline

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6 Promotion to Higher Semester**



- a. One hour of conducted of lecture/tutorial and two hour practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even, if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be two years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 118****Bachelor of Hotel Management & Catering Technology  
4 Years Degree Course**

1. Bachelor of Hotel Management & Catering Technology shall be a full time regular programme of four years duration run under faculty of Management Studies. This ordinance shall be applicable to candidates admitted to Bachelor of Hotel Management & catering technology. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.  
The minimum eligibility to get admission is 12<sup>th</sup> Standard (Any Stream) (Gen 45% & OBC/SC/ST 40%)

**Note:**



- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

The Four Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.
- d. The maximum duration of the course shall be eight years. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination):**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

- 9.** In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 119**  
**Bachelor of Hotel Management**  
**4 Years Degree Course**

1. Bachelor of Hotel Management shall be a full time regular programme of four years duration run under faculty of Management studies. This Ordinance shall be applicable to candidates admitted to Bachelor of Hotel Management. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.  
The minimum eligibility to get admission is 12<sup>th</sup> Standard (Any Stream) (Gen 45%  
& OBC/SC/ST 40%)

**Note:**



- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

The Four Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. The maximum duration of the course shall be eight years. Such scheme of examination as prescribed, by the University from time to time. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination):**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 120**  
**Master of Hotel Management**  
**2 Years Master Degree Course**

1. Master of Hotel Management shall be a full time regular programme of Two years duration run under faculty of Management studies. This Ordinance shall be applicable to candidates admitted to Master of Hotel Management
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.  
The minimum eligibility to get admission in Master of Hotel Management is with (Gen 45% & OBC/SC/ST 40%)  
**Note:**
  - The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**



The Two Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.
- d. The maximum duration of the course shall be four years. The course curriculum of each course shall be recommended by the concerned Board of Studies and approved by the Academic Council of the University.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination):**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

## **ORDINANCE No. 121**

### **Master of Hotel Management and Catering Technology 2 Years Master Degree Course**

1. Master of Hotel Management and Catering Technology shall be a full time regular programme of Two years duration run under faculty of Management Studies. This Ordinance shall be applicable to candidates admitted to Master of Hotel Management and Catering Technology
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.



- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.

**4. Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**

**5. Eligibility Criteria for admission**

Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.

The minimum eligibility to get admission in Master of Hotel Management and Catering Technology is BHMCT with (Gen 45% & OBC/SC/ST 40%)

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

The Two Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.
- d. The maximum duration of the course shall be four years. The course curriculum of each course shall be recommended by the concerned Board of Studies and approved by the Academic Council of the University.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination):**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 122****Bachelor of Tourism and Travel Management (BTTM)  
4 Years Degree Course**

1. Bachelor of Tourism and Travel Management shall be a full time regular programme of four years duration run under faculty of Management Studies. This Ordinance shall be applicable to candidates admitted to Bachelor of Tourism and Travel Management. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.  
The minimum eligibility to get admission is 12<sup>th</sup> Standard (Any Stream) (Gen 45%  
& OBC/SC/ST 40%)



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

The Four Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.
- d. The maximum duration of the course shall be eight years. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination):**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 123****Integrated Programmes in Hotel Management and Catering Technology  
Five and Half Years**

1. This Ordinance shall, be applicable to candidates admitted to integrated degree in Hotel Management and Catering Technology or Post Graduate Degree. This Integrated Post Graduate in Hotel Management and Catering Technology shall be offered in various branches, as per AICTE norms. The branches of study for 5 year programmes shall be Bachelor of Hotel Management and Catering Technology+ Master of Hotel Management and Catering Technology. Additional Integrated Degree Programmes, may also be offered on the recommendations of the Board of Management, as per norms.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per approval of AICTE or other Regulatory Body decides by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Admission in above courses shall be made as per the AICTE or other Regulatory Body decides by Central or State Government time to time.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Promotion to Higher Semester**

- a. One hour of conduct of lecture/tutorial and two hours Practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be ten years. However, one mercy attempt can be granted to a student by Vice-Chancellor which should be not more than one year on satisfactory reasons.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance of up to a maximum of 15% can be condoned by the Vice-Chancellor of the University, for satisfactory reasons.

**8. Medium of instruction (in Teaching and Examination)**

- a. The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 124****Masters of Tourism and Travel Management (MTTM)  
2 Years Master Degree Course**

1. Masters of Tourism and Travel Management shall be a full time regular programme of Two years duration run under faculty of Management Studies. This Ordinance shall be applicable to candidates admitted to Masters of Tourism and Travel Management
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.  
  
The minimum eligibility to get admission in Masters of Tourism and Travel Management is with (Gen 45% & OBC/SC/ST 40%)  
**Note:**
  - The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.



**6. Course**

The Two Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.
- d. The maximum duration of the course shall be four years. The course curriculum of each course shall be recommended by the concerned Board of Studies and approved by the Academic Council of the University.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination):**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.


9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

**ORDINANCE NO.125**

**Diploma in Airline Cabin and Hospitality  
1 Year Diploma Course**

1. Diploma in Airline Cabin and Hospitality shall be a full time regular programme of one year duration run under faculty of Management Studies. This Ordinance shall be applicable to candidates admitted to Diploma in Airline Cabin and Hospitality.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.



- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2.  
  
The minimum eligibility to get admission in Diploma in Airline Cabin and Hospitality is passed 12th Standard (Aggregate 50%) with English (Gen 45% & OBC/SC/ST 40%)  
**Note:**   
  - The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**  
The One Year Diploma course shall consist of:
  - a. Such courses (papers) as prescribed by the University.
  - b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
  - c. Such scheme of examination as prescribed, by the University from time to time.
  - d. The course curriculum of each course shall be recommended by the concerned Board of Studies and approved by the Academic Council of the University.
  - e. The maximum duration of the course shall be two years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
7. **Attendance**  
Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.
8. **Medium of Instruction (in Teaching and Examination):**  
The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.
9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.126****Bachelor of Business Administration BBA (Airlines and Airport Management)  
3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Business Administration (Airlines and Airport Management) degree Course run under faculty of Management Studies. This degree of BBA (Airlines and Airport Management) shall be of three years duration. The degree of Bachelor of Business Administration (hereinafter called BBA) shall include the specializations of Rural Management and Financial Markets. More subjects may also be offered on the recommendation of the Board of Management of the University as per norms laid down by AICTE/UGC.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. For admission in BBA minimum eligibility shall be at least 45% marks in aggregate in the higher secondary certificate examination (10+2) or any equivalent examination of any recognized Board of Secondary Education.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 180 days of teaching in every year.
- b. One hour of conduct of lecture/tutorial shall normally be equal to one credit, as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher year, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying annual examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be five years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 127****Bachelor of Fine Arts  
4 Years Degree Course**

1. BFA shall be a full time regular programme of four years duration run under faculty of Arts. This ordinance shall be applicable to all the University teaching departments/Schools of this University. At present the degree covers under this ordinance Bachelor of Fine Art in various branches

1. Applied Arts
2. Painting
3. History of Arts
4. Sculpture
5. Textile Design
6. Metal Work
7. Ceramics and
8. Interior Decoration

More subjects may also be offered on the recommendation of the Board of Management of the University as per norms laid down by UGC or any other regulatory body.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.



4. **Academic System- Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for admission**

Eligibility of a candidate for admission to the course for the degree of Bachelor of Fine Art (B.F.A.).

A candidate

- a. Must have passed the Higher-Secondary School Certificate Examination (H.S.C.) from a recognized board or equivalent board

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Admission Procedure**

Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per its convenience at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:
  - i. The candidate does not fulfill the eligibility conditions.
  - ii. The prescribed fees is not enclosed.
  - iii. The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - iv. Supporting documents for admission are not enclosed.
- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.



- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.
- h. The maximum duration of these courses of study shall be eight years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

## 7. Course Structure

The Four Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.

## 8. Medium of Instruction (in Teaching and Examination):

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

- 9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

## ORDINANCE No. 128

### Master of Fine Art (M.F.A.)

#### 1. Years Masters Degree Course

- 1. M.F.A. shall be a full time regular programme of two years duration run under faculty of Arts. This ordinance shall be applicable to all the University teaching departments/Schools of this University. At present the degree covers under this ordinance Master of Fine Art (MFA) in various branches

- 1. Applied Arts
- 2. Painting
- 3. History of Arts
- 4. Sculpture
- 5. Textile Design
- 6. Metal Work
- 7. Ceramics and
- 8. Interior Decoration

#### 2. Programmes & Number of Seats

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.



### 3. Fee Structure

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.

### 4. Academic System- Examination (As per Ordinance No 04) Curriculum & Related Regulations: (As per Ordinance No 06)

### 5. Eligibility Criteria for admission

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2.

- The minimum eligibility to get admission in MFA is candidates must have passed BFA degree in respective branches from UGC recognized university.

#### Note:

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

### 6. Admission Procedure

Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per its convenience at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.



- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:
  - i. The candidate does not fulfill the eligibility conditions.
  - ii. The prescribed fee is not enclosed.
  - iii. The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - iv. Supporting documents for admission are not enclosed.
- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 7. Course Structure

The Two Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.
- d. The maximum duration of these courses of study shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

## 8. Medium of Instruction (in Teaching and Examination):

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

- 9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 129****Bachelor of performing Arts (Dance) (BPA Dance)  
4 Years Degree Course**

1. BPA shall be a full time regular programme of four years duration run under faculty of Arts. This ordinance shall be applicable to all the University teaching departments/Schools of this University. At present the degree covers under this ordinance Bachelor of performing Arts (BPA). This programme is offered by concerned faculty approved by the Board of Studies and Academic Council.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:  
  
A candidate who has passed (a) Higher Secondary 10+2 Pattern Examination of M.P. Board or any other recognized examination board



**Note:**

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Admission Procedure**

Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per it's convenience at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:
  - i. The candidate does not fulfill the eligibility conditions.
  - ii. The prescribed fees is not enclosed.
  - iii. The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - iv. Supporting documents for admission are not enclosed.
- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

**7. Course Structure**

The Four Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and



- c. Such scheme of examination as prescribed, by the University from time to time.  
The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.
  - d. The maximum duration of these courses of study shall be eight years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
- 8. Medium of Instruction (in Teaching and Examination):**  
The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.
- 9.** In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOLs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court

### **ORDINANCE No. 130**

#### **Bachelor of performing Arts (Theatre) (BPA Theatre) 4 Years Degree Course**

- 1.** BPA shall be a full time regular programme of four years duration run under the faculty of Arts. This ordinance shall be applicable to all the University teaching departments/Schools of this University. At present the degree covers under this ordinance Bachelor of performing Arts (BPA). This programme is offered by concerned faculty approved by the Board of Studies and Academic Council.
- 2. Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
- 3. Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.



The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for admission**

Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

A candidate who has passed (a) Higher Secondary 10+2 Pattern Examination of M.P. Board or any other recognized board.

**Note:**

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Admission Procedure**

Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per it's convenience at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:
  - v. The candidate does not fulfill the eligibility conditions.
  - vi. The prescribed fees is not enclosed.
  - vii. The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - viii. Supporting documents for admission are not enclosed.



- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 7. Course Structure

The Four Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such scheme of examination as prescribed, by the University from time to time. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.
- c. The maximum duration of these courses of study shall be eight years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
- d. The maximum duration of these courses of study shall be seven years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

## 8. Medium of Instruction (in Teaching and Examination):

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

## ORDINANCE No. 131

### Master of Performing Arts (Dance) (MPA Dance) 2 Years Masters Degree Course

1. MPA shall be a full time regular programme of two years duration run under faculty of Arts. This ordinance shall be applicable to all the University teaching departments/Schools of this University. At present the degree covers under this ordinance Master of Performing Arts (MPA). This programme is offered by concerned faculty approved by the Board of Studies and Academic Council.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.



**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

**4. Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**

**5. Eligibility Criteria for admission**

Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.

- The minimum eligibility to get admission in MPA (Dance) is candidates must have passed UG degree in Dance/BPA from UGC recognized university.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Admission Procedure**

Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per it's convenience at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.



- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:
  - v. The candidate does not fulfill the eligibility conditions.
  - vi. The prescribed fee is not enclosed.
  - vii. The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - viii. Supporting documents for admission are not enclosed.
- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 7. Course Structure

The Two Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University.

The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.

- d. The maximum duration of these courses of study shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

## 8. Medium of Instruction (in Teaching and Examination):

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

- 9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE No. 132****Master of Performing Arts (Theatre) (MPA Theatre)  
2 Years Masters Degree Course**

1. MPA shall be a full time regular programme of two years duration run under faculty of Arts. This ordinance shall be applicable to the Two Years Degree. This ordinance shall be applicable to all the University teaching departments/Schools of this University. At present the degree covers under this ordinance Master of Performing Arts (MPA). This programme is offered by concerned faculty approved by the Board of Studies and Academic Council.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for admission**  
Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2.
  - The minimum eligibility to get admission in MPA (Theatre) is candidates must have passed UG degree in Theatre/BPA from UGC recognized university.



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Admission Procedure**

Admission under these courses will be made as follows:

- The University will issue admission notifications and process as per it's convenience at the time of admission before the start of every cycle.
- List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- The application form may be rejected due to any of the following reasons:
  - The candidate does not fulfill the eligibility conditions.
  - The prescribed fee is not enclosed.
  - The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - Supporting documents for admission are not enclosed.
- Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- Admission rules as framed by the University shall be applicable for all admissions from time to time.

**7. Course Structure**

The Two Years Degree shall consist of:

- Such courses (papers) as prescribed by the University.
- Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- Such scheme of examination as prescribed, by the University from time to time.



- The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.
- d. The maximum duration of these courses of study shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
- 8. Medium of Instruction (in Teaching and Examination):**  
The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.
- 9.** In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

### **ORDINANCE No. 133**

#### **Bachelor of Visual Arts 4 Years Degree Course**

- 1.** BVA shall be a full time regular programme of four years duration run under faculty of Arts. This ordinance shall be applicable to all the University teaching departments/Schools of this University. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
- 2. Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
- 3. Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.



**4. Duration**

The duration of these courses of study shall be seven years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**5. Eligibility Criteria for admission**

Eligibility of a candidate for admission to the course for the degree of Bachelor of Visual Arts (B.V.A.).

A candidate

- a. Must have passed the Higher-Secondary School Certificate Examination (H.S.C.) from a recognized board or equivalent board

**Note:**

- Above stated eligibility criteria shall stand superseded/ modified as per the directions of regulatory bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Admission Procedure**

Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per it's convenience at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:
  - i. The candidate does not fulfill the eligibility conditions.
  - ii. The prescribed fee is not enclosed.
  - iii. The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - iv. Supporting documents for admission are not enclosed.
- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.



**7. Course Structure**

The Four Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.

**8. Medium of Instruction (in Teaching and Examination):**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOLs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

**ORDINANCE No. 134**

**Master of Visual Arts (M.V.A.)  
2 Years Masters Degree Course**

1. M.V.A. shall be a full time regular programme of two years duration run under faculty of Arts. This ordinance shall be applicable to all the University teaching departments/Schools of this University. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.



- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

#### 4. Duration

The duration of these courses of study shall be three years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

#### 5. Eligibility Criteria for admission

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2.

- The minimum eligibility to get admission in MVA is candidates must have passed BVA degree in respective branches from UGC recognized university.

#### Note:

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

#### 6. Admission Procedure

Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per it's convenience at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the University/University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:



- i. The candidate does not fulfill the eligibility conditions.
- ii. The prescribed fee is not enclosed.
- iii. The application form is not signed by the candidate and his/her parent guardian, wherever required.
- iv. Supporting documents for admission are not enclosed.
- f. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 7. Course Structure

The Two Years Degree shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.

## 8. Medium of Instruction (in Teaching and Examination):

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 135****BCA-MCA (Dual degree)  
5 Years Dual Degree Course**

1. This Ordinance shall be applicable to candidates admitted to BCA-MCA (Dual degree) course run under faculty of Computer Application and Information Technology. The degree in BCA-MCA (Dual degree) of 5 years is spread over 10 Semesters. These courses herein after called 5 years dual degree course shall be designated as BCA-MCA (Dual degree). These degrees are offered on the recommendation of the Board of Management of the University as per the norms.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university and as per the UGC guidelines or other Regulatory Body as per decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory Bodies/Bar Council, admission to various Programmes shall be provided as per the Ordinance No. 2. Following norms shall be followed:  
Passed 10+2 examination with Physics & Mathematics as compulsory subjects along with one of the Chemistry/Biotechnology/Biology/Technical Vocational subject with at least 45% marks



**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial shall normally be equal to one credit as in the schemes.
- c. A candidate may provisionally continue to attend next higher trimester, even if the result of qualifying semester has, not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim shown any right, on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be ten years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered including moot court provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in teaching and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 136****Bachelor of Computer Application Hons (BCA Hons)  
3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Computer Application Hons (BCA Hons) Degree Course. The Bachelor of Computer Application Hons (BCA Hons) programme shall be distributed in the duration of three years (Six Semesters).
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
  - c. If student has started attending the classes, Fee once paid is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fee shall be applicable as per approval of Board of Management from time to time.  
Age limit shall be as per M.P. State Govt. norms
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions: -**  
Passed (10+2) or its equivalent examination with 50% marks and mathematics as one of the compulsory subject from a recognized board.



**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for reserve categories (SC, ST, OBC) candidate and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Promotion to higher semester**

- a. One hour of conducted of lecture/tutorial and two hours of practical shall be equal to one credit.
- b. A candidate may provisionally continue to attend next higher year, even if the result of qualifying year has, not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any End term examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.
10. The Course outcome, Program outcome and Program Educational Objectives shall be stated in the syllabi.
11. There shall be at least 14 weeks of contact in every semester.
12. The program shall be conducted on semester system. Each academic year shall be divided into two semesters.
13. The subjects to be taught in different semesters of the program shall be as per the scheme approved by the Board of Studies/Academic Council.



**ORDINANCE NO. 137****Bachelor of Statistics (B. Stat.)  
3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Statistics Degree Course run under faculty of science. The three years degree course at undergraduate level will run on semester system.
  - a. The under graduate degree in statistics of three years course, herein after designated as Bachelor of Statistics (B.Stat.).
  - b. The undergraduate courses in semester system shall, consist as per UGC or State Government.
  - d. More subjects on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his/her dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**



Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in B.Stat. the minimum eligibility is to pass the qualifying higher secondary department certificate examination (10+2) scheme or equivalent examination with Physics, Chemistry and Mathematics/Biology.
- b. Candidates who have qualified the examinations from various state boards or equivalent shall also be eligible for admission in B.Stat. course.
- c. The admissions to the B.Stat. course shall be governed by the rules and the criteria set by the Academic Council or empowered committee or the relevant statutory body.
- d. Admission under these courses will be made as follows: -
  - (i) The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination/counseling for admission to the course: or
  - (ii) The students may also secure direct admissions based on the PCM/PCB score of higher secondary certificate examination (10+2) or equivalent, as laid down by the University.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 180 days of teaching in every year.
- b. One hour of conduct of lecture/tutorial and two hour practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher year, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8 Medium of Instruction (in Teaching and Examination)**



The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

**ORDINANCE NO. 138**  
**Master of Statistics (M. Stat.)**  
**2 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Statistics (M. Stat.) Degree Course run under faculty of Science. The two years Master Degree Courses will run on semester system. The course shall be divided in four semesters of approximately six months each, covering two academic sessions. This degree of Master of Statistics (hereinafter called M. Stat.).
  - a. The post graduate courses in semester system shall consist as per UGC and State Government norms.
2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**

Following the norms/guidelines of Regulatory/State Government, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- c. For admission in M. Stat., the minimum eligibility shall be Bachelor's degree (B. Stat.) from UGC recognized universities or equivalent.
- d. The admissions to the M. Stat. course shall be governed by the rules and the criteria set by the Academic Council.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instructions (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.139**  
**B.B.A.-M.B.A. (Dual degree)**  
**5 Years Dual Degree Courses**

1. This Ordinance shall be applicable to candidates admitted to B.B.A.-M.B.A. dual degree course run under faculty of Management Studies. The degree in B.B.A.-M.B.A. of 5 years is spread over 10 Semesters. These courses hereinafter called 5 years dual degree course shall be designated as B.B.A.-M.B.A.
2. **Programmes & Number of Seats**  
 The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
 Seats will be decided time to time by the university as approved by Bar Council of India and as per the UGC guidelines or other Regulatory Body as per decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
 The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
 Following the norms of Regulatory Bodies/Bar Council, admission to various Programmes shall be provided as per the Ordinance No. 2. Following norms shall be followed:
  - a. For admission to B.B.A.-M.B.A., 5 years dual degree course, the candidate should have obtained a minimum percentage of marks, laid down by the University, in the higher secondary department certificate (10+2), or equivalent board examination in relevant subject.



- b. The admission will be on the basis of merit in the ICAT/counseling and other qualifications as decided by the Board of Management of the University.
- c. The candidate may get direct admission to the program on the basis of merit of qualifying exam.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial shall normally be equal to one credit as in the schemes.
- c. A candidate may provisionally continue to attend next higher trimester, even if the result of qualifying semester has, not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim shown any right, on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be ten years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered including moot court provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in teaching and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.140**  
**BBA (Hons.)-M.B.A. Dual degree**  
**5 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to BBA (Hons.)-M.B.A.dual degree Course run under faculty of Management Studies. The BBA (Hons.)-M.B.A.dual degree shall be of five years duration.
2. **Programmes & Number of Seats**  
 The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
 Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
 The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
 Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
 Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. For admission in BBA (Hons.)-M.B.A. dual degree, minimum eligibility shall be at least 45% marks in aggregate in the higher secondary certificate examination (10+2) or any equivalent examination of any recognized Board of Secondary Education.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.



- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**
- a. There shall be at least 180 days of teaching in every year.
  - b. One hour of conduct of lecture/tutorial shall normally be equal to one credit, as shown in the schemes.
  - c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying end term examination, the candidate cannot claim any right on the basis of his/her provisional admission.
  - d. The maximum duration of the course shall be ten years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
7. **Attendance**
- Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.
8. **Medium of Instruction (in Teaching and Examination)**
- The medium of instruction and examination shall be English throughout the course of study.
9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

**ORDINANCE NO.141**  
**Bachelor of Commerce B. Com**  
**3 Years Degree Course**

1. This Ordinance shall be, applicable to candidates admitted to Bachelor of Commerce degree course run under faculty of Commerce. The degree of Bachelor of Commerce of three years duration. The degree of Bachelor of Commerce herein after called B. Com and B.Com Computer Application. More subjects may also be offered on the recommendation of the Board of Management of the University, as per norms laid down by UGC or other Regulatory Body as per decides by Central or State Government time to time.



## 2. Programmes & Number of Seats

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable

## 3. Fee Structure

a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.

b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

## 4. Academic System- Examination (As per Ordinance No 04) Curriculum & Related Regulations: (As per Ordinance No 06)

## 5. Eligibility Criteria for Admissions

Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

a. For admission in B. Com minimum eligibility shall be passing of higher secondary examination or Intermediate Examination under 10+2 pattern with commerce group or any other examination recognized by the University or any equivalent board of secondary education, with minimum 45% marks.

### Note:

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

## 6. Course

a. There shall be at least 180 days of teaching in every year.

b. One hour of conduct of lecture/tutorial shall normally is equal to one credit as shown in the schemes.

c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has not been declared, however, subsequently if he/she is not able to clear qualifying end term examination, the candidate cannot claim any right on the basis of his/her provisional admission



- d. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
7. **Attendance**  
Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course: of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.
8. **Medium of Instruction**  
The medium of instruction and examination shall be English throughout the course of study.
9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

**ORDINANCE NO.142**  
**B.Com.-M.B.A. (Dual degree)**  
**5 Years Degree Courses**

1. This Ordinance shall be applicable to candidates admitted to B.Com.-M.B.A. dual degree course run under faculty of Commerce and Management Studies. The degree in B.Com.-M.B.A. of 5 years is spread over 10 Semesters. These courses hereinafter called 5 years dual degree course shall be designated as B.Com.-M.B.A.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as approved by Bar Council of India and as per the UGC guidelines or other Regulatory Body as per decides by Central or State Government time to time.
3. **Fee Structure**
- All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.



4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory Bodies/Bar Council, admission to various programmes shall be provided as per the Ordinance No. 2. Following norms shall be followed:

- a. For admission to B.Com.-M.B.A., 5 years course, the candidate should have obtained a minimum percentage of marks, laid down by the University, in the higher secondary department certificate (10+2), or equivalent board examination in relevant subject.
- b. The admission will be on the basis of merit in the ICAT/counseling and other qualifications as decided by the Board of Management of the University.
- c. The candidate may get direct admission to the program on the basis of merit of qualifying exam.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial shall normally be equal to one credit as in the schemes.
- c. A candidate may provisionally continue to attend next higher trimester, even if the result of qualifying semester has, not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim shown any right, on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be ten years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered including moot court provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in teaching and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.143**  
**B.Com. (Hons.)-M.B.A. Dual degree**  
**5 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to B.Com. (Hons.)-M.B.A.dual degree Course run under faculty of Commerce and Management Studies. The B.Com.(Hons.)-M.B.A. dual degree shall be of five years duration.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. For admission in B.Com. (Hons.)-M.B.A.dual degree, minimum eligibility shall be at least 45% marks in aggregate in the higher secondary certificate examination (10+2) or any equivalent examination of any recognized Board of Secondary Education.

**Note:**



- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

#### 6. **Course**

- a. There shall be at least 180 days of teaching in every year.
- b. One hour of conduct of lecture/tutorial shall normally be equal to one credit, as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be ten years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

#### 7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

#### 8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

### **ORDINANCE NO. 144**

#### **Master of Social Work (MSW)**

#### **2 Years Master Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Social Work course run under faculty of Arts. The course shall be divided in two academic years. The course shall be offered by the norms, rules and guidelines of the policies of Government of Madhya Pradesh and Board of Management of the IES University. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.



**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

**4. Academic System-Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)****5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Graduate (with Humanities/Social Science/Science/Commerce or Management) from a university with minimum aggregate 40% marks.
- b. Students with background in social work, psychology, social science, sociology or any other related fields are given preference over others.
- c. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.



**6. Course**

- a. The duration of Master of Social work Course shall be 2 years.
- b. Each semester consists of 90 teaching days.
- c. The maximum duration of the course shall be four years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

**ORDINANCE NO. 145****Bachelor of Social Work (BSW)****3 Years Under Graduate Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Social Work course run under faculty of Arts. The course shall be divided in three academic years. The course shall be offered by the norms, rules and guidelines of the policies of Government of Madhya Pradesh and Board of Management of the IES University. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.



- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in BSW, minimum eligibility shall be at least 45% marks in aggregate in the higher secondary certificate examination (10+2) or any equivalent examination of any recognized Board of Secondary Education.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

6. **Course**

- a. The duration of Bachelor of Social work Course shall be 3 years.
- b. Each Academic year consist of 120 teaching days.
- c. The maximum duration of the course shall be six years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.



9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

### **ORDINANCE NO. 146**

#### **B.Sc. (Sanitary Sciences) 3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Science (Sanitary Sciences) Degree Course run under faculty of Medical and Allied Health Sciences. The three years degree course at undergraduate level will run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decides by Central or State Government time to time.
  - b. The under graduate degree in science of three years course, here in after designated as B.Sc. (Sanitary Sciences).
  - b. The undergraduate courses in semester system shall, consist as per UGC or State Government.
  - d. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his/her dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**



## Curriculum &amp; Related Regulations: (As per Ordinance No 06)

**5 Eligibility Criteria for Admissions**

Following the norms/guidelines of Regulatory/State Government, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in B.Sc. (Sanitary Sciences), the minimum eligibility is to pass the qualifying higher secondary department certificate examination (10+2) scheme or equivalent examination with Physics, Chemistry and Mathematics/Biology.
- b. Candidates who have qualified the examinations from various state boards or equivalent shall also be eligible for admission in B.Sc. (Sanitary Sciences).
- c. The admissions to the B.Sc. (Sanitary Sciences) shall be governed by the rules and the criteria set by the Academic Council or empowered committee or the relevant statutory body.
- d. Admission under these courses will be made as follows:-
  - (i) The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination/counseling for admission to the course: or
  - (ii) The students may also secure direct admissions based on the PCM/PCB score of higher secondary certificate examination (10+2) or equivalent, as laid down by the University.

**Note:**

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- b. There shall be at least 180 days of teaching in every year.
- c. One hour of conduct of lecture/tutorial/and two hours practical shall normally be equal to one credit as shown in the schemes.
- d. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- e. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held



separately in. each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8 Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

**ORDINANCE NO. 147**

**Master of Science (M. Sc.)**

**in Medical Anatomy, Medical Physiology, Medical Pharmacology and Medical Biochemistry  
2 Years Post graduate Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Science (M. Sc.) in Medical Anatomy, Medical Physiology, Medical Pharmacology and Medical Biochemistry courses run under faculty of Medical and allied health Sciences. The two years Post Graduate Master Degree Courses shall run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decides by Central or State Government time to time.
  - a. This Post graduate Degree Courses herein after called Master of Science (M.Sc.) in Medical Anatomy, Medical Physiology, Medical Pharmacology and Medical Biochemistry
  - b. The post graduate courses in semester system shall consist as per UGC and State Government norms.
2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.



- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms/guidelines of Regulatory/State Government, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in Master of Science (M. Sc.) in Medical Anatomy, Medical Physiology, Medical Pharmacology the minimum eligibility shall be Graduate with MBBS/BDS/BPT/B.Pharm./B.Sc. Biology (i.e. Zoology/Botany as major paper) from any recognized university or equivalent with minimum aggregate 50% marks in aggregate at the qualifying examination. Medical graduates will be preferred.
- b. For admission in Master of Science (M. Sc.) in Medical Biochemistry the minimum eligibility shall be Graduate with MBBS or B.Sc. (Biology/Microbiology/Biochemistry/Zoology/Botany/Biotechnology) from any recognized university with chemistry as compulsory subject. Medical graduates will be preferred.
- c. The admissions to the Master of Science (M. Sc.) in Medical Anatomy, Medical Physiology, Medical Pharmacology and Medical Biochemistry courses shall be governed by the rules as per regulatory body.

**Note:**

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. There shall be at least 180 days of teaching in every academic year.
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.



d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instructions (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court

**ORDINANCE NO. 148**

**Bachelor of Technology B.E./B. Tech. (Hons.)  
4 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Technology (Hons.) Degree in Engineering Courses. The degree in Engineering of four years (eight semester's course of six months each) shall be designated as Bachelor of Technology (Hons.), in the respective Branch. This degree of Bachelor of Technology hereinafter called B.E./B. Tech. (Hons.) shall include the branches of Biotechnology, Computer Science & Engineering, Electronics & Communication Engineering, Mechanical & Automation Engineering, Civil Engineering, Information Technology, Nanotechnology, Environmental Engineering, Electrical & Electronics Engineering and Chemical Engineering. More engineering/technology degree Programmes may also be offered on the recommendations of the Board of Management of the University as per norms laid down by AICTE or other Regulatory Body decides by Central or State Government time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per the approval AICTE or other Regulatory Body decides by Central or State Government time to time.

**3. Fee Structure**

a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.



- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Admission in B.E./B.Tech. (Hons.) courses shall be made as per the AICTE or other Regulatory Body decides by Central or State Government time to time.

Note:

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Promotion to Higher Semester**

- a. One hour of conduct of lecture/tutorial and two hours Practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on, the basis of his/her provisional admission.
- c. The maximum duration of the course shall be six years. However, one on satisfactory reasons mercy attempt can be granted to a student by Vice-Chancellor (which should be not more than one year).

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to a maximum of 15% can be condoned by the Vice-Chancellor of the University, for satisfactory reasons.

8. **Medium of Instruction (Teaching and examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 149**  
**Bachelor of Physiotherapy (BPT)**  
**4 and 1/2 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of physiotherapy course run under faculty of Medical and Allied Health Sciences. This Bachelor of Physiotherapy Course (hereinafter called BPT). The course shall be divided in four academic years. There is a compulsory full time internship extending over a period of 6 months in an institution approved by the university and the college, after having passed all the examinations prescribed in the scheme of examination. The course shall be offered by the norms, rules and guidelines of the concerned council M.P. Paramedical council, Bhopal and the policies of Government of Madhya Pradesh and Board of Management of the IES University.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**



## 5. Eligibility Criteria for Admissions

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Minimum eligibility to get admission in BPT course is to have passed 10+2 / equivalent exams (with 50% aggregate marks in Physics, Chemistry and Biology subjects are mandatory), accepted by the University. Relaxation of Marks in the admission for the Courses will be given to the Candidates of SC/ST/OBC categories as per the norms of the university.
- b. The candidate should have completed minimum of 17 years of age on/before of the concerned academic session.
- c. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.
  - ii. On admission every candidate shall have to produce fitness certificate from Govt. Hospital.

### Note:

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

## 6. Course

- a. The duration of Bachelor of Physiotherapy Course shall be 4 and ½ years.
- b. Each academic year consist of 240 teaching days.
- c. The maximum duration of the course shall be 8 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

## 7. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

## 8. Medium of Instruction (in Teaching and Examination)

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 150****Masters of Physiotherapy (MPT)  
2 Years Master Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Masters of physiotherapy course run under faculty of Medical and Allied Health Sciences. The course shall be divided in two academic years. The course shall be offered by the norms, rules and guidelines of the concerned council M.P. Paramedical council, Bhopal and the policies of Government of Madhya Pradesh and Board of Management of the IES University.

The ordinance shall apply to programmes and courses leading to the award of post graduate degree of Master of Physiotherapy (MPT) in following specialties

- i. Orthopedics
- ii. Cardiorespiratory
- iii. Neurology
- iv. Sports

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has



been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Successful completion of BPT from a recognized University.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. The duration of Masters of Physiotherapy Course shall be 2 years.
- b. Each academic year consist of 240 teaching days.
- c. The maximum duration of the course shall be 4 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court



**ORDINANCE NO. 151**  
**Master of Science (M. Sc.) Medical Microbiology**  
**2 Years Post graduate Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Science (M. Sc.) in Medical Microbiology course run under faculty of Medical and allied health Sciences. The two years Post Graduate Master Degree Course shall run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decides by Central or State Government time to time.
  - a. This Post graduate Degree Course herein after called Master of Science (M.Sc.) in Medical Microbiology
  - b. The post graduate courses in semester system shall consist as per UGC and State Government norms.
2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**



## 5. Eligibility Criteria for Admissions

Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in Master of Science (M. Sc.) in Medical Microbiology the minimum eligibility shall be Graduate with MBBS or B.Sc. (Biology/Microbiology/Biochemistry/Zoology/Botany/Biotechnology) from any recognized university. Medical graduates will be preferred.
- b. The admissions to the Master of Science (M. Sc.) in Medical Biochemistry course shall be governed by the rules as per regulatory body.

### Note:

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

## 6. Course

- a. There shall be at least 180 days of teaching in every academic year.
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

## 7. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

## 8. Medium of Instructions (in Teaching and Examination)

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 152**  
**Master of Hospital Administration**  
**2 Years Post graduate Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Hospital Administration (MHA) course run under faculty of Medical and allied health Sciences. The two years Post Graduate Master Degree Course shall run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decides by Central or State Government time to time.
  - a. This Post graduate Degree Course herein after called Master of Hospital Administration (MHA)
  - b. The post graduate courses in semester system shall consist as per UGC and State Government norms.
2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**



## 5. Eligibility Criteria for Admissions

Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. For admission in MHA the minimum eligibility shall be bachelor degree (minimum 3 years programme) or post graduate degree of the university or of any other university recognized as equivalent thereto by the university with minimum 50% marks.
- b. The admissions to the MHA course shall be governed by the rules and the criteria set by the Academic Council.

### Note:

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

## 6. Course

- a. There shall be at least 90 days of teaching in each semester.
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

## 7. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

## 8. Medium of Instructions (in Teaching and Examination)

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 153**  
**Master of Public Health**  
**2 Years Post graduate Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Master of Public Health course run under faculty of Medical and allied health Sciences. The two years Post Graduate Master Degree Course shall run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decides by Central or State Government time to time.
  - a. This Post graduate Degree Course herein after called Master of Public Health(MPH).
  - b. The post graduate courses in semester system shall consist as per UGC and State Government norms.
2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**



## 5. Eligibility Criteria for Admissions

Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Candidates for admission to Masters in Public Health (MPH) course should have a degree in MBBS or BDS or BAMS or BHMS or BUMS or BNYS or B.Sc Nursing or BPT or B.Pharm or B.Sc in Allied Health Sciences with minimum 50% marks from a university
- b. The admissions to the Master of Science (M. Sc.) in Medical Biochemistry course shall be governed by the rules as per regulatory body.

### Note:

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

## 6. Course

- a. There shall be at least 90 days of teaching in each semester.
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

## 7. Attendance

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

## 8. Medium of Instructions (in Teaching and Examination)

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 154**

**Post Graduate Courses in Ayurveda Vachaspati (M.D. Ayurveda) and Ayurveda  
Dhanvantri (M.S. Ayurveda)  
3 Years Post graduate Degree Course**

This Ordinance shall be applicable to candidates admitted to Post Graduate Courses in Ayurveda Vachaspati (M.D. Ayurveda) and Ayurveda Dhanvantri (M.S. Ayurveda) run under faculty of Medical and allied health Sciences. The three years Post Graduate Master Degree Course shall run on annual system in following specializations. The subject concern these regulations are subject to the provision of the act, statute and ordinances as in force from time to time.

- a. Specialties in which post-graduate degree shall be conducted.- The post-graduate degrees shall be allowed in the following specialties as under:-

Sl.No.	Name of speciality	Nearest terminology of modern subject	Department in which post-graduate degree can be conducted
(1)	(2)	(3)	(4)
<b>Pre-clinical specialty</b>			
1	Ayurveda Shita evam Siddhant	Ayurveda Samhita and basic principles of Ayurveda	Samhita and basic principles of Ayurveda
2	Rachana Sharira	Anatomy	Rachana Sharira
3	Kriya Sharira	Physiology	Kriya Sharira
<b>Para-clinical specialty</b>			
4	Dravyaguna Vigyana	Materia Medica and Pharmacology	Dravyaguna
5	Rasa Shastra evam Bhaishajya Kalpana	Ayurveda Pharmaceuticals	Rasa Shastra evam Bhaishajya Kalpana
6	Roga Nidana Vikriti evam Vigyana	Diagnostic Procedure and Pathology	Roga Nidan Evam Vikriti Vigyana
<b>Clinical specialty</b>			
7	Prasutievam Stri Roga	Obstetrics and Gynecology	Prasutievam Stri Roga
8	Kaumarabhritya – BalaRoga	Pediatrics	Kaumarabhritya– BalaRoga
9	Swasthavritta	Preventive Social Medicine	Swasthavritta and Yoga
10	Kayachikitsa	Medicine	Kayachikitsa
11	Rasayana evam Vajikarana	Rejuvenation and Aphrodisiacs	Kayachikitsa



12	Mano Vigyana evam Manasa Roga	Psychiatry	Kayachikitsa
13	Shalya	Surgery	Shalya Tantra
14	Shalakya	Diseases of Eye, Ear, Nose, Throat Head, Neck, Oral and Dentistry	Shalakya Tantra
15	Panchakarma	Panchakarma	Panchakarma
16	Agada Tantra	Toxicology and Forensic Medicine	Agada Tantra.
17	Yoga	Yoga	Swasthavritta and Yoga

b. **Nomenclature of post-graduate degree.**- The nomenclature of post-graduate degree in respective specialties shall be as under:-

Sl.No.	Nomenclature of specialty or degree	Abbreviation
(1)	(2)	(3)
<b>Pre-clinical specialty</b>		
1	Ayurveda Vachaspati – Ayurveda Samhita evum Siddhant	M.D. (Ayurveda)- Compendium and Basic Principles
2	Ayurveda Vachaspati – Rachana Sharira	M.D. (Ayurveda) - Anatomy
3	Ayurveda Vachaspati – Kriya Sharira	M.D. (Ayurveda) - Physiology
<b>Para-clinical specialty</b>		
4	Ayurveda Vachaspati – Dravyaguna Vigyana	M.D. (Ayurveda) - Materia Medica and Pharmacology
5	Ayurveda Vachaspati – Rasa Shastra evam Bhaishajya Kalpana	M.D. (Ayurveda) - Pharmaceuticals
6	Ayurveda Vachaspati – Roga Nidana evam Vikriti Vigyana	M.D. (Ayurveda)- Diagnostic procedure and Pathology
<b>Clinical specialty</b>		
7	Ayurveda Dhanvantari – Prasuti evam Stri Roga	M.S. (Ayurveda)- Obstetrics and Gynecology
8	Ayurveda Vachaspati – Kaumarabhritya – Bala Roga	M.D. (Ayurveda)- Paediatrics
9	Ayurveda Vachaspati – Swasthavritta	M.D. (Ayurveda)- Social and Preventive Medicine
10	Ayurveda Vachaspati – Kayachikitsa	M.D. (Ayurveda)- Medicine
11	Ayurveda Vachaspati – Rasayana evam Vajikarana	M.D. (Ayurveda)- Rejuvenation and aphrodisiacs
12	Ayurveda Vachaspati – Mano vigyana evam Manasa Roga	M.D. (Ayurveda)- Psychiatry
13	Ayurveda Dhanvantari – Shalya	M.S. (Ayurveda)- Surgery

Registra



14	Ayurveda Dhanvantari – Shalakya	M.S. (Ayurveda)- Diseases of Eye, Ear, Nose, Throat Head, Neck, Oral and Dentistry
15	Ayurveda Vachaspati – Panchakarma	M.D. (Ayurveda)- Panchakarma
16	Ayurveda Vachaspati – AgadaTantra	M.D. (Ayurveda)- Toxicology and Forensic Medicine
17	Ayurveda Vachaspati – Yoga	M.D. (Ayurveda)- Yoga

More subjects/specializations may also be offered under the Ordinance no 1 on the recommendations of the Board of Management of the University as per norms laid down by Indian Medicine Central Council (Post-Graduate Education Regulation, 2005" vide The Gazette of India Notification dated March 19, 2012 and November 7, 2016 or other Regulatory Body decides by Central or State Government time to time.

a. This Post graduate Degree Course herein after called Ayurveda Vachaspati (M.D. Ayurveda) and Ayurveda Dhanvantri (M.S. Ayurveda)

b. The post graduate courses in annual system shall consist as per Indian Medicine Central Council (Post-Graduate Education Regulation, 2005" vide The Gazette of India Notification dated March 19, 2012, and November 7, 2016 or State Government norms.

## 2. Programmes & Number of Seats

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable

## 3. Fee Structure

a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.

b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.

c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.



4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations or in addition to this as per CCIM PG regulation 2016 or latter: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. A person possessing the degree of Ayurvedacharya (Bachelor of Ayurveda Medicine and Surgery) from a recognized University or Board or medical institution specified in the Second Schedule to the Act and enrolled in Central or State register of Indian Systems of Medicine shall be eligible for admission in the post-graduate degree course.

**Note:**

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. There shall be at least 240 days of teaching in each academic year
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher year, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying year examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any academic year examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instructions (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi/ working knowledge of Sanskrit throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 155****Post-graduate Diploma Course of Ayurveda  
2 Years Post graduate Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Post Graduate Diploma Courses in Ayurveda run under faculty of Medical and allied health Sciences. The two years Post Graduate Diploma Courses shall run on annual system in following specializations

1. Panchakarma
2. KsharKarma
3. AyurvedicPharmaceutics
4. TwakRoga
5. AyurvedicDietetics
6. Swasthavritta andYoga
7. PrasutiEvumStriroga
8. Balroga
9. Ayurvedic Pharmacognosy& Standardization (Dravyaguna Vigyan)
10. Manasik Swasthya
11. Netraroga Vigyan
12. Rasayan and Vajikaran
13. Ayurvedic Sangyahara
14. Chhaya Avum Vikiran Vigyan
15. Marma Avum Asthi Chikitsa (Orthopaedics)
16. Rog Nidan Vidhi (Diagnostic techniques)

The Nomenclature, the subject of Post-graduate Diploma Course and the Department under which the subject courses shall be included is as given below

Sl. No.	Full Nomenclature Department under which the subject course is included	Abbreviation and English equivalent
1.	Diplomain Panchakarma	D. Panchkarma Panchkarma



Department		
2. Diploma in Kshar Karma	D.Kshar Karma	Shalya Department
3. Diploma in Ayurvedic Pharmaceutics– Bhaishajya Ras Shastra & Bhaishajya Kalpana Department	D. Ras Shastra and Bhaishajya Kalpana	Rasashastra and Kalpana
4. Diplomain Ayurvedic Cosmetology & Skin Disease (Rod IkShu, Z, aksfoKku)	D.Dermatology(Ay.)	Kayachikitsa
5. Diploma in Ayurvedic Dietetics	D.N. (Ay.)[Diplomain Nutrition-Ay.]	Swasthavritta Department
6. Diploma in Swasthavritta and Yoga	D.P.H. (Ay.)[Diplomain Public Health-Ay.]	Swasthavritta Department
7. Diplomain Prasuti & Striroga	D.G.O.(Ay.)[Diplomain Obstetrics And Gynecology-Ay.]	Prasuti & Striroga Department
8. Diplomain Balroga	D.Ch. (Ay.) [Diplomain Department Paediatrics-Ay.]	Balroga
9. Diploma in Dravyaguna(Pharmacognosy Department and Standardization)	D.Pharmacognosy(Ay.)	Dravyaguna
10. Diplomain Manasik Swasthya Vigyan Manasroga/Kayachikitsa/	D.P.M. (Ay.)[Diplomain Psychiatry-Ay.]	Panchkarma Department
11. Diplomain Netra Roga Vigyan	D.O. (Ay.)[Diplomain Ophthalmology-Ay.]	Shalakya Department
12. Diplomain Rasayanand Vajikaran	D.Geriatrics(Ay.)	Kayachikitsa Department
13. Diploma and Ayurveedic Sangyahan	D.A.(Ay.) [Diploma in Anesthesiology-Ay.]	Shalya Department
14. Diplomain Chhayaevam Vikiran Vigyan	D.M.R.D. (Ay.)[Diplomain Radiodiagnosis-Ay.]	Shalya/RogNidan Department
15. Marmaevam Asthi Chikitsa(Orthopaedics)	D.Ortho(Ay.)[Diplomain Orthopaedics-Ay.]	ShalyaDepartment
16. Rog Nidan Vidhi(Diagnostict echniques) Clinical Pathology - Ay]	D.C.P. (Ay.) [Diplomain	Rog Nidan Department

More subjects/specializations may also be offered under the Ordinance no 1 on the recommendations of the Board of Management of the University as per norms laid down by Indian Medicine Central Council (Post-Graduate Diploma Course Ayurveda Regulations, 2010" vide The Gazette of India Notification dated July 14, 2010 or other Regulatory Body decides by Central or State Government time to time.



- a. This Post graduate Diploma Course herein after called Post Graduate Diploma Courses in Ayurveda
- b. The post diploma courses in annual system shall consist as per Indian Medicine Central Council (Post-Graduate Diploma Course Ayurveda Regulations, 2010" vide The Gazette of India Notification dated July 14, 2010 and State Government norms.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.

**4. Academic System- Examination (As per Ordinance No 04)**

Curriculum & Related Regulations in addition to this as per CCIM diploma Regulation 2010 or latter: (As per Ordinance No 06)

**5. Eligibility Criteria for Admissions**

Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. A person possessing the degree in Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery) of a University or Board or medical institution specified in the Second Schedule to the Act shall be eligible for admission in the Post Graduate Diploma Course.



**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 240 days of teaching in each academic year.
- b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any academic year examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instructions (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi/ working knowledge of Sanskrit throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 156****Master of Science Post Graduate Degree Courses  
in Allied Health Science**

1. This Ordinance shall be applicable to candidates admitted to Master of Science in Department of Allied Health Science under the faculty of paramedical sciences. This post graduate degree courses shall include two years degree course in different disciplines of allied sciences. Following programmes shall be offered under this category:

1. Master of Optometry (M. Optom.)
  2. Master of Occupational therapy (M.O.T.)
- Master of Occupational Therapy in Orthopaedics (MOT-Ortho)
  - Master of Occupational Therapy in Neurosciences (MOT-Neuro.)
  - Master of Occupational Therapy in Paediatrics (MOT-Ped.)
  - Master of Occupational Therapy in Mental Health (MOT-MH)
  - Master of Occupational Therapy in Hand Rehabilitation (MOT-HR)

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decides by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.



4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. The minimum eligibility is passing Bachelor of Optometry with at least 50% marks.
- b. In case of admission to Master of Occupational therapy the candidates who have passed B.Sc. (OT) or BOT degree from recognized institution where the mode of study is a full-time program, with minimum 3½ years / 4 ½ years duration from this university or any other university in India or abroad as equivalent with not less than 50% of marks in aggregate and have completed 6 months of compulsory rotating internship. Candidates who have passed BOT through correspondence or Distance Education program are not eligible.

OR

- c. Candidates who have passed BOT through Bridge Course or through Lateral Entry after completing their Diploma in Occupational Therapy from recognized institution where the mode of study is a full-time program from this university or any other university in India or abroad as equivalent with not less than 50% of marks in aggregate and have completed 6 months of compulsory rotating internship. Candidates who have passed BOT through correspondence or Distance Education program are not eligible.
- d. Admission under these courses will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University on the basis of ICAT.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

The maximum duration of the course shall be 4 years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in



attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English and Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.

## **ORDINANCE NO. 157**

### **Ordinance for One Year (Two Semester) Post Graduate Diploma courses**

1. This Ordinance shall be applicable to candidates admitted to all one year Post Graduate Diploma courses except those for which the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university. These courses shall be run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.



4. **Academic System-Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Candidate must have passed the graduation course from any reputed/recognized university.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. The duration of Course shall extend over two semesters i.e. 1 year.
- b. Each semester consists of 90 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

7. **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 158****Ordinance for One Year (Two Semester) Diploma courses**

- 1 This Ordinance shall be applicable to candidates admitted to all one year Diploma Courses except those for with the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university. These courses shall be run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. Eligibility for various courses under this ordinance shall be defined by the Academic Council of the University.



- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over two semesters i.e. 1 year.
- b. Each semester consists of 90 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

- 9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 159****Diploma in Agriculture  
Two Year Diploma course**

- 1 This Ordinance shall be applicable to candidates admitted to Diploma in Agriculture course. The course shall be run on semester system. More subjects may also be offered under the Ordinance no 1 on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. 10<sup>th</sup> Pass
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over four semesters i.e. 2 year.
- b. Each semester consists of 90 teaching days.
- c. The maximum duration of the course shall be 4 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 160**  
**Diploma in Agriculture**  
**Three Year Diploma course**

- 1 This Ordinance shall be applicable to candidates admitted to Diploma in Agriculture course. The course shall be run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. 10<sup>th</sup> Pass
  - b. Admission under this course will be made as follows:



- i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. Each semester consists of 90 teaching days.
- b. The maximum duration of the course shall be 6 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO.161**

**Bachelor of Education (Part Time)**  
**B.Ed. (Part Time)**  
**3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Education (Part Time), B.Ed. (Part Time) degree course. Bachelor of Education (Part Time) shall be of Three years duration. This course shall be designated as Bachelor of Education (Part Time), hereinafter called B.Ed (Part Time)., shall include the specializations as per NCTE norms and on the recommendation of the Board of Management of the University as per norms laid down by NCTE, New Delhi.

2. **Programmes & Number of Seats – As per NCTE norms**

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-As per NCTE norms.**
5. **Eligibility Criteria for Admissions- As per NCTE norms.**

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**



- a. One hour of conduct of lecture/tutorial shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher year, even if the result of qualifying year has not been declared.
- c. However, subsequently if he/she is not able to clear qualifying year examination, the candidate cannot claim any right, on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be six years or as per NCTE norms. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance-**As per NCTE norms.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 162**  
**Advance Diploma (Nursery Teaching Training)**  
**1 Year Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Advance Diploma Course (Nursery Teacher Training) run under faculty of Education. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. 12th (Any Stream) or equivalent.
  - b. Admission under this course will be made as follows:



- i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. The duration of Advance Diploma Course (Nursery Teacher Training) Course shall be 1 year.
- b. Each academic year consist of 240 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 163****Diploma in Arts Education (Visual Arts)  
2 Years Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Diploma in Arts Education (Visual Arts) run under faculty of Arts. Diploma in Arts Education (Visual Arts) shall be of two years duration. This course shall be designated as Diploma in Arts Education (Visual Arts) shall include the specializations as per NCTE norms and on the recommendation of the Board of Management of the University as per norms laid down by NCTE, New Delhi.
2. **Programmes & Number of Seats** - As per NCTE norms.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions** - As per NCTE norms.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**
    - a. One hour of conduct of lecture/tutorial shall normally be equal to one credit as shown in the schemes.
    - b. A candidate may provisionally continue to attend next higher year, even if the result of qualifying year has not been declared.



- c. However, subsequently if he/she is not able to clear qualifying year examination, the candidate cannot claim any right, on the basis of his/her provisional admission.
  - d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).
7. **Attendance**-As per NCTE norms.
8. **Medium of Instruction (in Teaching and Examination)**  
The medium of instruction and examination shall be English/Hindi throughout the course of study.
9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 164****Diploma in Arts Education (Performing Arts)  
2 Years Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Diploma in Arts Education (Performing Arts) run under faculty of Arts. Diploma in Arts Education (Performing Arts) shall be of two years duration. This course shall be designated as Diploma in Arts Education (Performing Arts) shall include the specializations as per NCTE norms and on the recommendation of the Board of Management of the University as per norms laid down by NCTE, New Delhi.
2. **Programmes & Number of Seats** - As per NCTE norms.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions** - As per NCTE norms.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**
    - a. One hour of conduct of lecture/tutorial shall normally be equal to one credit as shown in the schemes.
    - b. A candidate may provisionally continue to attend next higher year, even if the result of qualifying year has not been declared.



- c. However, subsequently if he/she is not able to clear qualifying year examination, the candidate cannot claim any right, on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be four years or as per NCTE norms. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**-As per NCTE norms.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction and examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 165****Integrated Programmes in Master of Computer Application  
Four Years**

1. This Ordinance shall, be applicable to candidates admitted to integrated degree in Master of Computer Application or Post Graduate Degree with Business Administration Programme. This Integrated Post Graduate in Master of Computer Application shall be offered in various branches, as per AICTE norms. The branches of study for 4 years programme shall be Bachelor of Computer Application+ Master of Computer Application/M.B.A. in various branches of Computer Application + Management studies. Additional Integrated Degree Programmes, may also be offered under the Ordinance no 1 on the recommendations of the Board of Management, as per norms.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per approval of AICTE or other Regulatory Body decides by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**



Admission in above courses shall be made as per the AICTE or other Regulatory Body decides by Central or State Government time to time.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Promotion to Higher Semester**

- a. One hour of conduct of lecture/tutorial and two hours Practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be 8 years. However, one mercy attempt can be granted to a student by Vice-Chancellor which should be not more than one year on satisfactory reasons.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance of up to a maximum of 15% can be condoned by the Vice-Chancellor of the University, for satisfactory reasons.

**8. Medium of instruction (in Teaching and Examination)**

- a. The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 166****Bachelor of Computer Application Hons (BCA Hons)  
3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Computer Application Hons (BCA Hons) Degree Course. The Bachelor of Computer Application Hons (BCA Hons) programme shall be distributed in the duration of three years (six semesters).
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by Madhya Pradesh Private University Regulatory Commission (MPPURC), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each semester.
  - c. If student has started attending the classes, fee once paid (except caution money), is not refundable in any case. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fee shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions:-**  
Passed (10+2) or its equivalent examination with at least 50% marks and mathematics as one of the compulsory subject from a recognized board  
**Age limit-** As per M.P. State Govt. norms



- The reservation and minimum marks relaxation (in qualifying examination) for reserved category candidates in the admission to the course shall be as per M.P State Government rules and regulations.

#### 6. Promotion to higher semester

- d. One hour of lecture/tutorial and two hours of practical shall be equal to one credit.
- e. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has, not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- f. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

#### 10 Attendance

Candidates appearing as regular students for any end term examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

#### 11. Medium of Instruction (in Teaching and Examination)

The medium of instruction in Teaching and Examination shall be English throughout the course of study.

12. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.
10. The Course outcome, Program outcome and Program Educational Objectives shall be provided with the syllabi.
11. There shall be at least fourteen weeks of contact in every semester.
12. The program shall be conducted on semester system. Each academic year shall be divided into two semesters.
13. The subjects to be taught in different semesters of the program shall be as per the scheme approved by the Board of Studies/Academic Council.



**ORDINANCE NO. 167**  
**Integrated Programmes in Master of Business Administration**  
**Four Years**

1. This Ordinance shall, be applicable to candidates admitted to integrated degree in Master of Business Administration. This Integrated Post Graduate in Master of Business Administration shall be offered in various branches, as per AICTE/UGC norms. The branches of study for 4 year programmes shall be BBA+ M.B.A. in the specializations in Marketing & Sales, International Business, Human Resources and Finance with combinations of any two specializations. Additional Integrated Degree Programmes, may also be offered on the recommendations of the Board of Management, as per norms.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per approval of AICTE/UGC or other Regulatory Body decides by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**



Admission in above courses shall be made as per the AICTE/UGC or other Regulatory Body decides by Central or State Government time to time.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Promotion to Higher Semester**

- a. One hour of conduct of lecture/tutorial and two hours Practical shall normally be equal to one credit as shown in the schemes.
- b. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- c. The maximum duration of the course shall be seven years. However, one mercy attempt can be granted to a student by Vice-Chancellor which should be not more than one year on satisfactory reasons.

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance of up to a maximum of 15% can be condoned by the Vice-Chancellor of the University, for satisfactory reasons.

**8. Medium of instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 168****B. Com. LLB/BBA LLB/B.A. LLB/B.Sc. LLB  
5 Years Integrated Degree Courses**

1. This Ordinance shall be applicable to candidates admitted to B. Com. LLB/BBA LLB/B.A. LLB of 5 years run under faculty of Law, spread over 10 Semesters. These courses herein after called 5 years integrated degree courses shall be designated as B. Com. LLB/BBA LLB/B.A. LLB/BSc LLB
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as approved by Bar Council of India and as per the UGC guidelines or other Regulatory Body as per decided by Central or State Government time to time.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory Bodies/Bar Council, admission to various Programmes shall be provided as per the Ordinance No. 2. Following norms shall be followed:
  - a. For admission to B. Com. LLB/BBA LLB/B.A. LLB/BSc LLB, 5 years integrated courses, the candidate should have obtained a minimum percentage of marks, laid down by the Board, in the higher secondary department certificate (10+2) in Commerce, Arts or equivalent board examination in relevant subject.



- b. The admission will be on the basis of merit in the ICAT/counseling and other qualifications as decided by the Board of Management of the University.
- c. The candidate may get direct admission to the program on the basis of merit of qualifying exam.

**Note:**

- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 90 days of teaching in every semester.
- b. One hour of conduct of lecture/tutorial shall normally be equal to one credit as in the schemes.
- c. A candidate may provisionally continue to attend next higher trimester, even if the result of qualifying semester has, not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim shown any right, on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be ten years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered including moot court provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in teaching and examination shall be English/Hindi throughout the course of study.

- 9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 169**  
**B.Sc. (Home Science)**  
**3 Years Degree Course**

1. This Ordinance shall be applicable to candidates admitted to B.Sc. (Home Science) Degree Course run under Faculty of Home Science. The three years degree courses at undergraduate level will run on semester system.
2. The under graduate degree in science of three years course, herein after designated as B.Sc (H.Sc.). More subjects/specializations may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his/her dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
5. **Eligibility Criteria for Admissions**  
Following the norms/guidelines of Regulatory/State Government, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. For admission in B.Sc. (H.Sc.), the minimum eligibility is to pass the qualifying higher secondary department certificate examination (10+2) scheme or equivalent examination with Physics, Chemistry and Mathematics/Biology.
- b. Candidates who have qualified the examinations from various state boards or equivalent shall also be eligible for admission in B.Sc.(H.Sc.) courses.
- c. The admissions to the B.Sc.(H.Sc.) course shall be governed by the rules and the criteria set by the Academic Council or empowered committee or the relevant statutory body.
- d. Admission under these courses will be made as follows:-
  - (i) The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination/counseling for admission to the course: or
  - (ii) The students may also secure direct admissions based on the PCM/PCB score of higher secondary certificate examination (10+2) or equivalent, as laid down by the University.

**Note:**

- Above stated eligibility criteria shall stand superseded /modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. There shall be at least 180 days of teaching in every year.
- b. One hour of conduct of lecture/tutorial/and two hours practical shall normally be equal to one credit as shown in the schemes.
- c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying year has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d. The maximum duration of the course shall be six years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University, respectively for satisfactory reasons.

**8 Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 170**  
**M.Sc. (Home Science)**  
**2 Years Post Graduate Degree Course**

1. This Ordinance shall be applicable to candidates admitted to M.Sc. (H.Sc.) Degree Course. The two years Masters Degree Courses will run on semester system. The course shall be divided in four semesters of approximately six months each, covering two academic sessions. This post graduate degree of M.Sc. in Home Science (hereinafter called M.Sc. (H.Sc.)) in following specializations
  - i. Food and Nutrition
  - ii. Human development and Childhood Studies
  - iii. Development Communication and Extension
  - iv. Resource Management and Design Application
  - v. Fabric and Apparel Science
  - vi. Food Technology

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decides by Central or State Government time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fees shall be applicable as per approval of Board of Management from time to time.



4. **Academic System- Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms/guidelines of Regulatory/State Government, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:
  - a. Eligibility shall be B.Sc. (Hons.) in Home Science / B.Sc. (Pass) in Home Science / B.Sc. (Hons.) in Food Technology, Human development and Childhood Studies, Development Communication and extension, Resource Management and Design Application, Fabric and Apparel Science: (3-4 years course) after (10+2) from any recognized University or equivalent and fulfil other conditions of eligibility and should have passed for admission to Post Graduate with specialization in Food and Nutrition, the following subjects: Nutritional Biochemistry and any two subjects in the following areas: Food and Nutrition / Nutrition through the life cycle / Public Nutrition / Food Science and Processing / Diet therapy / Microbiology at UG level
  - b. The admissions to the M.Sc. (H.Sc.) course shall be governed by the rules and the criteria set by the Academic Council.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**
  - a. There shall be at least 90 days of teaching in every semester.
  - b. One hour of conduct of lecture/tutorial and two hours practical shall normally be equal to one credit as shown in the schemes.
  - c. A candidate may provisionally continue to attend next higher semester, even if the result of qualifying semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
  - d. The maximum duration of the course shall be four years. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in

attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instructions (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 171****Ordinance for One Year Certificate courses  
Under Paramedical**

- 1 This Ordinance shall be applicable to candidates admitted to all one year Certificate courses except those for with the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university.

**Certificate courses in**

Speech Therapy, Audiologist, Anesthesia Technician, CTMRI Technician, X-Ray Radiographer Technician, Ortho Technician, ECG Technician, Ultra Sound Technician, Angiography Technician, Operation Theater Technician, Health Inspector Technician, Hospital Medical Record Science, B.C.G. Technician, CYTO. Technician, Respiratory Technician.

These courses shall be run on annual/semester system or any amendments thereafter, as per the guidelines of M.P. Paramedical Council or other regulatory body decided by Central or State Government from time to time. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC / M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

These courses shall be run on annual/semester system or any amendments thereafter, as per the guidelines of M.P. Paramedical Council or other regulatory body decided by Central or State Government from time to time. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC/M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of academic year.



- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Eligibility for various courses shall be as per M.P. Paramedical Council norms or decided by Central or State Government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

6. **Course**

- a. The duration of Course shall extend over 1 year.
- b. Each academic year consists of 180 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

7. **Attendance**

Candidates appearing as regular students for examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 172**  
**Ordinance for One Year**  
**Post Graduate Diploma courses**

1. This Ordinance shall be applicable to candidates admitted to all one year Post Graduate Diploma courses except those for which the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university. These courses shall be run on semester system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each semester. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

- 4. Academic System-Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)

**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Candidate must have passed the graduation course from any reputed/recognized university.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over two semesters i.e. 1 year.
- b. Each semester consists of 90 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any semester examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 173****Ordinance for One Year Diploma courses (Non PPT)**

- 1 This Ordinance shall be applicable to candidates admitted to all one year Diploma Courses except those for which the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university.

Advance Diploma in

Interior Design, Ceramic Art, Fashion Designing, Photography, Pottery, Harmonium, Russian Language, Animation, Animation (Advance), Applied Art, Applied Art (Advance), Building Technology, Dance, Dance (Advance), Diploma in Computer Application, Harmonium, Sports Coaching, Drama & Theatre, Drama & Theatre (Advance), Embedded System, English Proficiency and Basic of Skill, Food Processing and Technology, Food Production (Craftsmanship Program), Guitar, Guitar (Advance), Indian Sign & Language Interpreting- A Level, Indian Sign & Language Interpreting- B Level, Indian Sign & Language Interpreting- C Level, Interior, Jyotirvigyan.

These courses shall be run on annual system.

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.



The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Eligibility for various courses under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

6. **Course**

- a. The duration of Course shall be of 1 year.
- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or

all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 174****Ordinance for One Year P.G. Diploma courses (Non PPT)**

1. This Ordinance shall be applicable to candidates admitted to all one year P.G. Diploma courses except those for with the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university.

P. G. Diploma in Fitness Management, Yoga with Alternet Therapy, Guidance & Counselling, Sports Coaching, Sports Injuries Management, Sports Management, Library & Information Science, Painting, Painting (Advance), Naturopathy and Yogic Science, Ceramic Art, Fashion Designing, Human Rights, Museology, Phorography, POTTERY, Photography, Computer Application, Purohitya, Renewal Energy Management, Retail Management & IT, Sanitary Inspector, Sanskrit Spoken, Sculpture, Sculpture (Advance)

Sitar, Sitar (Advance), Stress Management, Tabla, Tabla (Advance), Vastuvigyan, Violine Violine (Advance), VLSI Design, Vocal, Vocal (Advance)

These courses shall be run on annual system.

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning academic year. The fee structure shall be reviewed by MPPURC, Bhopal.

- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start academic year.

- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination (As per Ordinance No 04)**



Curriculum & Related Regulations: (As per Ordinance No 06)

**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Eligibility for various courses under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall be of 1 year.
- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 175****Ordinance for Two Year P.G. Diploma courses (Non PPT)**

1. This Ordinance shall be applicable to candidates admitted to all Two Year P.G. Diploma courses except those for which the university has separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university.  
P. G. Diploma in PG Diploma in Cyber Law, Forestry Management, International Business Management, Services Management, Tourism and Cargo Management, Tourism and Leisure Management, Travel and Tourism Management, X-ray Radiographer Technician, Yoga.  
These courses shall be run on annual system.  
More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**



**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Eligibility for various courses under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall be of 2 years.
- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be 4 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 176****Ordinance for Two Year Diploma courses (Non PPT)**

- 1 This Ordinance shall be applicable to candidates admitted to all Two Year Diploma courses except those for with the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university.

Adv. Dip.in

Renewal Energy Management, Food Processing and Technology, Retail Management & IT, Agricultural Operation & Management, Food Processing, Anaesthesia Technician, B.P.ED, Bakery and Confectionary, Beauty Culture & Cosmetics, Blood Transfusion, Building Technology, Cath. Lab. Technician, Clinical Biochemistry, D.EL.ED., D.Pharm (Ayurvedic), Dental Hygiene, Dental Mechanics, Dialysis Technician, Diploma Animal Husbandary, Diploma in Agriculture, Diploma In Biochemistry, Diploma in Horticulture, Food And Beverage Service, Gamma Camera Technician/radio Therapy Technician, Housekeeping, Human Nutrition, Medical lab. Technician, Microbiology, Modern Office Management & Secretarial Practice, Naturopathy, Optrometric Refraction, Paramedical Ophthalmic Assistant, Perfusionist Cardiac Surgery Technician

These courses shall be run on annual system.

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has



been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Eligibility for various courses under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. The duration of Course shall be of 2 year.
- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be 4 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

7. **Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 177****Ordinance for Three Year Diploma courses (Non PPT)**

1. This Ordinance shall be applicable to candidates admitted to all Three Year Diploma courses except those for which the university has separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university.  
Diploma in Applied Videography, Agriculture (After 10th), Garments & Technology, Modern Office Management  
These courses shall be run on annual system.  
More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for various courses under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall be of 3 years.
- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be 6 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 178****Ordinance for Four Year Diploma courses (Non PPT)**

1. This Ordinance shall be applicable to candidates admitted to all Four Year Diploma courses except those for which the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university.

Advance Diploma in Tool and Die Making

These courses shall be run on annual system.

More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.

- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.

- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for various courses under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall be of 4 year.
- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be 6 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 179****Ordinance for Master in Medical Laboratory Technician (MMLT)**

1. This Ordinance shall be applicable to candidates admitted to all Master in Medical Laboratory Technician courses. The ordinance shall be applicable to courses run under faculty of Medical and Allied Health Sciences

Master in Medical Laboratory Technician (Hematology)  
Master in Medical Laboratory Technician (Microbiology)  
Master in Medical Laboratory Technician (Biochemistry)  
Master in Medical Laboratory Technician (Histopathology)

These courses shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**



**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Eligibility for various courses under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 2 years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be four years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 180****Ordinance for Two Year Diploma courses under Paramedical**

1. This Ordinance shall be applicable to candidates admitted to two year Diploma courses except those for which the university have separate ordinances. The ordinance shall be applicable to all the university teaching departments/institutes of this university.

Diploma courses in Anesthesia Technician, X-Ray Radiographer Technician, Gamma Camera Technician, Optometrist Refractions, Optometrist Contact Lens, Human Nutrition, Blood Transfusion Technician Clinical Biochemistry Microbiology, D. Pharma (Ayurved), Paramedical Ophthalmic Assistant, Perfusionist Technician, CATH Lab Technician, D. Pharma (Homeopathic), Dialysis Technician, Dental Mechanics

These courses shall be run on annual/semester system or any amendments thereafter, as per the guidelines of M.P. Paramedical Council or other regulatory body decided by Central or State Government from time to time. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC/M.P. Paramedical Council or other Regulatory Body decided by Central or State Government from time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has



been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. Eligibility for various courses under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. The duration of Course shall extend 2 years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be four years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

7. **Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

10. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 181**  
**Ordinance for Master of Speech Therapy**  
**Two Year Post Graduate course**

1. This Ordinance shall be applicable to candidates admitted to Master of Speech Therapy course. The ordinance shall be applicable to course run under faculty of Medical and Allied Health Sciences.

This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fees categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the students at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees once paid and if student has started attending the classes, are not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for Master of Speech Therapy course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 2 Year.
- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be four years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

7. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 182**  
**Ordinance for Bachelor of Speech Therapy**  
**Four and Half Years course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Speech Therapy course. The ordinance shall be applicable to course run under faculty of Medical and Allied Health Sciences. This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for Bachelor of Speech Therapy course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 4 ½ years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be nine years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

7. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 183**  
**Ordinance for Bachelor of Occupational Therapy**  
**Four and Half Years course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Occupational Therapy. The ordinance shall be applicable to course run under faculty of Medical and Allied Health Sciences. This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)

**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for Bachelor of Occupational Therapy course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 4 ½ years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be nine years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

8. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 184****Ordinance for Bachelor of X-Ray Radiographer Technician  
Three Years course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of X-Ray Radiographer Technician course. The ordinance shall be applicable to course run under faculty of Medical and Allied Health Sciences. This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for X-Ray Radiographer Technician course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 3 years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be six years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 185**  
**Ordinance for Bachelor of Human Nutrition**  
**Three Years course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Human Nutrition course. The ordinance shall be applicable to course run under faculty of Medical and Allied Health Sciences. This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06).
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for Bachelor of Human Nutrition course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 3 years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be six years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

7. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 186**  
**Ordinance for Bachelor of Pathology**  
**Three Years course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Pathology course. The ordinance shall be applicable to course run under faculty of Medical and Allied Health Sciences. This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for Bachelor of Pathology course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 3 years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be six years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

7. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 187**  
**Ordinance for Bachelor of Yoga**  
**Three Years course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Yoga course. The ordinance shall be applicable to course run under faculty of Medical and Allied Health Sciences. This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
  
The fees shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for Bachelor of Yoga course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 3 years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be six years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

7. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 188**  
**Ordinance for Bachelor of Naturopathy**  
**Three Years course**

1. This Ordinance shall be applicable to candidates admitted to Bachelor of Naturopathy course. The ordinance shall be applicable to course run under faculty of Medical and Allied Health Sciences. This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC, M.P. Paramedical Council or other Regulatory Body decided by Central or State Government time to time.

**2. Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

**3. Fee Structure**

- a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each academic year.
- c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fees shall be applicable as per approval of Board of Management from time to time.

4. **Academic System-Examination** (As per Ordinance No 04)  
**Curriculum & Related Regulations:** (As per Ordinance No 06)

**5. Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for Bachelor of Naturopathy course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall extend over 3 years.
- b. Each academic year consist of 180 teaching days.
- c. The maximum duration of the course shall be six years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

7. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 189****Ordinance for Audiologist Post Graduate Diploma  
One Year course**

1. This Ordinance shall be applicable to candidates admitted to Audiologist Post Graduate Diploma course. The ordinance shall be applicable to all the university teaching departments/institutes of this university. This course shall be run on annual system. More subjects may also be offered on the recommendations of the Board of Management of the University as per norms laid down by UGC or other Regulatory Body decided by Central or State Government time to time.
2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
3. **Fee Structure**
  - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
  - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start academic year.
  - c. Fees, once paid and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fee shall be applicable as per approval of Board of Management from time to time.
4. **Academic System-Examination (As per Ordinance No 04)**  
Curriculum & Related Regulations: (As per Ordinance No 06)
5. **Eligibility Criteria for Admissions**  
Following the norms of Regulatory/Governing bodies, admission to various programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:



- a. Eligibility for Audiologist course under this ordinance shall be as per M.P. Paramedical Council norms or determined by central or state government from time to time.
- b. Admission under this course will be made as follows:
  - i. The eligible candidates secure a place in merit list prepared by the University by conducting its own entrance examination or on the basis of the merit in the qualifying examination.

**Note:**

The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P. State Government rules and regulations.

**6. Course**

- a. The duration of Course shall be of 1 year.
- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

**7. Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

**8. Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 190**  
**Diploma in Computer Application (DCA)**  
**1 Year Diploma Course**

1. This Ordinance shall be applicable to candidates admitted to Diploma in Computer Application Course. This course shall be distributed in the duration of one year in annual system.
  2. **Programmes & Number of Seats**  
The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.  
Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.
  3. **Fee Structure**
    - a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
    - b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each academic year.
    - c. If student has started attending the classes, Fee once paid is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee however all the student shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.  
The fee shall be applicable as per approval of Board of Management from time to time.  
Age limit shall be as per M.P. State Govt. norms
  4. **Academic System- Examination (As per Ordinance No 04)**  
**Curriculum & Related Regulations: (As per Ordinance No 06)**
  5. **Eligibility Criteria for Admissions:-**  
Passed (12<sup>th</sup> any stream) or its equivalent examination from a recognized board.
- Note:**
- The reservation and minimum marks relaxation (in qualifying examination) for reserve categories (SC, ST, OBC) candidate and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.
6. **Course**
    - a. The duration of Course shall be of 1 year.



- b. Each year consist of 180 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year)

7. **Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English/Hindi throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**ORDINANCE NO. 191**  
**One Year PB Diploma in Nursing Course**

1. This Ordinance shall be applicable to candidates admitted to one year PB Diploma course in Nursing

- Post Basic Diploma in Cardio Thoracic Nursing
- Post Basic Diploma in Oncology Nursing
- Post Basic Diploma in Critical Care Nursing
- Post Basic Diploma in Emergency and Disaster Nursing
- Post Basic Diploma in Neonatal Nursing
- Post Basic Diploma in Psychiatric/Mental Help Nursing
- Post Basic Diploma in Forensic Nursing
- Post Basic Diploma in Independent Nurse Midwife Nursing

This diploma course will be offered by the norms, rules and guidelines of the concerned council M.P. Paramedical council, Bhopal and the policies of Government of Madhya Pradesh and Board of Management of the IES University.

2. **Programmes & Number of Seats**

The details of specialization in each department shall be detailed out in the regulation made under respective ordinance.

Seats will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

3. **Fee Structure**

- a. All the fee categories including program fee and the examination fee shall be determined by the university from time to time and shall be payable by the student at the beginning of each academic year. The fee structure shall be reviewed by MPPURC (Madhya Pradesh Private University Regulatory Commission), Bhopal.
- b. Registrar shall notify the quantum of fee payable and the schedule of registration before the start of each academic year.
- c. If student has started attending the classes, Fee once paid is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fee however all the student shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination the result of such student shall be withheld till all his dues are cleared.

The fee shall be applicable as per approval of Board of Management from time to time.



4. **Academic System-** Examination (As per Ordinance No 04)  
Curriculum & Related Regulations: (As per Ordinance No 06)

5. **Eligibility Criteria for Admissions**

Following the norms of Regulatory/Governing bodies, admission to various Programmes shall be provided as per the Ordinance No. 2. In addition to the details listed in the Ordinance No. 2, following norms shall be followed:

- a. The minimum eligibility for admission to these various courses in PB Diploma shall be a registered Nurse & Midwife (R.N & R.M) or equivalent.
- b. The candidate must have posses a minimum of one year experience as a staff nurse.
- c. Candidate from other countries must obtain an equivalence certificate as per guideline of INC.
- d. Admission under these courses will be made as follows:
  - i. The eligible candidates will be admitted in the course on the basis of merit in the University entrance examination or in the qualifying examination.
  - ii. Candidate shall be medically fit.

**Note:**

- Above stated eligibility criteria shall stand superseded/modified as per the directions of regulatory/governing bodies.
- The reservation and minimum marks relaxation (in qualifying examination) for SC, ST, OBC and Differently abled in the admission to the course shall be as per M.P State Government rules and regulations.

6. **Course**

- a. The duration of Course shall be one year from the date of admission.
- b. Each academic year consist of 240 teaching days.
- c. The maximum duration of the course shall be 2 years from the date of admission. However, on sufficient and satisfactory reason mercy attempt can be granted to the students by VC (should not be more than one year).

7. **Attendance**

Candidates appearing as regular students for any annual examination are required to attend 75% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the HOI and Vice-Chancellor of the University for Satisfactory Reasons.

8. **Medium of Instruction (in Teaching and Examination)**

The medium of instruction in Teaching and Examination shall be English throughout the course of study.

9. In case of any dispute the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the HODs/HOIs/Dean. The decision of the Vice-Chancellor shall be final and all matters will be subjected to jurisdiction of Bhopal court.



**भाग ४ ( ग )****प्रारूप नियम****उच्च न्यायालय, मध्यप्रदेश, जबलपुर**

No. A/ 2451

जबलपुर, दिनांक 5 नवम्बर 2020

पक्षकारों, अधिवक्ताओं, साक्षियों एवं अभियुक्तों की अनुपलब्धता के कारण न्यायिक प्रक्रिया में होने वाले विलंब से बचने के लिए, प्रकरणों की सुनवाई के साथ-साथ न्यायालय में उपस्थित होने में असमर्थ साक्षियों के साक्ष्य के अभिलेखन के प्रयोजन के लिए एक उपयोक्ता मैत्रीपूर्ण वीडियो कॉन्फ्रेंसिंग सुविधा एवं दृश्य-श्रव्य इलेक्ट्रॉनिक लिंकेज के अन्य विधियों की अति आवश्यकता है। त्वरित विचारण एवं त्वरित न्याय के लिए सूचना प्रौद्योगिकी एक अच्छा साधन है।

वीडियो कॉन्फ्रेंसिंग एक ऐसी एकीकृत वेब तकनीक होगी जो साक्षियों, अभियुक्तों और अन्य पणधारियों की इंटरनेट/इंट्रानेट, वर्चुअल प्रायवेट नेटवर्क (VPN) में निर्बाध रूप से चलने में सक्षम होगी।

अतएव, भारतीय संविधान के अनुच्छेद 227, सहपठित सिविल प्रक्रिया संहिता, 1908 (1908 का 5) की धारा 122, मध्यप्रदेश सिविल न्यायालय अधिनियम, 1958 की धारा 23 एवं दंड प्रक्रिया संहिता, 1973 (1974 का 2) की धारा 477, द्वारा प्रदत्त शक्तियों को प्रयोग में लाते हुए, मध्यप्रदेश उच्च न्यायालय, मध्यप्रदेश के जिला न्यायालय के लिए वीडियो कॉन्फ्रेंसिंग के उपयोग से संबंधित अभ्यास एवं प्रक्रिया को विनियमित करने वाले निम्नलिखित नियम बनाता है, अर्थात् :-



## नियम

### अध्याय—एक

#### प्रारंभिक

#### 1. संक्षिप्त नाम, लागू होना एवं प्रारम्भ .—

- (एक) इन नियमों का संक्षिप्त नाम “मध्यप्रदेश जिला न्यायालय वीडियो कॉन्फ्रेंसिंग एवं ऑडियो-विजुअल इलेक्ट्रॉनिक लिंकेज रूल्स, 2020” है।
- (दो) ये नियम न्यायालयों पर लागू होंगे।
- (तीन) ये नियम शासकीय राजपत्र में उसकी अधिसूचना की दिनांक से लागू होंगे।

#### 2. परिभाषाएं .—

- (1) इन नियमों में जब तक कि संदर्भ से अन्यथा अपेक्षित ना हो,—
  - (क) “अधिवक्ता” से अभिप्रेत और सम्मिलित है अधिवक्ता अधिनियम, 1961 के प्रावधानों के अधीन संधारित किसी रोल में दर्ज अधिवक्ता एवं इसमें शासकीय अभिभाषक एवं लोक अभियोजन के विभाग के अधिकारीगण भी सम्मिलित होंगे;
  - (ख) “आयुक्त” से अभिप्रेत है सिविल प्रक्रिया संहिता, 1908 (1908 का 5) अथवा दण्ड प्रक्रिया संहिता, 1973 (1974 का 2) या किसी अन्य तत्समय प्रवृत्त विधि के प्रावधानों के अधीन आयुक्त के रूप में नियुक्त कोई व्यक्ति;
  - (ग) “समन्वयक” से अभिप्रेत है नियम 5 के अधीन समन्वयक के रूप में नामनिर्दिष्ट कोई व्यक्ति;



- (घ) "न्यायालय" से अभिप्रेत है 'व्यवहार न्यायालय' जो कि व्यवहार न्यायालय अधिनियम, 1958 के अधीन स्थापित किये गये हैं, आपराधिक न्यायालय जैसा कि दण्ड प्रक्रिया संहिता, 1973, (कार्यपालक दंडाधिकारी के न्यायालय के अतिरिक्त) में परिभाषित किया गया है, किसी विशेष अधिनियम के अधीन स्थापित विशेष न्यायालय, कुटुंब न्यायालय, मध्य प्रदेश राज्य किशोर न्याय बोर्ड और इसमें भौतिक न्यायालय एवं आभासी न्यायालय अथवा अधिकरण सम्मिलित हैं;
- (ङ) "न्यायालय बिन्दु" से अभिप्रेत है न्यायालय कक्ष अथवा एवं अथवा अधिक स्थान जहाँ कि न्यायालय भौतिक रूप से आयोजित की जाती है, अथवा वह स्थान जहाँ कोई आयुक्त अथवा कोई जांचकर्ता अधिकारी, न्यायालय के निर्देशों के अनुपालन में कार्यवाही करता है;
- (च) "न्यायालय कक्ष" से अभिप्रेत है वह स्थान अथवा कक्ष अथवा बंद स्थान जहाँ न्यायाधीश के समक्ष विधि को न्यायालय आयोजित किया जाता है;
- (छ) "न्यायालय उपयोगकर्ता" से अभिप्रेत है न्यायालय बिंदु पर वीडियो कॉन्फ्रेंसिंग के माध्यम से न्यायालय प्रक्रिया में भाग लेने वाले उपयोगकर्ता एवं इसमें न्यायालय का पीठारीन न्यायाधीश भी सम्मिलित है;
- (ज) "नामविदिष्ट वीडियो कॉन्फ्रेंसिंग सॉफ्टवेयर" से वीडियो कॉन्फ्रेंसिंग का प्रयोग करने हेतु उच्च न्यायालय द्वारा अनुमोदित सॉफ्टवेयर ;
- (झ) "इलेक्ट्रॉनिकी अभिलेख" का वही अर्थ होगा जैसा कि सूचना प्रौद्योगिकी अधिनियम, 2000 के अधीन समनुदेशित है ;
- (ञ) "आपवादिक परिस्थिति" में सम्मिलित है महामारी, प्राकृतिक आपदाएं, कानून और व्यवस्था को प्रभावित करने वाली परिस्थितियाँ, जो प्रभावी न्याय प्रशासन के लिए समीचीन हैं तथा अन्य मामले जो अधिवक्ताओं, अभियुक्तों, साक्षियों अथवा न्यायालय के समक्ष उपस्थित होने वाले किसी व्यक्ति की सुरक्षा से संबंधित हैं, जिनकी उपस्थिति न्यायालय में अपेक्षित है एवं इसमें ऐसी घटना एवं परिस्थिति सम्मिलित हैं जिसे न्यायालय द्वारा "आपवादिक परिस्थिति" घोषित किया जाए;
- (ट) "सीधी लिंक" से अभिप्रेत है व उसमें सम्मिलित है लाइव टेलीविजन लिंक, श्रुत्य-दृश्य इलेक्ट्रॉनिक साधन अथवा अन्य व्यवस्थाएं जिनके द्वारा कोई साक्षी, कोई अभियुक्त, पक्षकार, प्लीडर, अधिवक्ता(गण) अथवा कोई अन्य व्यक्ति जिसका न्यायालय के समक्ष उपस्थित रहना अपेक्षित है, न्यायालय कक्ष से भौतिक रूप से अनुपस्थित रहने के बावजूद भी साक्ष्य देने एवं प्रति परीक्षण किए जाने अथवा तर्क प्रस्तुत करने अथवा न्यायालय की सहायता करने अथवा किसी



न्यायिक प्रक्रिया में किसी अन्य प्रयोजनार्थ तकनीक का प्रयोग करते हुए सुदूर संचार के द्वारा, आभासी रूप से न्यायालय कक्ष में उपस्थित रहता है;

- (ठ) "संस्थागत दूरस्थ बिंदु" से अभिप्रेत है न्यायालय कक्ष अथवा न्यायालय प्रक्षेत्र में एक या अधिक वे स्थान जहाँ से न्यायालय बिंदु के साथ दृश्य-श्रव्य इलेक्ट्रॉनिक लिंकेज को सुगम बनाने के लिए दूरस्थ बिंदु स्थापित किया जाता है;
- (ड) "दूरस्थ बिंदु" वह स्थान जहाँ किसी व्यक्ति अथवा किन्हीं व्यक्तियों का किसी वीडियो लिंक के माध्यम से उपस्थित अथवा उपसंजात होना अपेक्षित है;
- (ढ) "दूरस्थ उपयोगकर्ता" से किसी दूरस्थ बिंदु पर वीडियो कॉन्फ्रेंसिंग के माध्यम से न्यायालय की कार्यवाहियों में भाग लेने वाला उपयोगकर्ता अभिप्रेत है;
- (ण) "अपेक्षित व्यक्ति" में सम्मिलित है:
  - (एक) कोई व्यक्ति जिसे साक्षी के रूप में अथवा अन्यथा परीक्षण किया जाना है; अथवा
  - (दो) कोई व्यक्ति जिसकी उपस्थिति में किन्हीं कार्यवाहियों को अभिलेखित अथवा संचालित किया जाना है; अथवा
  - (तीनों) कोई अधिवक्ता अथवा स्वयं कोई पक्षकार जो साक्षी का परीक्षण करने का आशय रखता है; अथवा
  - (चार) कोई व्यक्ति जिसका न्यायालय के समक्ष कथन करना अपेक्षित हो; अथवा
  - (पाँच) अन्य कोई व्यक्ति जिसे न्यायालय द्वारा वीडियो कॉन्फ्रेंसिंग अथवा दृश्य श्रव्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों द्वारा उपस्थित होने की अनुमति दी जाती है;
- (त) "नियम" से अभिप्रेत है न्यायालय हेतु वीडियो कॉन्फ्रेंसिंग के ये नियम एवं किसी नियम, उप-नियम अथवा अनुसूची का संदर्भ इन नियमों के नियम, उप-नियम अथवा अनुसूची से संदर्भित होगा;
- (थ) "वीडियो कॉन्फ्रेंसिंग" से अभिप्रेत है व इसमें सम्मिलित है श्रव्य एवं दृश्य डाटा पारेषित करने के लिए कम्प्यूटर नेटवर्क का प्रयोग करते हुए विभिन्न स्थानों पर दो या अधिक सहभागियों के मध्य कॉन्फ्रेंस का आयोजन करना।

- (2) शब्द व वाक्यांश जो उपयोग किए गए हैं परन्तु यहां परिभाषित नहीं हैं, उनका वही अर्थ होगा जो मध्यप्रदेश सिविल न्यायालय नियम, 1961; नियम व आदेश (दाण्डिक); सिविल प्रक्रिया संहिता, 1908, दण्ड प्रक्रिया संहिता, 1973, सूचना प्रौद्योगिकी अधिनियम, 2000 एवं सामान्य खण्ड अधिनियम, 1897 में दिया गया है।



### अध्याय दो सामान्य सिद्धांत

#### 3. वीडियो कॉन्फ्रेंसिंग एवं दृश्य-श्रव्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों को शासित करने वाले सिद्धांत.—

- (क) वीडियो कॉन्फ्रेंसिंग दृश्य-श्रव्य इलेक्ट्रॉनिक लिंकेज की सुविधा का प्रयोग, न्यायिक कार्यवाहियों एवं न्यायालय द्वारा संचालित कार्यवाहियों के उन सभी स्तरों पर किया जा सकता है जहाँ उपस्थित अथवा उपसंजात होने के लिए अपेक्षित व्यक्ति राज्यान्तरिक, अन्तर्राज्यीय के बाहर अथवा विदेश में है।
- (ख) वीडियो कॉन्फ्रेंसिंग एवं दृश्य-श्रव्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों के द्वारा न्यायालय द्वारा संचालित समस्त कार्यवाहियाँ, न्यायिक कार्यवाहियाँ होंगी एवं भौतिक न्यायालय पर लागू समस्त शिष्टाचार एवं प्रोटोकॉल इन आभासी कार्यवाहियों में लागू होंगे। वीडियो कॉन्फ्रेंसिंग एवं दृश्य-श्रव्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों द्वारा संचालित कार्यवाहियों के लिए अनुसूची-एक में दिए गए प्रोटोकॉल का अनुसरण किया जाएगा।
- (ग) मध्यप्रदेश सिविल न्यायालय नियम, 1961; नियम व आदेश (दाण्डिक); सिविल प्रक्रिया संहिता, 1908 (इसमें इसके पश्चात् व्य.प्र.स. कहा जाएगा), दण्ड प्रक्रिया संहिता 1973 (इसमें इसके पश्चात् इसे द.प्र.स. कहा जाएगा), न्यायालय अवमान अधिनियम, 1971, भारतीय साक्ष्य अधिनियम, 1872 (इसमें इसके पश्चात् इसे साक्ष्य अधिनियम में संक्षिप्त किया गया है), एवं सूचना प्रौद्योगिकी अधिनियम, 2000 (इसमें इसके पश्चात् इसे सूचना प्रौद्योगिकी अधिनियम के रूप में संक्षिप्त किया गया है) के प्रावधानों सहित न्यायिक प्रक्रिया को लागू होने वाले किन्तु उन तक ही सीमित नहीं रहने वाले सभी सुसंगत वैधानिक प्रावधान, वीडियो कॉन्फ्रेंसिंग एवं दृश्य-श्रव्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों द्वारा संचालित प्रक्रियाओं पर लागू होंगे।
- (घ) न्यायिक कार्यवाहियों की स्वतंत्रता, निष्पक्षता व विश्वसनीयता बनाए रखने के अधीन, एवं ऐसे आदेशों के अधीन जैसा कि मुख्य न्यायापूति जारी करें, न्यायालय वीडियो कॉन्फ्रेंसिंग एवं दृश्य-श्रव्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों के माध्यम से कार्यवाहियों के उचित संचालन को सुनिश्चित करने के लिए ऐसी विकसित तकनीक को अंगीकार कर सकता है जो समय-समय पर उपलब्ध हों।
- (ङ) न्यायालय को लागू होने वाले ये नियम यथावश्यक परिवर्तनों सहित साक्ष्य अभिलेखित करने हेतु न्यायालय द्वारा नियुक्त आयुक्त एवं जाँच करने वाले जाँच अधिकारी पर लागू होंगे।
- (च) जब तक अभिव्यक्त रूप से अनुमति ना दी जाए, कोई भी व्यक्ति अथवा इकाई, न्यायालय बिन्दु अथवा संस्थागत दूरस्थ बिन्दु अथवा दूरस्थ बिन्दु में



से किसी भी बिन्दु पर वीडियो कॉन्फ्रेंसिंग अथवा दृश्य श्रव्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों द्वारा संचालित की गई कार्यवाहियों को रिकॉर्डिंग करने हेतु अधिकृत नहीं होगा। उल्लंघन की दशा में यह विधि अनुसार दण्डनीय होगा।

- (छ) नियम 2(1)(ण) में परिभाषित व्यक्ति व्यक्तिगत ई-मेल के द्वारा न्यायालय बिन्दु समन्वयक को, भारत सरकार/राज्य सरकार/केन्द्र शासित प्रदेश द्वारा मान्यता पहचान प्रमाण उपलब्ध कराएगा। पहचान प्रमाण तत्काल उपलब्ध नहीं होने की दशा में संबंधित व्यक्ति निम्न व्यक्तिगत जानकारी नाम, माता-पिता का नाम, स्थाई पता, अस्थायी पता, यदि कोई हो, न्यायालय के आदेशानुसार उपलब्ध करवाएगा। तथापि, संतुष्ट होने पर, न्यायालय ऐसे व्यक्ति को पहचान प्रमाण प्रस्तुत किए बिना भी कार्यवाहियों में भाग लेने की अनुमति दे सकता है।

#### 4. वीडियो कॉन्फ्रेंसिंग हेतु अनुशंसित सुविधाएं:-

न्यायालय बिन्दु एवं संस्थागत दूरस्थ बिन्दु पर वीडियो कॉन्फ्रेंसिंग द्वारा कार्यवाहियों के संचालन हेतु निम्नलिखित उपस्कर की अनुशंसा की जाती है :

- (एक) अबाधित इंटरनेट कनेक्टिविटी सहित डेस्कटॉप, लेपटॉप, मोबाईल डिवाइस एवं प्रिंटर ;
- (दो) अबाधित पावर सप्लाई सुनिश्चित करने वाली डिवाइस;
- (तीन) वीडियो कैमरा;
- (चार) माईक्रोफोन एवं स्पीकर;
- (पांच) डिस्प्ले यूनिट;
- (छह) डॉक्यूमेंट विजुअलाइजर;
- (सात) फायरवॉल का प्रावधान;
- (आठ) एकांतता सुनिश्चित करने हेतु बैठक व्यवस्था;
- (नौ) पर्याप्त प्रकाश ;
- (दस) शांत एवं सुरक्षित स्थान की उपलब्धता, एवं
- (ग्यारह) स्कैनर जिसमें मोबाईल स्कैनर भी शामिल है।

#### 5. प्रारंभिक व्यवस्थाएं :-

- (1) न्यायालय बिन्दु एवं संस्थागत दूरस्थ बिन्दु जहाँ से अपेक्षित व्यक्ति परीक्षित किया जाना है, अथवा सुना जाना है अथवा उपस्थित रहने हेतु निर्देशित किया गया है, दोनों ही स्थानों पर एक समन्वयक होगा। तथापि, समन्वयक दूरस्थ बिन्दु पर केवल तभी अपेक्षित किया जा सकता है जब किसी साक्षी अथवा किसी अपराध के अभियुक्त व्यक्ति को परीक्षित किया जाना है।
- (2) उन रागस्त दीवानी एवं दाण्डिक न्यायालयों में, उच्च न्यायालय अथवा संबंधित जिला न्यायाधीश, जिसके क्षेत्राधिकार में संबंधित दीवानी अथवा



दाण्डिक न्यायालय हैं, द्वारा नामनिर्दिष्ट व्यक्ति, उपनियम (3) में उपबंधित न्यायालय बिन्दु एवं दूरस्थ बिन्दु पर समन्वयकों का कार्य करेंगे।

(3) निम्न में से कोई भी दूरस्थ बिन्दु पर समन्वयक हो सकता है:

खण्ड	जहां अधिवक्ता अथवा अपेक्षित व्यक्ति निम्नलिखित दूरस्थ बिन्दु पर हो	दूरस्थ बिन्दु समन्वयक होगा
(क)	विदेश	भारतीय वाणिज्य दूतावास/संबंधित भारतीय दूतावास/भारत का संबंधित उच्चायोग का पदधारी/ सम्यक् रूप से प्रमाणित नोटरी पब्लिक/शपथ आयुक्त
(ख)	भारत के राज्यक्षेत्र के भीतर अन्य राज्य अथवा केन्द्र शासित प्रदेश का न्यायालय	संबंधित जिला न्यायाधीश द्वारा नामनिर्दिष्ट कोई प्राधिकृत पदधारी
(ग)	मध्यस्थता केन्द्र अथवा जिला विधिक सेवा प्राधिकरण (तालुका विधिक सेवा समिति सहित) का कार्यालय	संबंधित जिला विधिक सेवा अधिकरण के अध्यक्ष अथवा सचिव द्वारा नामनिर्दिष्ट कोई प्राधिकृत पदधारी
(घ)	जेल अथवा कारागार	संबंधित जेल अधीक्षक अथवा कारागार का प्रभारी अधिकारी अथवा उसके द्वारा नामनिर्दिष्ट कोई जिम्मेदार पदधारी
(ङ)	विकित्सालय, सार्वजनिक अथवा निजी (केन्द्र सरकार, राज्य सरकार, स्थानीय निकायों अथवा किसी अन्य व्यक्ति द्वारा संचालित)	चिकित्सा अधीक्षक अथवा उनके द्वारा प्राधिकृत कोई पदधारी अथवा उक्त विकित्सालय का प्रभार प्राप्त कोई व्यक्ति
(च)	संप्रेक्षण गृह, विशेष गृह, बाल गृह, आश्रय गृह, अथवा बाल सुविधा के रूप में संदर्भित कोई संस्थान (सांख्यिक रूप से बाल सुविधा के रूप में संदर्भित) एवं जहां अपेक्षित व्यक्ति एक किशोर अथवा बालक अथवा अथवा ऐसे बाल सुविधा का एक अंतःवासी हो	बाल सुविधा का अधीक्षक अथवा बाल सुविधा का प्रभारी अधिकारी अथवा उनके द्वारा प्राधिकृत कोई पदधारी
(छ)	महिला कल्याण गृह, सुरक्षा गृह, आश्रय गृह, नारी निकेतन या नारी सुविधा से संदर्भित कोई संस्था(सांख्यिक रूप से नारी सुविधाओं रूप में संदर्भित)	उस नारी सुविधा का अधीक्षक या प्रभारी अधिकारी या उनके द्वारा प्राधिकृत अधिकारी
(ज)	किसी अन्य शासकीय कार्यालय, संगठन या संस्था की अभिरक्षा, देखरेख या नियोजन में (सांख्यिक रूप से संस्थागत सुविधाओं के रूप में संदर्भित)	संस्थागत सुविधा का अधीक्षक या प्रभारी अधिकारी या उनके द्वारा प्राधिकृत कोई अधिकारी



(झ)	न्यायिक विज्ञान प्रयोगशाला	प्रशासनिक कार्यालय प्रभारी अथवा उसका नामनिर्दिष्ट व्यक्ति
(ञ)	किसी अन्य व्यक्ति की दशा में	संबंधित न्यायालय, किसी ऐसे व्यक्ति को नियुक्त कर सकता है, जिसे वह उचित एवं उपयुक्त समझता है और जो समन्वयक के रूप में अपनी सेवाएँ देने के लिए सहमत एवं तत्पर हो और यह सुनिश्चित करें कि कार्यवाहियाँ न्यायोचित, निष्पक्ष तथा स्वतंत्र रूप से तथा न्यायालय द्वारा इस संबंध में जारी निर्देशों के अनुसार संवालिता की जानी है।

- (4) जब अपेक्षित व्यक्ति उप-नियम (3) में उल्लिखित दूरस्थ बिन्दुओं में से किसी में उपस्थित है और इनमें से किसी भी स्थान पर वीडियो कॉन्फ्रेंसिंग सुविधा उपलब्ध नहीं है तब संबंधित न्यायालय, उसा प्रमुख जिला न्यायाधीश जिसके क्षेत्राधिकार में वह दूरस्थ बिन्दु स्थित है, से समन्वयक की नियुक्ति एवं निकटवर्ती स्थान एवं उपयुक्त न्यायालय परिसर से वीडियो कॉन्फ्रेंसिंग सुविधा उपलब्ध कराए जाने का औपचारिक निवेदन कर सकेगा।
- (5) न्यायालय बिन्दु एवं संस्थागत दूरस्थ बिन्दु दोनों पर उपस्थित समन्वयक यह सुनिश्चित करेंगे कि नियम 4 की अपेक्षाओं का अनुपालन किया गया है, जिससे कार्यवाहियाँ निर्बाध रूप से संवालिता हों।
- (6) दूरस्थ बिन्दु पर उपस्थित समन्वयक यह सुनिश्चित करेगा कि:
- (क) वीडियो कॉन्फ्रेंसिंग हेतु निर्दिष्ट दूरस्थ बिन्दु पर विशिष्ट कार्यवाही में उपस्थित होने हेतु अपेक्षित सभी अधिकारता तथा/या अपेक्षित व्यक्ति अधिसूचित समय से कम से कम 30 मिनट पूर्व तैयार रहे;
  - (ख) कोई भी अनाधिकृत रिकार्डिंग उपकरण का प्रयोग न किया जाए;
  - (ग) जब वीडियो कॉन्फ्रेंसिंग चल रही हो तब कोई भी अनाधिकृत व्यक्ति वीडियो कॉन्फ्रेंसिंग कक्ष में प्रवेश न करें;
  - (घ) परीक्षित किया जाने वाला व्यक्ति किसी भी तरीके से किसी अन्य व्यक्ति द्वारा उकसाया, सिखाया, फुसलाया, उत्प्रेरित या विवश न किया जाए एवं परीक्षित किया जाने वाला व्यक्ति, परीक्षण के दौरान संबंधित न्यायालय की अनुज्ञा के बिना, किसी दस्तावेज, आलेख या उपकरण को संदर्भित न करें।
- (7) जहाँ वीडियो कॉन्फ्रेंसिंग के माध्यम से परीक्षित किया जाने वाला साक्षी यह अपेक्षा करे या यदि ऐसा करना अन्यथा समीचीन हो तो न्यायालय वीडियो कॉन्फ्रेंसिंग का श्रेष्ठतम निश्चित करते हुए समुचित अग्रिम सूचना देगा तथा उपयुक्त प्रकरणों में कार्यवाहियों के अभिलेख के सभी या किसी भाग की, गैर संपादन योग्य डिजिटल रिकॉर्ड प्रतियों को, उपनियम (3) के अनुसार पदामिहित संबंधित दूरस्थ बिन्दु के समन्वयक के कार्यालयीन ई-मेल खाते में पारेषित कर सकेगा।



- (8) वीडियो कॉन्फ्रेंसिंग की अधिसूचित दिनांक के पूर्व, न्यायालय केन्द्र पर उपस्थित समन्वयक यह सुनिश्चित करेगा कि संस्थागत दूरस्थ बिन्दु या दूरस्थ बिन्दु पर समन्वयक को प्रमाणित प्रतियाँ, प्रिंट आउट या कार्यवाहियों के अभिलेख के सभी या किसी ऐसे भाग की गैर संपादन योग्य डिजिटल स्कैन्ड प्रतियों की इलेक्ट्रॉनिक प्रति प्राप्त हो गई है, जो कि कथनों या साक्ष्य के रिकॉर्डिंग हेतु अथवा संदर्भ के लिए अपेक्षित हो सकती है। तथापि, अपेक्षित व्यक्ति इनका उपयोग केवल न्यायालय की अनुज्ञा से कर सकेगा।
- (9) जहाँ अपेक्षित व्यक्ति किसी ऐसे स्थान से संयोजित किया जाता है जो दूरस्थ बिन्दु नहीं है अथवा जब दूरस्थ बिन्दु पर कोई समन्वयक उपलब्ध नहीं है तब न्यायालय यह सुनिश्चित करेगा कि अपेक्षित व्यक्ति को पूर्ववर्ती नियम में उल्लिखित सभी प्रतियाँ प्राप्त हो जाएँ।
- (10) जहाँ कहीं आवश्यक हो न्यायालय दूरस्थ बिन्दु या न्यायालय बिन्दु पर उपस्थित समन्वयक को निम्नलिखित उपलब्ध कराने हेतु आदेशित करेगा—
  - (क) अनुवादक, जहाँ परीक्षित किया जाने वाला व्यक्ति न्यायालय की आधिकारिक भाषा से परिचित न हो;
  - (ख) संकेत भाषाओं का विशेषज्ञ, जहाँ परीक्षित किया जाने वाले व्यक्ति को भाषण एवं/अथवा श्रवण में विकृति हो;
  - (ग) दुभाषिया अथवा कोई विशेष शिक्षक, यथास्थिति, जहाँ परीक्षित किया जाने वाला व्यक्ति या तो स्थायी/अथवा अस्थायी रूप से दिव्यांग है;
  - (घ) दस्तावेजों को पढ़ने हेतु कोई व्यक्ति, जहाँ परीक्षित किए जाने वाला व्यक्ति दृष्टिबाधित हो।

### अध्याय तीन वीडियो कॉन्फ्रेंसिंग के लिए प्रक्रिया

#### 6. वीडियो कॉन्फ्रेंसिंग के द्वारा उपस्थिति, साक्ष्य एवं प्रस्तुतिकरण के लिए आवेदन.—

- (1) जहाँ कार्यवाहियाँ न्यायालय अथवा लोक अभियोजक की प्रेरणा से आरंभ की जाती हैं, को छोड़कर, कार्यवाही से संबंधित कोई पक्षकार अथवा साक्षी वीडियो कॉन्फ्रेंसिंग के लिए निवेदन कर सकता है। वीडियो कॉन्फ्रेंसिंग कार्यवाही की मांग करने वाला पक्षकार अथवा साक्षी, अनुसूची-दो में विहित प्ररूप में अनुरोध कर ऐसा कर सकेगा।
- (2) दीवानी प्रकरणों में वीडियो कॉन्फ्रेंसिंग के लिये किये गये अनुरोध के किसी प्रस्ताव के संबंध में सर्वप्रथम कार्यवाही से संबंधित अन्य पक्षकार अथवा पक्षकारों के साथ विचार-विमर्श किया जाना चाहिये, सिवाय उस स्थिति में जहाँ संभव नहीं है अथवा अनुपयुक्त है, उदाहरण के लिये अत्यावश्यक आवेदनों जैसे प्रकरणों में। तथापि, न्यायालय स्वविवेक से वीडियो कॉन्फ्रेंसिंग



एवं श्रुत्य दृश्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों के माध्यम से किसी प्रकरण की सुनवाई के लिए प्रक्रिया प्रारंभ कर सकता है।

- (3) ऐसा अनुरोध प्राप्त होने पर एवं सभी संबंधित व्यक्तियों को सुनने पर एवं यह जाँचने के पश्चात् कि आवेदन निष्पक्ष विचारण को बाधित करने अथवा कार्यवाहियों में विलंब करने के आशय से प्रस्तुत नहीं किया गया है, न्यायालय उपयुक्त आदेश पारित करेगा।
- (4) वीडियो कॉन्फ्रेंसिंग के लिये अनुमति देते समय न्यायालय वीडियो कॉन्फ्रेंसिंग के आयोजन के लिये शेड्यूल को भी तय कर सकता है।
- (5) वीडियो कॉन्फ्रेंसिंग मौखिक तर्क करने के लिये आयोजित की जाती है तो न्यायालय, अधिवक्ता अथवा व्यक्तिगत रूप से उपस्थित पक्षकार से लिखित तर्क एवं नज़ीर, यदि कोई हो तो, अग्रिम रूप से संबंधित न्यायालय की कार्यालयीन ई-मेल आई.डी. पर प्रस्तुत करने की अपेक्षा कर सकता है।
- (6) व्यय, यदि भुगतान किये जाने के लिये निर्देशित किया गया है, को निर्धारित समय के अंदर जमा किया जायेगा जिसकी गणना उस दिनांक से प्रारंभ होगी जब वीडियो कॉन्फ्रेंसिंग के माध्यम से कार्यवाहियाँ आयोजित करने का आदेश प्राप्त होता है।

#### 7. समन की तामील.—

साक्षी जिसका वीडियो कॉन्फ्रेंसिंग के माध्यम से परीक्षण किया जाना हो, को जारी समन में दिनांक, समय एवं संबंधित दूरस्थ बिंदु के स्थान को उल्लेखित करेंगे एवं साक्षी को पहचान के सबूत अथवा उस प्रभाव के शपथ पत्र के साथ स्वयं उपस्थित होने के लिये निर्देशित करेंगे। ऐसे समन इलेक्ट्रॉनिक साधनों के माध्यम से तामील किये जा सकते हैं। तथापि, समन की तामील से संबंधित विद्यमान नियम एवं अनुपस्थिति के परिणाम, वीडियो कॉन्फ्रेंसिंग द्वारा आयोजित कार्यवाहियों से संबंधित समन की तामील पर लागू होंगे, जैसा कि सि.प्र.स. एवं द.प्र.स. में उपबंधित किया गया है।

#### 8. वीडियो कॉन्फ्रेंसिंग एवं श्रुत्य-दृश्य इलेक्ट्रॉनिक लिंकेज के अन्य साधनों के माध्यम से व्यक्तियों का परीक्षण .—

- (1) साक्षी सहित, कोई व्यक्ति, जिसका परीक्षण किया जा रहा हो, वीडियो कॉन्फ्रेंसिंग के माध्यम से परीक्षण किये जाने के पूर्व भारत सरकार, राज्य सरकार, केन्द्र शासित प्रदेश द्वारा जारी अथवा उचित रूप से मान्यता प्राप्त पहचान के दस्तावेज के प्रस्तुतीकरण द्वारा पहचान का सबूत प्रस्तुत एवं संस्थित करेगा अथवा ऐसे दस्तावेज के अभाव में यथास्थिति, सि.प्र.स. की धारा 139 अथवा द.प्र.स. की धारा 297, में निर्दिष्ट किसी भी प्राधिकारी द्वारा अनुप्रमाणित शपथ-पत्र प्रस्तुत करेगा। इसके साथ ही शपथ-पत्र पर यह कथन करेगा कि वह व्यक्ति जिसे कार्यवाहियों में पक्षकार अथवा साक्षी के रूप में दर्शाया जाना है, वही व्यक्ति है जिसे आभारी सुनवाई में अभिसाक्ष्य देना



है। यथास्थिति, पहचान के सबूत अथवा शपथपत्र, की एक प्रति विरोधी पक्षकार को उपलब्ध कराई जायेगी:

परन्तु यह कि उपनियम (1) में यथा अपेक्षित पहचान के सबूत के अभाव में उपस्थित अथवा उपसंजात होने के लिये अपेक्षित व्यक्ति के पहचान की पुष्टि न्यायालय द्वारा दूरस्थ बिंदु के समन्वयक की सहायता से वीडियो कॉन्फ्रेंसिंग के माध्यम से कार्यवाहियों के समय की जायेगी।

- (2) व्यक्ति जिसका परीक्षण किया जा रहा है, का परीक्षण समान्यतः संबंधित न्यायालय की कार्यवाहि के दौरान अथवा ऐसे किसी समय में जैसा न्यायालय उचित समझे, किया जायेगा। व्यक्ति, जिसका परीक्षण किया जा रहा हो को, न्यायालय बिंदु पर समन्वयक द्वारा शपथ दिलायी जायेगी।
- (3) जहां व्यक्ति, जिसका परीक्षण किया जाना हो अथवा अभियुक्त को उपस्थित होना हो, अभिरक्षा में हैं, तो यथास्थिति, कथन अथवा साक्ष्य, यथास्थिति, वीडियो कॉन्फ्रेंसिंग के माध्यम से रिकॉर्ड की जा सकती है। न्यायालय वीडियो कॉन्फ्रेंसिंग के पूर्व एवं पश्चात् विचाराधीन कैदी को उसके अधिवक्ता से परामर्श करने के लिये पर्याप्त अवसर उपलब्ध कराएगा।
- (4) साक्ष्य अधिनियम में साक्षियों के परीक्षण हेतु निहित प्रावधानों के अधीन रहते हुए, साक्षी के परीक्षण के पूर्व, दस्तावेज, यदि कोई हो, जिस पर विश्वास किया जाना चाहा गया हो, को आवेदक द्वारा साक्षी को पारेषित किया जायेगा, ताकि साक्षी उक्त दस्तावेजों से परिचित हो जाये। आवेदक इस संबंध में न्यायालय में एक पावती प्रस्तुत करेगा।
- (5) यदि कोई व्यक्ति किसी विशिष्ट दस्तावेज के संदर्भ में परीक्षित किया जाना है, तो आवश्यक रूप से दस्तावेज की सम्यक् रूप से प्रमाणित छायाप्रति, साक्षी को जारी समन के साथ संलग्न होनी चाहिये। मूल दस्तावेज को संबंधित व्यक्ति, जिसका परीक्षण किया जा रहा है, के अभिसाक्ष्य के अनुसार न्यायालय बिंदु पर प्रदर्शित किया जाना चाहिये।
- (6) न्यायालय अपनी इच्छानुसार, परीक्षण किये जा रहे व्यक्ति के आचरण को अभिलिखित करने के लिए स्वतंत्र होगा।
- (7) न्यायालय परीक्षित किये जा रहे व्यक्ति के अभिसाक्ष्य के दौरान उठाई गई आपत्तियों को अभिलिखित करेगी एवं उस पर निर्णय लेगी।
- (8) एक बार परीक्षण समाप्त होने के पश्चात्, न्यायालय परीक्षित किये जा रहे व्यक्ति के हस्ताक्षर अनुलिपि पर प्राप्त करेगा। हस्ताक्षरित अनुलिपि न्यायिक कार्यवाही के अभिलेख का भाग होगा। परीक्षित किये जा रहे व्यक्ति का अनुलिपि पर हस्ताक्षर निम्न में से किसी एक प्रकार से प्राप्त किया जायेगा :-  
(क) यदि डिजिटल हस्ताक्षर संबंधित न्यायालय बिंदु एवं दूरस्थ बिंदु दोनों स्थानों में उपलब्ध है, तो न्यायालय बिंदु पर पीठासीन न्यायाधीश द्वारा डिजिटल रूप से हस्ताक्षरित अनुलिपि की इलेक्ट्रॉनिक प्रति



अधिकारिक ई-मेल द्वारा दूरस्थ बिन्दु पर भेजी जायेगी, जहाँ उसका एक प्रिंट आउट निकाला जायेगा एवं परीक्षित किये गये व्यक्ति द्वारा हस्ताक्षरित किया जायेगा। दूरस्थ बिन्दु पर समन्वयक द्वारा डिजिटल रूप से हस्ताक्षरित अनुलिपि की स्कैन की हुई प्रति को न्यायालय बिन्दु पर अधिकारिक ई-मेल द्वारा पारेषित किया जायेगा। परिसाक्ष्य की समाप्ति के पश्चात् हस्ताक्षरित अनुलिपि की कागजी प्रति दूरस्थ बिन्दु के समन्वयक द्वारा न्यायालय बिन्दु को मान्यता प्राप्त कूरियर/पंजीकृत स्पीड पोस्ट द्वारा अधिमानतः तीन दिनों के अंदर प्रेषित की जायेगी।

(ख) यदि डिजिटल हस्ताक्षर उपलब्ध नहीं है तो अनुलिपि का प्रिंट आउट पीठासीन न्यायाधीश एवं पक्षकारों के प्रतिनिधियों के द्वारा, यदि कोई हो, न्यायालय बिन्दु पर हस्ताक्षरित किया जायेगा एवं गैर-संपादनीय स्कैन किये हुए प्रारूप में दूरस्थ बिन्दु के अधिकारिक ई-मेल खाते में भेजा जायेगा, जहाँ उसका एक प्रिंटआउट निकाला जायेगा एवं दूरस्थ बिन्दु पर परीक्षित किये जा रहे व्यक्ति द्वारा हस्ताक्षरित एवं समन्वयक द्वारा प्रतिहस्ताक्षरित किया जायेगा। इस प्रकार हस्ताक्षरित अनुलिपि का गैर-संपादनीय स्कैन किया हुआ प्रारूप को दूरस्थ बिन्दु के अधिकारिक ई-मेल खाते में भेजा जायेगा, जहाँ उसका प्रिंटआउट निकाला जायेगा और उसे न्यायालयीन अभिलेख का भाग बनाया जाएगा। कागजी प्रति भी दूरस्थ बिन्दु के समन्वयक द्वारा न्यायालय बिन्दु को मान्यता प्राप्त कूरियर/पंजीकृत स्पीड पोस्ट के द्वारा अधिमानतः तीन दिनों के अंदर प्रेषित की जायेगी।

- (9) साक्षियों के परीक्षण की दृश्य-श्रव्य रिकॉर्डिंग कोर्ट बिन्दु पर तैयार की जाएगी। हैश वैल्यू के साथ एनक्रिप्टेड मास्टर प्रति अभिलेख के भाग के रूप में प्रतिधारित की जाएगी।
- (10) न्यायालय, परीक्षित किए जाने वाले व्यक्ति के निवेदन पर या स्वयंसेव, परीक्षित किए जाने वाले व्यक्ति के सर्वोत्तम हितों का ध्यान रखते हुए, उस व्यक्ति की निजता की सुरक्षा हेतु उसकी आयु, लिंग, शारीरिक दशा तथा मान्य प्रथाओं एवं रीतियों जैसे पहलुओं का ध्यान रखते हुए समुचित उपायों को करने का निर्देश दे सकता है।
- (11) दूरस्थ बिन्दु पर उपस्थित समन्वयक यह सुनिश्चित करेगा कि दूरस्थ बिन्दु पर परीक्षण किए जाने वाला व्यक्ति तथा उन व्यक्तियों के अतिरिक्त जिनकी उपस्थिति समन्वयक द्वारा प्रशासनिक रूप से कार्यवाही के संचालन हेतु आवश्यक समझी जाती है, कोई भी अन्य व्यक्ति उपस्थित नहीं है।
- (12) न्यायालय साक्ष्य के प्रभावी रिकॉर्डिंग हेतु (विशेषतः नियम 5 (घ) का अनुपालन सुनिश्चित करने हेतु) ऐसी अन्य शर्तें भी अधिरोपित कर सकता है जो तथ्यों को दृष्टिगत रखते हुए आवश्यक हों।



- (13) परीक्षण, यथासंभव, व्यवधान रहित एवं अनावश्यक स्थगन को स्वीकार किए बिना जारी रखे जाएंगे। यद्यपि, न्यायालय अथवा आयुक्त, यथास्थिति, यह निर्धारित करने के लिए स्वतंत्र होंगे कि क्या स्थगन ग्राह्य किया जाए, और यदि किया जाए, तो किन शर्तों पर।
- (14) किसी व्यक्ति का वीडियो कॉन्फ्रेंसिंग के माध्यम से परीक्षण करते समय न्यायालय, सि.प्र.सं. तथा अध्याय XXIII भाग—ब, दं.प्र.सं., साक्ष्य अधिनियम एवं सूचना तकनीकी अधिनियम के उपबंधों से मार्गदर्शित होगा।
- (15) जहाँ अपेक्षित व्यक्ति न्यायालय बिन्दु अथवा संस्थागत दूरस्थ बिन्दु तक बीमारी या शारीरिक दुर्बलता के कारण पहुँचने में असमर्थ है अथवा उसकी उपस्थिति असम्यक् विलंब या व्यय के बिना प्राप्त नहीं की जा सकती, तब न्यायालय उस स्थान से वीडियो कॉन्फ्रेंसिंग के संचालन को प्राधिकृत कर सकता है जहाँ ऐसा व्यक्ति अवस्थित है। ऐसी परिस्थितियों में, न्यायालय वहनीय (पोर्टेबल) वीडियो कॉन्फ्रेंसिंग प्रणाली के प्रयोग हेतु निर्देशित कर सकता है। इस संबंध में प्राधिकार संबंधित समन्वयक और/या अन्य व्यक्ति को, जिसे न्यायालय उपयुक्त समझे, दिया जा सकता है।
  - (क) यदि न्यायालय उपयुक्त समझे, तो अपेक्षित व्यक्ति को न्यायालय द्वारा उसके निवास या कार्य के स्थान से, वीडियो कॉन्फ्रेंसिंग अथवा दृश्य—श्रव्य इलेक्ट्रॉनिक संपर्क के अन्य विधियों के माध्यम से जुड़ने हेतु अनुज्ञात कर सकता है।
- (16) न्यायालय के आदेश के अधीन रहते हुए, यदि कोई पक्षकार या पक्षकार द्वारा प्राधिकृत व्यक्ति अभिसाक्ष्य के रिकॉर्डिंग के समय संस्थागत दूरस्थ बिन्दु पर व्यक्तिगत रूप से उपस्थित रहने का इच्छुक है, ऐसा पक्षकार दूरस्थ बिन्दु पर उपस्थिति/प्रतिनिधित्व हेतु स्वयं की व्यवस्था करेगा।
- (17) जहाँ अभिलेखित किए जाने वाले कारणों से, न्यायालय की यह राय है कि साक्षी का साक्ष्य दस्तावेज/दस्तावेजों को दिखाए बिना प्रभावी रूप से अभिलेखित नहीं किया जा सकता, वह वीडियो कॉन्फ्रेंसिंग के माध्यम से ऐसे साक्षी के परीक्षण से इंकार कर सकता है।

9. दूरस्थ बिन्दु पर किसी साक्षी या अभियुक्त को दस्तावेजों को प्रदर्शित किया जाना या दिखाया जाना —

यदि वीडियो कॉन्फ्रेंसिंग के माध्यम से दूरस्थ बिन्दु पर उपस्थित व्यक्ति के परीक्षण के दौरान, उस व्यक्ति को दस्तावेज दिखाना आवश्यक हो, तो न्यायालय निम्नलिखित विधि द्वारा दस्तावेज का दिखाया जाना अनुज्ञात कर सकता है—

- (1) यदि दस्तावेज न्यायालय बिन्दु पर हो, तो उस दस्तावेज की छायाप्रति या छवि दूरस्थ बिन्दु पर इलेक्ट्रॉनिक रूप से, ई—मेल सहित, पारेषित करने के द्वारा और तत्पश्चात् दूरस्थ बिन्दु पर उसका प्रिंट आउट लेकर;



- (2) यदि दस्तावेज दूरस्थ बिन्दु पर हो, तो उसकी एक प्रति (गैर संपादन योग्य)/छायाप्रति, ई-मेल सहित, न्यायालय केन्द्र को इलेक्ट्रॉनिक रूप से प्रेषित करने के द्वारा। दस्तावेज की हार्ड कॉपी, साक्षी तथा दूरस्थ बिन्दु पर उपस्थित समन्वयक द्वारा प्रतिहस्ताक्षरित कर प्राधिकृत कूरियर/पंजीकृत स्पीड पोस्ट के माध्यम से न्यायालय बिन्दु को पारेषित की जाएगी।

10. निर्बाधित वीडियो कॉन्फ्रेंसिंग का सुनिश्चित किया जाना.—

- (1) अधिवक्ता या अपेक्षित व्यक्ति न्यायालय द्वारा निर्गत आदेश में वर्णित दिनांक व समय पर विनिर्दिष्ट दूरस्थ बिन्दु से वीडियो कॉन्फ्रेंसिंग द्वारा न्यायालय को संबोधित करेगा।
- (2) यदि कार्यवाही किसी दूरस्थ बिन्दु/बिन्दुओं से की जा रही है (नियम 5(3)(क) से 5(3)(झ) में वर्णित परिस्थितियों में) तो ऐसे दूरस्थ बिन्दु पर उपस्थित समन्वयक सभी तकनीकी आवश्यकताओं का अनुपालन सुनिश्चित करेगा। तथापि, यदि कार्यवाहियाँ नियम 5 (3) (अ) के अंतर्गत वर्णित परिस्थिति में आने वाले किसी दूरस्थ बिन्दु से संचालित की जा रही है, जैसे कि किसी अधिवक्ता के कार्यालय से, तब न्यायालय बिन्दु पर उपस्थित समन्वयक वीडियो कॉन्फ्रेंसिंग के संचालन हेतु सभी तकनीकी आवश्यकताओं के अनुपालन को न्यायालय बिन्दु एवं दूरस्थ बिन्दु दोनों स्थानों पर सुनिश्चित करेगा।
- (3) न्यायालय बिन्दु पर उपस्थित समन्वयक संबंधित अधिवक्ता या अपेक्षित व्यक्ति के संपर्क में रहेगा और वीडियो कॉन्फ्रेंसिंग के माध्यम से सफल सुनवाई के कार्यान्वयन हेतु तकनीकी एवं अन्य आवश्यकताओं की पूर्ति के संबंध में उनका मार्गदर्शन करेगा। ऐसे दूरस्थ उपयोगकर्ताओं को आने वाली किन्हीं समस्याओं का निराकरण न्यायालय बिन्दु समन्वयक द्वारा किया जाएगा। उसके साथ ही न्यायालय बिन्दु समन्वयक ऐसे दूरस्थ उपयोगकर्ता के साथ वीडियो कॉन्फ्रेंसिंग सुनवाई का लिंक भी साझा करेगा।
- (4) न्यायालय बिन्दु पर उपस्थित समन्वयक यह सुनिश्चित करेगा कि दूरस्थ उपयोगकर्ता द्वारा ई-मेल किया गया कोई दस्तावेज या दृश्य श्रव्य फाइल न्यायालय बिन्दु पर सम्यक रूप से प्राप्त हो गई है।
- (5) न्यायालय बिन्दु पर समन्वयक, शेड्यूल वीडियो कॉन्फ्रेंसिंग से अधिमानतः 30 मिनट पूर्व, यह सुनिश्चित करने हेतु कि न्यायालय बिन्दु एवं दूरस्थ बिन्दु पर सभी तकनीकी प्रणाली कार्य करने की स्थिति में है, वीडियो कॉन्फ्रेंसिंग परीक्षण का संचालन भी करेगा।
- (6) शेड्यूल समय पर, न्यायालय बिन्दु समन्वयक दूरस्थ उपयोगकर्ता को न्यायालय से संयोजित करेगा।



- (7) वीडियो कॉन्फ्रेंसिंग कार्यवाही की समाप्ति पर, न्यायालय आदेश पत्रिका में यह उल्लेख करेगा कि प्रकरण का संवादन वीडियो कॉन्फ्रेंसिंग के माध्यम से किया गया।
- (8) न्यायालय दूरस्थ उपयोगकर्ताओं तथा न्यायालय उपयोगकर्ताओं दोनों के लिए, ध्वनि तथा संयोजन (कनेक्टिविटी) की स्पष्टता के बारे में अपनी संतुष्टि भी अभिलिखित करेगा।
- (9) वीडियो कॉन्फ्रेंसिंग की समाप्ति पर, यदि किसी दूरस्थ उपयोगकर्ता का यह मत है कि खराब दृश्य एवं/या श्रव्य गुणवत्ता के कारण वे प्रतिकूल रूप से प्रभावित हुए हैं, तो दूरस्थ उपयोगकर्ता तुरंत न्यायालय बिन्दु पर उपस्थित समन्वयक को सूचना देगा, जो इस सूचना को अविलम्ब न्यायालय को संसूचित करेगा। न्यायालय ऐसी शिकायत पर विचार करेगा और यदि वह शिकायत में कोई सार पाता है तो सुनवाई को अपूर्ण घोषित कर सकता है तथा पक्षकारों को पुनः संयोजित करने या न्यायालय में भौतिक उपस्थिति

करने के लिए कह सकता है।

#### अभियुक्त तथा साक्षियों का परीक्षण.—

- (1) न्यायालय, स्वविवेक से, किसी अभियुक्त का निरोध (प्रथम न्यायिक अभिरक्षा तथा पुलिस अभिरक्षा को छोड़कर) वीडियो कॉन्फ्रेंसिंग या इलेक्ट्रॉनिक संपर्क की अन्य दृश्य-श्रव्य विधियों एवं माध्यमों द्वारा प्राधिकृत कर सकता है।
- (2) अन्यथा उपबंधित के सिवाय, न्यायालय लिखित कारण दर्शित करते हुए तथा यह सुनिश्चित करते हुए कि साक्षी या अभियुक्त, जैसी स्थिति हो, किसी भी प्रकार के प्रपीड़न, धमकी या असम्यक प्रभाव से मुक्त है, वीडियो कॉन्फ्रेंसिंग के माध्यम से किसी साक्षी का परीक्षण कर सकता है या दाण्डिक विचारण में आरोप विरचित कर सकता है या दं.प्र.सं. की धारा-164 के अंतर्गत किसी साक्षी का परीक्षण कर सकता है या दं.प्र.सं. की धारा-313 के अंतर्गत किसी अभियुक्त का कथन अभिलेखित कर सकता है।
- (3) रौदा अभिवाक् मामलों में ऐसा अभियुक्त, जो पूर्व से दोष सिद्ध नहीं है, के आवेदन पर, न्यायालय स्वविवेक से वीडियो कॉन्फ्रेंसिंग के माध्यम से पीड़ित के साथ अभियुक्त की बैठक की व्यवस्था कर सकता है। न्यायालय संबंधित पक्षकारों के अभिभाषकगण को बैठक में भाग लेने का अवसर प्रदान कर सकता है। जहाँ, बैठक के पश्चात् प्रकरण का संतोषजनक निराकरण संभावित है, न्यायालय इस तथ्य को अभिलेखित करेगा तथा अपने स्वविवेक से विधि अनुसार रौदा अभिवाक् के आधार पर प्रकरण का निराकरण करेगा।



### अध्याय चार सामान्य प्रक्रिया

#### 12. सामान्य प्रक्रियाएँ.—

- (1) इस अध्याय में, इसके पश्चात् दर्शित प्रक्रिया, इन नियमों में अन्यथा रूप से उपदर्शित प्रक्रिया पर प्रतिकूल प्रभाव डाले बिना, विशिष्ट उदाहरणों के रूप में हैं, जिसमें कार्यवाहियाँ वीडियो कॉन्फ्रेंसिंग के माध्यम से संचालित की जाती हैं।
- (2) न्यायालय बिंदु पर समन्वयक यह सुनिश्चित करेगा कि वीडियो कॉन्फ्रेंसिंग केवल स्वीकृत वीडियो कॉन्फ्रेंसिंग सॉफ्टवेयर के माध्यम से संचालित की जाए। तथापि, किसी तकनीकी गड़बड़ी की स्थिति में, संबंधित न्यायालय कारण दर्शित करते हुए, उस विशेष कार्यवाही में वीडियो कॉन्फ्रेंसिंग सॉफ्टवेयर के अलावा किसी अन्य सॉफ्टवेयर के उपयोग की अनुमति दे सकता है।
- (3) न्यायालय द्वारा संस्थागत दूरस्थ बिंदु के समन्वयक की सहायता से, परीक्षित किए जाने वाले व्यक्ति की पहचान की पुष्टि नियम 8 (1) एवं/अथवा नियम 8 (1) (क) के अनुसार साक्ष्य अभिलेखित किए जाते समय की जाएगी तथा उसे न्यायालय की आदेश पत्रिका में भी दर्शित किया जायेगा।
- (4) सिविल प्रकरणों में, परीक्षित किए जाने वाले व्यक्ति के कथनों को वीडियो कॉन्फ्रेंसिंग के माध्यम से अभिलेखित करने का अनुरोध करने वाले पक्षकारगण, न्यायालय को, तय समय एवं स्थान पर उक्त व्यक्ति की अवस्थिति, उसकी वीडियो कॉन्फ्रेंसिंग के माध्यम से परीक्षित किए जाने की इच्छा एवं वीडियो कॉन्फ्रेंसिंग के लिए तकनीकी सुविधाओं की उपलब्धता की पुष्टि करेगा।
- (5) आपराधिक प्रकरणों में, जहाँ परीक्षित किया जाने वाला व्यक्ति अभियोजन साक्षी है या न्यायालय साक्षी है या व्यक्ति जिसे अभियोजन हेतु कथन प्रस्तुत करना है, या जहाँ परीक्षित किया जाने वाला व्यक्ति बचाव साक्षी है अथवा व्यक्ति जिसे बचाव हेतु कथन प्रस्तुत करना है, यथास्थित अभियोजन पक्ष के अधिवक्ता अथवा बचाव पक्ष के अधिवक्ता अथवा अभियुक्त, न्यायालय को, तय समय एवं स्थान पर उक्त व्यक्ति की अवस्थिति, उसकी वीडियो कॉन्फ्रेंसिंग के माध्यम से परीक्षित किए जाने की इच्छा एवं वीडियो कॉन्फ्रेंसिंग के लिए तकनीकी सुविधाओं की उपलब्धता की पुष्टि करेगा।
- (6) जहाँ परीक्षित किया जाने वाला अथवा उपस्थित होने वाला व्यक्ति अभियुक्त है, अभियोजन/बचाव पक्ष के अधिवक्ता दूरस्थ बिंदु पर अभियुक्त की अवस्थिति की पुष्टि करेंगे।
- (7) यदि अभियुक्त अभिरक्षा में है एवं न्यायालय बिंदु पर उपस्थित नहीं है, तो साक्षी के कथन (विकिरसकीय अथवा अन्य विशेषज्ञ) के अभिलेखन को सुगम बनाने के लिए न्यायालय स्वयं, साक्षी एवं अभिरक्षा में मौजूद अभियुक्त के मध्य बहु स्थलीय (गल्टी पॉइंट) वीडियो कॉन्फ्रेंसिंग का आदेश करेगा। न्यायालय



यह सुनिश्चित करेगा कि अभियुक्त के बचाव पर किसी भी प्रकार से प्रतिकूल प्रभाव न पड़े तथा नियम 8(3) में निहित सुरक्षा उपायों का पालन हो।

- (8) जब भी आवश्यकता हो, दूरस्थ बिंदु पर समन्वयक को मानदेय के रूप में ऐसी राशि का भुगतान किया जाएगा, जैसा कि न्यायालय द्वारा पक्षकारों के परामर्श से निर्देशित किया जाता है।

### 13. वीडियो कॉन्फ्रेंसिंग के खर्च.—

संबंधित न्यायालय द्वारा विहित नियमों के अभाव में वीडियो कॉन्फ्रेंसिंग के खर्चों को निर्धारित एवं/अथवा बाँटते समय न्यायालय निम्न परिस्थितियों को ध्यान में रख सकता है :

- (1) आपराधिक प्रकरणों में, वीडियो कॉन्फ्रेंसिंग सुविधा के खर्च जिनमें न्यायालय अभिलेख की साफ्ट प्रतियाँ/प्रमाणित प्रतियाँ तैयार करने एवं उन्हें दूरस्थ बिन्दु पर समन्वयक तक प्रेषित करने में अंतर्निहित खर्च शामिल है एवं अनुवादक/द्विभाषिया/विशेष शिक्षक, यथास्थित को देय शुल्क एवं दूरस्थ बिन्दु पर समन्वयक को देय शुल्क, ऐसे पक्षकार द्वारा वहन किया जाएगा, जैसा न्यायालय निर्देशित करे।
- (2) सिविल प्रकरणों, सामान्यतः वीडियो कॉन्फ्रेंसिंग के माध्यम से साक्ष्य अभिलिखित करने का निवेदन करने वाला पक्षकार खर्च वहन करेगा।
- (3) उपरोक्त के अतिरिक्त, परिवादी एवं साक्षियों को खर्च का भुगतान करने से संबंधित नियम/अनुदेश, जो समय-समय पर प्रचलित हों को ध्यान में रखते हुए न्यायालय समुचित खर्चों के संबंध में भी आदेश दे सकता है।
- (4) न्यायालय समुचित परिस्थिति में वांछित खर्चों को माफ कर सकेगा।

### 14. कार्यवाही का संचालन.—

- (1) सभी अधिवक्ता, अपेक्षित व्यक्ति, पक्षकार स्वयं एवं/अथवा कोई अन्य व्यक्ति जिसे शारीरिक अथवा आभासिक रूप में उपस्थित रहने की न्यायालय द्वारा अनुमति दी गई है (एतस्मिन्पश्चात् सामूहिक रूप से प्रतिभागियों के रूप में संदर्भित), अनुसूची-एक में निर्धारित की गई अपेक्षाओं का पालन करेंगे।
- (2) वीडियो कॉन्फ्रेंसिंग के आरंभ से पहले सभी प्रतिभागी अपनी उपस्थिति दर्ज कराएँगे। तथापि, यदि कोई पक्षकार अपना चेहरा एवं नाम छिपाने का इच्छुक है तो उक्त की जानकारी न्यायालय बिन्दु समन्वयक को कार्यवाही प्रारंभ होने से पूर्व दी जाएगी।
- (3) न्यायालय बिन्दु समन्वयक, लिंक/बैठक आई.डी./कक्ष विवरण संबंधित अधिवक्ता अथवा अपेक्षित व्यक्ति अन्य प्रतिभागी, जिन्हें न्यायालय द्वारा आभासिक रूप से उपस्थित होने की अनुमति दी गई है, के द्वारा उपलब्ध



कराई गई ई-मेल-आई.डी./मोबाईल नं. के माध्यम से भेजेगा। एक बार कार्यवाही प्रारंभ होने के पश्चात्, किन्हीं भी अन्य व्यक्तियों को, न्यायालय की अनुमति के सिवाय, आभासिक सुनवाई में भाग लेने की अनुमति नहीं दी जाएगी।

- (4) सुनवाई में शामिल होने के पश्चात् प्रतिभागी आभासी प्रतीक्षा कक्ष (वर्चुअल लॉबी), यदि उपलब्ध हो तो, में रहेंगे जब तक कि उन्हें न्यायालय बिन्दु समन्वयक द्वारा आभासिक सुनवाई में दाखिल नहीं किया जाता।
- (5) कार्यवाही में भागीदारी को वीडियो कॉन्फ्रेंसिंग द्वारा रिकार्ड की जाने वाली कार्यवाहियों में, भागीदारी की सहमति माना जाएगा।
- (6) न्यायालय बिन्दु एवं दूरस्थ बिन्दु के मध्य लिंक की स्थापना एवं विच्छेद न्यायालय के आदेशों द्वारा विनियमित किया जाएगा।
- (7) न्यायालय स्वयं को संतुष्ट करेगा कि ऐसे अधिवक्ता, अपेक्षित व्यक्ति अथवा अन्य कोई प्रतिभागी, जिन्हें दूरस्थ बिन्दु अथवा न्यायालय बिन्दु पर न्यायालय द्वारा अपेक्षित किया गया है, को स्पष्ट रूप से देखा एवं सुना जा सकता है तथा वह न्यायालय को स्पष्ट रूप से देख और सुन सकता है।
- (8) यह सुनिश्चित करने के लिए कि वीडियो कॉन्फ्रेंसिंग निर्बाध रूप से संचालित की जा सके, संयोजन में अनुभव की जाने वाली कठिनाईयों, यदि कोई हो, को न्यायालय बिन्दु समन्वयक के कार्यालयीन ई-मेल आई.डी. एवं मोबाईल नम्बर, जो प्रतिभागी को आभासी सुनवाई के प्रारंभ के पूर्व में दिए गए हैं, पर यथाशीघ्र न्यायालय के संज्ञान में लाना चाहिए। तत्पश्चात् किसी भी शिकायत पर विचार नहीं किया जाएगा।
- (9) न्यायालय द्वारा इन नियमों के अंतर्गत वीडियो कॉन्फ्रेंसिंग के माध्यम से, जहाँ कहीं कोई कार्यवाही की जाती है, इस तथ्य का विशेष रूप से आदेश पत्रिका में उल्लेखित किया जाएगा।

#### 15. विधिक सहायता क्लिनिक/शिविर/लोक अदालत/जेल अदालत तक पहुँच.—

- (1) विधिक सेवा प्राधिकरण अधिनियम, 1987 एवं प्रवृत्त विधियों के अनुरूप, विधिक सहायता क्लिनिक, शिविर, लोक अदालत अथवा जेल अदालत से संबंधित कार्यवाहियों में दूरस्थ बिन्दु पर, यदि कोई व्यक्ति जेल अथवा कारागार में है, तो विधि के अनुसार कोई पंचाट अथवा आदेश पारित करने के पूर्व उसे जिला विधिक सेवा प्राधिकरण अथवा तालुका विधिक सेवा समिति के अध्यक्ष/सचिव अथवा लोक अदालतों के सदस्यों के द्वारा परीक्षित किया जाएगा।



- (2) ऐसे पंचाट अथवा आदेश का वही प्रभाव होगा जैसे कि वह नियमित लोक अदालत अथवा जेल अदालत द्वारा पारित किया गया हो।
- (3) पंचाट अथवा आदेश की प्रति एवं कार्यवाही का अभिलेख दूरस्थ बिन्दु पर भेजा जाएगा।

#### 16. प्रकरण के तृतीय पक्षकार .—

- (1) तृतीय पक्षकारों को संबंधित न्यायालय द्वारा जारी किए गए विशिष्ट आदेश पर ही वीडियो कॉन्फ्रेंसिंग के दौरान उपस्थित रहने की अनुमति दी जाएगी। इस संबंध में उच्च न्यायालय के मुख्य न्यायाधिपति द्वारा अपनी प्रशासनिक अधिकारिता के प्रयोग में दिए गए ऐसे सामान्य अथवा विशेष आदेशों से प्रत्येक न्यायालय मार्गदर्शित होगा।
- (2) जहाँ, किसी कारणवश, प्रकरण से असंबद्ध कोई व्यक्ति दूरस्थ बिन्दु पर उपस्थित है, तो कार्यवाही के प्रारंभ में ही दूरस्थ बिन्दु के सगन्वयक द्वारा उस व्यक्ति की पहचान की जाएगी एवं उस व्यक्ति की उपस्थिति के उद्देश्य से न्यायालय को अवगत कराया जाएगा। ऐसा व्यक्ति, केवल न्यायालय के आदेश के आधीन ही, उपस्थित रहना जारी रख पायेगा।

### अध्याय पांच विविध

#### 17. शिथिल करने की शक्ति.—

मुख्य न्यायाधिपति यदि इस बात से संतुष्ट हों कि किसी नियम के प्रवर्तन से अत्यधिक कठिनाई उत्पन्न हो रही है, तो वे आदेश द्वारा उस नियम की आवश्यकताओं को उस सीमा तक एवं उन शर्तों के अधीन त्याग कर सकते हैं अथवा शिथिल कर सकते हैं, जो कि न्यायसंगत एवं न्यायोचित रीति से मामले के निपटने के लिए अपेक्षित है।

#### 18. निरसन एवं व्यावृत्ति.—

इन नियमों के प्रारंभ से ठीक पूर्व प्रवृत्त, मध्यप्रदेश के जिला न्यायालयों के वीडियो कॉन्फ्रेंसिंग नियम, 2018 एवं दिशानिर्देश, यदि कोई हों, जो इन नियमों के अनुरूप हैं,



उन्हें इन नियमों के अंतर्गत आने वाले मामलों के संबंध में एतद्वारा निरसित एवं निरस्त, जैसी भी स्थिति हो, किया जाता है:

परन्तु यह कि इन निरसित नियमों के अंतर्गत दिए गए किसी आदेश अथवा की गई कार्यवाही को इन नियमों के अनुरूपी उपबंधों के अंतर्गत दिया गया या की गई कार्यवाही माना जाएगा।

#### 19. अवशिष्ट उपबंध.—

वे मामले, जिनके संबंध में इन नियमों में कोई व्यक्ति प्रावधान नहीं किया गया है, न्याय के उद्देश्यों की पूर्ति के सिद्धांत के अनुरूप न्यायालय द्वारा निर्णीत किए जाएंगे।

#### अनुसूची-एक

1. सभी प्रतिभागी कार्यवाहियों की गरिमा के अनुरूप सौम्य पोशाक पहनेंगे। अधिवक्तागण अधिवक्ता अधिनियम, 1961 के अधीन निर्धारित पेशेवर पोशाक उचित रूप से पहनेंगे। पुलिस पदधारीगण, संबंधित कानून अथवा आदेशों के अधीन, पुलिस पदधारीगण के लिए निर्धारित गणवेश में उपस्थित होंगे। न्यायिक अधिकारियों एवं न्यायालय के कर्मचारियों के लिए पोशाक वह होगी जैसा उच्च न्यायालय द्वारा इस संबंध में निर्धारित संबंधित नियमों में विनिर्दिष्ट की गई है। ड्रेस कोड के संबंध में पीठरीन न्यायाधीश अथवा अधिकारी का निर्णय अंतिम होगा।
2. प्रकरण की सुनवाई के संबंध में पुकार लगाई जायेगी एवं न्यायालय के निर्देश पर उपस्थिति दर्ज की जायेगी।
3. प्रत्येक प्रतिभागी उन शिष्टाचारों एवं प्रोटोकॉल का पालन करेगा जिनका भौतिक न्यायालय में पालन किया जाता है। न्यायाधीशों को "महोदया/महोदय" अथवा "न्यायाधीश महोदय" के रूप में संबोधित किया जायेगा। कर्मचारियों को उनके पदनाम जैसे कि "रीडर/एग्जीक्यूशन क्लर्क/कोर्ट मास्टर/स्टेनोग्राफर/डिपोजिशन राइटर" के रूप में संबोधित किया जाएगा। अधिवक्तागण को विद्वान अधिवक्ता/वरिष्ठ अधिवक्ता के रूप में संबोधित किया जायेगा।
4. अधिवक्तागण, अपेक्षित व्यक्ति, व्यक्तिगण पक्षकारगण एवं अन्य प्रतिभागी उस समय तक अपने माइक्रोफोन्स को मूक (Mute) रखेंगे जब तक उन्हें पक्ष प्रस्तुत करने के लिये नहीं बुलाया जाता है।
5. दूरस्थ उपयोगकर्तागण यह सुनिश्चित करेंगे कि उनके उपकरण मॉलवेयर (Malware) से मुक्त हैं।



6. दूरस्थ उपयोगकर्तागण एवं दूरस्थ बिन्दु के समन्वयक यह सुनिश्चित करेंगे कि दूरस्थ बिन्दु शोर रहित स्थान पर स्थित हो व उचित रूप से सुरक्षित हो एवं वहाँ पर्याप्त इन्टरनेट विस्तार हो। वीडियो कॉन्फ्रेंसिंग के दौरान यदि कोई अवांछनीय व्यवधान कारित होता है तो पीठारीन न्यायाधीश कार्यवाहियों को शून्य करने का निर्देश दे सकता है।
7. कार्यवाहियों के दौरान सभी प्रतिभागियों के मोबाइल फोन बंद रहेंगे अथवा एयर-प्लेन मोड में रहेंगे।
8. कार्यवाहियों दौरान सभी प्रतिभागियों को कैमरा में देखने का प्रयास करना चाहिये, सचेत रहना चाहिये एवं अन्य गतिविधियों में संलग्न नहीं होना चाहिये।

### अनुसूची-दो वीडियो कॉन्फ्रेंसिंग के लिए अनुरोध प्रपत्र

1. प्रारण क्रमांक/सीएनआर नम्बर (यदि कोई हो): .....
2. वाद शीर्षक: .....
3. कॉन्फ्रेंसिंग की प्रस्तावित तिथि (दिन/माह/वर्ष): .....
4. न्यायालय बिन्दु (बिन्दुओं) का स्थान: .....
5. दूरस्थ बिन्दु (बिन्दुओं) का स्थान: .....
6. दूरस्थ बिन्दु के प्रतिभागियों का नाम एवं पद: .....
7. वीडियो कॉन्फ्रेंस का कारण: ..... के मामले में।
8. कार्यवाहियों की प्रकृति : अंतिम सुनवाई ☐ अंतरिम सुनवाई ☐ अन्य ☐

मैं न्यायालयों के लिए वीडियो कॉन्फ्रेंसिंग के नियमों के प्रावधानों (हाईपरलिंक) को पढ़ एवं समझ लिया है। जहाँ तक वे मुझ पर लागू होते हैं; मैं उनसे बंधे रहने का वचन देता हूँ। यदि न्यायालय ऐसा निर्देशित करती है, तो मैं वीडियो कॉन्फ्रेंसिंग के प्रसार का भुगतान करने को सहमत हूँ।

आवेदक/प्राधिकृत हस्ताक्षरकर्ता के हस्ताक्षर  
दिनांक:



## न्यायालय बिन्दु समन्वयक के प्रयोग के लिए

(क) न्यायालय का नाम :

(ख) सुनवाई :

.....(दिन/माह/वर्ष): में की गई

आरंभ समय :

समाप्ति समय :

घंटों की संख्या :

(ग) खर्च :

विदेश पारेषण प्रभार यदि कोई हो :

आवेदक/प्रत्यर्थी द्वारा वहन किया जाने वाला :

समान रूप से देय :

न्यायालय के आदेश द्वारा माफ किया गया :

प्राधिकृत अधिकारी के हस्ताक्षर :

दिनांक :

रजिस्ट्रार जनरल,  
उच्च न्यायालय मध्यप्रदेश

No. A-2451

With intent to avoid delay in judicial proceeding due to non-availability of parties, counsels, witnesses and accused, there is an urgent need for a user-friendly video conferencing facility and other modes of audio-visual electronic linkage for the purpose of hearing of the cases as well as recording of evidence of witnesses unable to attend the Court. The information technology is a good tool for speedy trial and speedy justice.

The video conferencing will be an integrated web technology capable of running seamlessly over Internet/Intranet, Virtual Private Network (VPN) of witness, accused and other stakeholders.

Therefore, in exercise of the powers, conferred by Article 227 of the Constitution of India, read with Section 122 of the Code of Civil Procedure, 1908 (5 of 1908), Section 23 of the Madhya Pradesh Civil Courts Act, 1958 and Section 477 of the Code of Criminal Procedure, 1973 (2 of 1974), the High Court of Madhya Pradesh hereby, makes the following rules regulating practice and procedure pertaining to use of video conferencing for District Courts of Madhya Pradesh, namely:-

**RULES****Chapter I****Preliminary****1. Short title, Application and Commencement.-**

- (i) These Rules shall be called the "The District Courts of Madhya Pradesh Video Conferencing and Audio-Visual Electronic Linkage Rules, 2020".



- (ii) They shall apply to Courts.
- (iii) They shall come into force from the date of their notification in the Official Gazette.

## 2. Definitions.-

(1) In these Rules, unless the context otherwise requires, -

- (a) **"Advocate"** means and include an advocate entered in any roll maintained under the provisions of the Advocates Act, 1961 and shall also include government pleaders and officers of the department of public prosecution;
- (b) **"Commissioner"** means a person appointed as commissioner under the provisions of Code of Civil Procedure, 1908 (5 of 1908), or the Code of Criminal Procedure, 1973 (2 of 1974) or any other law for the time being in force;
- (c) **"Coordinator"** means a person nominated as coordinator under Rule 5;
- (d) **"Court"** means Civil Courts established under Civil Courts Act, 1958, Criminal Courts as defined in Code of Criminal Procedure, 1973 (other than Court of Executive Magistrate), any other Special Courts established under any Special Act, Family Courts, Juvenile Justice Board(s) in the State of Madhya Pradesh and shall includes a physical court and a virtual court or tribunal;
- (e) **"Court Point"** means the courtroom or one or more places where the court is physically convened, or the place where a commissioner or an inquiring officer holds proceedings pursuant to the directions of the court;
- (f) **"Court Room"** means the place or room or enclosed space in which court of law is held in front of the judge(s);
- (g) **"Court User"** means a user participating in court proceedings through video conferencing at a court point and includes presiding judge of court;
- (h) **"Designated Video Conferencing software"** means a software approved by the High Court for the use of video conferencing;
- (i) **"Electronic records"** shall bear the same meaning as assigned under the Information Technology Act, 2000;
- (j) **"Exceptional circumstances"** includes a pandemic, natural calamities, circumstances affecting law and order where it is expedient for effective administration of justice and any other matter relating to the safety of the advocates, accused persons, witnesses or any other required to be present before the court and includes any such incident or circumstances which may be declared to be an "exceptional circumstance" by the court;



- (k) **"Live Link"** means and includes a live television link, audio-video electronic means or other arrangements whereby a witness, an accused, party, pleader, advocate (s) or any other person required by court to remain present in the court while physically absent from the courtroom is nevertheless virtually present in the courtroom by remote communication using technology to give evidence and be cross-examined or to present arguments or assist the Court or for any other purpose in a judicial proceeding;
- (l) **"Institutional Remote Point"** means the courtroom or one or more places in the court complex where the remote point is physically convened for facilitating the audio-visual electronic linkage with courts points;
- (m) **"Remote Point"** is a place where any person or persons are required to be present or appear through a video link;
- (n) **"Remote User"** means a user participating in court proceedings through video conferencing at a remote point.
- (o) **"Required Person"** includes :
- (i) the person who is to be examined as a witness or otherwise; or
  - (ii) person in whose presence certain proceedings are to be recorded or conducted; or
  - (iii) an advocate or a party in person who intends to examine a witness; or
  - (iv) any person who is required to make submissions before the court; or
  - (v) any other person who is permitted by the court to appear through video conferencing or other modes of audio visual electronic linkage;
- (p) **"Rules"** shall mean these rules and any reference to a rule, sub-rule or schedule shall be a reference to a rule, sub-rule or schedule of these rules;
- (q) **"Video conferencing"** means and includes to conduct a conference between two or more participants at different sites by using computer networks to transmit audio and video data.
- (2) The words and phrases used but not defined herein shall bear the same meaning as assigned to them in M.P. Civil Court Rules, 1961; Rules and Orders (Criminal); Code of Civil Procedure, 1908, Code of Criminal Procedure, 1973, Information Technology Act, 2000 and the General Clauses Act, 1897.



## Chapter II General Principles

### 3. General Principles Governing Video Conferencing and other modes of audio-visual electronic linkage.-

- (a) Video conferencing and other modes of audio-visual electronic linkage facility may be used at all stages of judicial proceedings and proceedings conducted by the court, where a person is required to be present or appear is located intrastate; interstate or overseas.
- (b) All proceedings conducted by a Court by way of video conferencing and other modes of audio-visual electronic linkage shall be judicial proceedings and all the courtesies and protocols applicable to a physical court shall apply to these virtual proceedings. The protocol provided in Schedule I shall be adhered to for proceedings conducted by way of video conferencing and other modes of audio-visual electronic linkage.
- (c) All relevant statutory provisions applicable to judicial proceedings including, but not limited to provisions of the M.P. Civil Court Rules, 1961; Rules and Orders (Criminal); Code of Civil Procedure, 1908 (hereinafter it will be called "C.P.C.") Code of Criminal Procedure, 1973 (hereinafter it will be called "Cr.P.C.") Contempt of Courts Act, 1971, Indian Evidence Act, 1872 (abbreviated hereafter as the Evidence Act) and Information Technology Act, 2000 (abbreviated hereafter as the IT Act), shall apply to proceedings conducted by video conferencing and other modes of audio-visual electronic linkage.
- (d) Subject to maintaining independence, impartiality and credibility of judicial proceedings and subject to such directions as the Chief Justice may issue, courts may adopt such technological advances as may become available from time to time for ensuring proper conduction of proceedings through video conferencing and other modes of audio-visual electronic linkage.
- (e) The rules as applicable to a court shall mutatis mutandis apply to a commissioner appointed by the court to record evidence and to an inquiry officer conducting an inquiry.
- (f) Unless expressly permitted, no person or entity, either at Court Point or at Institutional Remote Point or at Remote Point, shall be permitted to record the proceedings conducted by video conferencing or other modes of audio-visual electronic linkage. In case of violation it will be punishable in accordance with law.
- (g) The person defined in rule 2 (1)(o) shall provide identity proof as recognised by the Government of India/State Government /Union Territory to the court point coordinator via personal email. In case identity proof is not readily available the person concerned shall furnish the following personal details: name, parentage and permanent address, temporary address if any and will make available as per direction of the court, however the court may, upon satisfaction allow such person to participate in proceedings without production of identity proof.



**4. Facilities recommend for Video Conferencing.-**

The following equipment is recommended for conducting proceedings by video conferencing at the Court Point and at the Institutional Remote Point:

- (i) desktop laptop, mobile devices with uninterrupted internet connectivity and printer;
- (ii) device ensuring uninterrupted power supply;
- (iii) video Camera;
- (iv) microphones and speakers;
- (v) display unit;
- (vi) document visualizer;
- (vii) provision of a firewall;
- (viii) adequate seating arrangements ensuring privacy;
- (ix) adequated lighting;
- (x) availability of a quiet and secure space;
- (xi) scanner including mobile scanner.

**5. Preparatory Arrangements.-**

- (1) There shall be a Coordinator both at the Court Point and at the institutional Remote Point from which any required person is to be examined or heard or is directed to remain present. However, coordinator may be required at the remote point only when a witness or a person accused of an offence is to be examined.
- (2) In all civil and criminal courts, the persons nominated by the High Court or the concerned District Judge within whose jurisdiction the respective civil or criminal court is present, shall perform the functions of the coordinators at the Court Point as well as the Remote Point as provided in sub-rule (3)
- (3) The coordinator at the Remote Point may be any of the following:

Clause	Where the Advocate or Required Person is at the following Remote Point	The Remote Point Coordinator shall be
(a)	Overseas	An official of the relevant an Indian Consulate / Indian Embassy / High Commission of India/duly certified Notary Public / Oath Commissioner
(b)	Court of another state or union territory within the territory of India	Any authorized official nominated by the concerned District Judge



(c)	Mediation Centre or office of District Legal Services Authority (including Taluka Legal Services Committee)	Any authorized official nominated by the Chairperson or Secretary of the concerned District Legal Services Authority
(d)	Jail or prison	The concerned Jail Superintendant or Officer in-charge of the prison or any other responsible official nominated by him
(e)	Hospital, Public or Private, (whether run by the Central Government, the State Government, local bodies or any other person)	Medical Superintendent or an official authorized by them or the person in charge of the said hospital
(f)	Observation Home, Special Home, Children's Home, Shelter Home, or any institution referred to as a child facility (collectively referred to as child facilities) and where the Required Person is a juvenile or a child or a person who is an inmate of such child facility	The Superintendent or Officer in charge of that child facility or an official authorized by them
(g)	Women's Rescue Homes, Protection Homes, Shelter Homes, Nari Niketans or any institution referred to as a women's facility (collectively referred to as women's facilities)	The Superintendent or officer in charge of that women facility or an official authorized by them
(h)	In custody, care or employment of any other government office, organization or institution (collectively referred to as institutional facilities)	The Superintendent or Officer-in-charge of the institutional facility or an official authorized by them
(i)	Forensic Science Lab	The Administrative office in-charge or their nominee
(j)	In case of any other person	The concerned Court may appoint any person deemed fit and proper



		who is ready and willing to render their services as a Coordinator to ensure that the proceedings are conducted in a fair, impartial and independent manner and according to the directions issued by the Court in that behalf
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- (4) When a Required person is at any of the Remote Points mentioned in sub rules (3) and video conferencing facilities are not available at any of these places the concerned court may formally request the Principal District Judge, in whose jurisdiction the Remote Point is situated to appoint a coordinator for and to provide a video conferencing facility from proximate place and suitable court premises.
- (5) The coordinators at both Court Points and Institutional Remote Points shall ensure that requirements set out in Rule 4 are complied with, so that the proceedings are conducted seamlessly.
- (6) The coordinator at the Remote the Point shall ensure that;
  - (a) all advocates and/or required persons scheduled to appear in a particular proceeding are ready at the Remote Point designated for video conferencing at least 30 minutes before the scheduled time;
  - (b) no unauthorised recording device is used;
  - (c) no unauthorised person enters the video conference room when the video conference is in progress;
  - (d) the person being examined is not prompted, tutored, coaxed, induced or coerced in any manner by any person and that the person being examined does not refer to any document, script or device without the permission of the court concerned during the course of examination.
- (7) Where the witness to be examined through video conferencing requires or if it is otherwise expedient to do so, the Court shall give sufficient notice in advance, setting out the schedule of video conferencing and in appropriate cases may transmit non-editable digital scanned copies of all or any part of the coordinator of the concerned Remote Point designated in accordance with sub-rule (3).
- (8) Before the schedule video conferencing date, the coordinator at the Court point shall ensure that the coordinator at the Institutional



Remote Point or Remote Point receives certified copies, printouts or a soft copy of the non-editable scanned copies of all or any part of the record of proceedings which may be required for recording statements or evidence, or for reference. However, these shall be permitted to be used by the Required Person only with the permission of the court.

- (9) Where Required person is connected from a place which is not a Remote Point, or where no coordinator is available at Remote Point, court shall ensure that Required Person receives all copies as mentioned in preceding rule.
- (10) Whenever required the court shall order the coordinator at the Remote Point or at the Court Point to provide-
  - (a) a translator in case the person to be examined is not conversant with the official language of the court;
  - (b) an expert in sign languages in case the person to be examined is impaired in speech and/or hearing;
  - (c) an interpreter or a special educator, as the case may be, in case a person to be examined is differently abled, either temporarily or permanently;
  - (d) a person for reading of documents in case the person to be examined is visually challenged.

### **Chapter III**

#### **Procedure for Video Conferencing**

#### **6. Application for Appearance, Evidence and Submission by Video Conferencing.-**

- (1) Any party to the proceeding or witness, save and except where proceedings are initiated at the instance of the court or public prosecutor, may move a request for video conferencing. A party or witness seeking a video conferencing proceeding shall do so by making a request in the form prescribed in schedule II.
- (2) In the civil cases, any proposal to move a request to for video conferencing should first be discussed with the other party or parties to the proceeding, except where not possible or inappropriate, for example in cases such as urgent applications. However the court may, as its discretion, initiate process for hearing or any case through video conferencing and other modes of audio-visual electronic linkage.



- (3) On receipt of such a request and upon hearing all concerned persons the court will pass an appropriate order after ascertaining that the application is not filed with an intention to impede a fair trial or to delay the proceedings.
- (4) While allowing a request for video conferencing the Court may also fix the schedule for convening the video conferencing.
- (5) In case the video conferencing event is convened for making oral submissions, the order may require the advocate or party in person to submit written arguments and precedents, if any, in advance on the official email ID of the court concerned.
- (6) Costs, if directed to be paid, shall be deposited within the prescribed time, commencing from the date on which the order convening proceedings through video conferencing is received.

**7. Service of Summons.-**

Summons issued to a witness who is to be examined through video conferencing, shall mention the date, time and venue of the concerned Remote Point and shall direct the witness to attend in person along with proof of identity or an affidavit to that effect. Such summons may be served through electronic means. However, the existing rules regarding service of summons and the consequences for non-attendance, as provided in the C.P.C. and Cr.P.C. shall apply with respect to service of summons for proceedings conducted by video conferencing.

**8. Examination of persons through video conferencing and other modes of audio-visual electronic linkage.-**

- (1) Any person being examined, including a witness shall before being examined through video conferencing, produce and submit proof of identity by submitting and identity document issued or duly recognized by the Government of India, State Government, Union Territory, or in the absence of such a document, an affidavit attested by any of the authorities referred to in section 139 of the C.P.C. or section 297 of the Cr.P.C. as the case may be. The affidavit will inter alia state that the person who is shown to be the party to the proceedings or as a witness, is the same person, who is to depose at the virtual hearing. A copy of the proof of identity or affidavit, as the case may be, will be made available to the opposite party:

Provided that in absence of identity proof as required in sub-rule (1) the identity of the person required to be present or appear shall be confirmed by the court with the assistance of the co-ordinator at remote point at the time of proceedings through video conferencing.



- (2) The person being examined will ordinarily be examined during the working hours of the court concerned or at such time as the court may deem fit. The oath will be administered to the person being examined by the coordinator at the Court Point.
- (3) Where the person being examined or accused to be presented is in custody, the statement or, as the case may be, the testimony may be recorded through video conferencing. The court shall provide adequate opportunity to the under-trial prisoner to consult with their counsel before and after the video conferencing.
- (4) Subject to the provisions for examination of witnesses contained in the Evidence Act, before the examination of the witness, the documents, if any, sought to be relied upon shall be transmitted by the applicant to the witness so that the witness acquires familiarity with the said documents. The applicant will submit an acknowledgement with the court in this behalf.
- (5) If a person is examined with reference to a particular document then the summon to witness must be accompanied by a duly certified photocopy of the document. The original document should be exhibited at the Court Point in accordance with the deposition of the concerned person being examined.
- (6) The court would be at liberty to record the demeanour of the person being examined.
- (7) The court will note the objections raised during the deposition of the person being examined and rule on them.
- (8) The Court shall obtain the signature of the person being examined on the transcript once the examination is concluded. The signed transcript will form part of the record of the judicial proceedings. The signature on the transcript of the person being examined shall be obtained in either of the following ways:-
  - (a) If digital signatures are available at both the concerned Court Point and Remote Point, the soft copy of the transcript digitally signed by the presiding judge at the Court Point shall be sent by the official e-mail to the Remote Point where a print out of the same will be taken and signed by the person being examined. A scanned copy of the transcript digitally signed by the coordinator at the Remote Point would be transmitted by official email of the Court Point. The hard copy of the signed transcript will be dispatched after the testimony is over, preferably within three days by the coordinator at the Remote Point to the Court Point by recognised courier/registered



- speed post.
- (b) If digital signatures are not available, the printout of the transcript shall be signed by the presiding Judge and the representative of the parties, if any, at the Court Point and shall be sent in non-editable scanned format to the official email account of the remote point where a printout of the same will be taken and signed by the person examined and countersigned by the Coordinator at the Remote Point. A non-editable scanned format of the transcript so signed shall be sent by the Coordinator of the Remote Point to the official email account of the Court Point where a print out of the same will be taken and shall be made a part of the judicial record. The hard copy would also be dispatched preferably within three days by the Coordinator at the Remote Point to the Court Point by recognised courier/registered speed post.
- (9) An audio-visual recording of the examination of witnesses shall be prepared at the Court point. An encrypted master copy with hash value shall be retained as a part of the record.
- (10) The court may, at the request of a person to be examined, or on its own motion, taking into account the best interest of the person to be examined, direct appropriate measures to protect the privacy of the person examined bearing in mind aspects such as age, gender, physical condition and recognized customs and practices.
- (11) The coordinator at the Remote Point shall ensure that no person is present at the Remote Point, save and except the person being examined and those whose presence is deemed administratively necessary by the coordinator for the proceedings to continue.
- (12) The court may also impose such other conditions as are necessary in a given set of facts for effective recording of evidence (especially to ensure compliance with rule 5 (6) (d).
- (13) The examination shall as far as practicable, proceed without interruption or the grant of unnecessary adjournments. However, the court or the commissioner as the case may be will be at liberty to determine whether an adjournment should be granted, and if so, on what terms.
- (14) The court shall be guided by the provisions of the C.P.C. and Chapter XXIII, Part B of the Cr.P.C., the Evidence Act and the IT Act while examining a person through video conferencing.
- (15) Where a Required Person is not capable of reaching the Court Point or the Institutional Remote Point due to sickness or physical infirmity, or



whose presence cannot be secured without undue delay or expense, the court may authorize conduct of video conferencing from the place at which such person is located. In such circumstances the court may direct the use of portable video conferencing systems. Authority on this behalf may be given to the concerned coordinator and/or any person deemed fit by the court.

(a) If the court thinks fit, the required person may be permitted by the court to connect through video conferencing or other modes of audio-visual electronic linkage from the place of his residence or work.

(16) Subject to such orders as the court may pass, in case any party or person authorized by the party is desirous of being physically present at the Institutional Remote Point at the time of recording of the testimony, such party shall make its own arrangement for appearance/representation at the remote point.

(17) Where the court is of opinion, for the reasons recorded that, without showing the document (s) evidence of the witness cannot be effectively recorded, may decline to examine such witness through video conferencing.

#### **9. Exhibiting or showing documents to witness or accused at a Remote Point.-**

If in the course of examination of a person at a Remote Point by video conferencing, it is necessary to show a document to the person, the Court may permit the document to be shown in the following manner:

- (1) if the document is at Court Point, by transmitting a copy or image of the document to the Remote Point electronically, including by email and thereafter taking a printout of it at the Remote Point;
- (2) if the document is at the Remote point, by transmitting a copy (not editable)/image of the same to the Court Point electronically including by email. The hard copy of the document counter signed by the witness and the coordinator at the Remote Point shall be dispatched to the Court Point via authorized courier/registered speed post.

#### **10. Ensuring seamless video conferencing.-**

- (1) The advocate or Required Person shall address the court by video conferencing from a specified Remote Point on the date and time specified in the order issued by the court.
- (2) If the proceedings are carried out from any of the remote point (s) (in situations described in rules 5(3) (a) to 5(3) (i) the Coordinator at



- such Remote Point shall ensure compliance of all technical requirements, However, if the proceedings are conducted from a Remote Point falling in the situation contemplated under Rules 5 (3) (j) such as an advocate's office, the coordinator at the Court Point shall ensure compliance of all technical requirements for conducting video conferencing at both the Court Point and the remote point.
- (3) The coordinator at the Court Point shall be in contact with the concerned advocate or the Required Person and guide them in regard to the fulfilment of technical and other requirements for executing a successful hearing through video conferencing. Any problem faced by such Remote Users shall be resolved by the Court Point Coordinator. The Court Point Coordinator shall inter alia share the link of the video conferencing hearing with such Remote Users.
  - (4) The coordinator at the Court Point shall ensure that any document or audio-visual files, emailed by the Remote User, are duly received at the Court Point.
  - (5) The coordinator at the Court Point shall also conduct a trial video conferencing preferably 30 minutes prior to scheduled video conferencing in order to ensure that all the technical system are in working condition at both the Court Point and the Remote Point.
  - (6) At the scheduled time, the coordinator at the Court Point shall connect the Remote User to the court.
  - (7) On completion of the video conferencing proceeding the court shall mention in the order sheet, the case conducted through video conferencing.
  - (8) The court shall also record its satisfaction as to clarity, sound and connectivity for both Court Users and Remote Users.
  - (9) On the completion of video conferencing, if a Remote User is of the opinion that they were prejudiced due to poor video and/or audio quality, the Remote User shall immediately inform the coordinator at the Court Point, who shall in turn, communicate this information to the court without any delay. The court shall consider the grievance and if it finds substance in the grievance may declare the hearing to be incomplete and the parties may be asked to re-connect or make a physical appearance in court.

**11. Examination of accused and witnesses.-**

- (1) The court may, at its discretion, authorize detention (except first



- judicial remand and police remand) of an accused, by video conferencing or other modes of audio-visual electronic linkage.
- (2) Save as otherwise provided the court may, for reasons to be recorded in writing, examine a witness or frame the charges in criminal trial or examine a witness u/s 164 of Cr.P.C or record the statement of the accused under section 313 Cr.P.C through video conferencing while observing all due precautions to ensure that the witness or the accused as the case may be is free from any form of coercion, threat or undue influence.
- (3) In plea bargaining matters, on an application from an accused not previously convicted, the court may in its discretion arrange a meeting of accused with the victim through video conferencing. The court may provide an opportunity to the pleaders of respective parties to participate in the meeting where, after the meeting, a satisfactory disposal of the case is probable, the court shall record this fact and may, in its discretion, dispose of the case on the basis of plea-bargaining, as per law.

#### **Chapter IV** **General Procedure**

#### **12. General procedures.-**

- (1) The procedures set out hereinafter in this chapter is without prejudice to the procedure indicated elsewhere in these rules qua specific instances in which proceedings are conducted via video conferencing.
- (2) The coordinator at the Court Point shall ensure that video conferencing is conducted only through a Designated Video Conferencing Software. However, in the event of a technical glitch, the concerned court may for reasons to be recorded permit the use of a software other than the Designated Video Conferencing Software for video conferencing in that particular proceeding.
- (3) The identity of the person to be examined shall be confirmed by the court with the assistance of the coordinator at the Institutional Remote Point in accordance with Rule 8(1) at the time of recording of the evidence and the same must be reflected in the order sheet of the court.
- (4) In civil cases, parties requesting for recording statements of the person to be examined by video conferencing shall confirm to the court, the location of the person, the willingness of such person to



be examined through video conferencing and the availability of technical facilities for video conferencing at the agreed upon time and place.

- (5) In criminal cases, where the person to be examined is a prosecution witness or a court witness or a person is to make submission for prosecution or where a person to be examined is a defence witness or a person is to make submission for defence, the counsel for the prosecution or defence counsel or the accused, as the case may be shall confirm to the court the location of the person, willingness to be examined by video conferencing and the time, place and technical facility for such video conferencing.
- (6) In case the person to be examined or appeared is an accused, the prosecution/defence counsel will confirm the location of the accused at the Remote Point.
- (7) If the accused is in custody and not present at the Court Point, the court will order a multi-point video conference between itself, the witness and the accused in custody to facilitate recording of the statement of the witness (including medical or other expert). The Court shall ensure that the defence of the accused is not prejudiced in any manner and that the safeguards contained in Rule 8 (3) are observed.
- (8) Whenever required, the coordinator at the Remote Point shall be paid such amount as honorarium as may be directed by the court in consultation with the parties.

### **13. Costs of Video Conferencing.-**

In the absence of rules prescribed by the concerned court, the court may take into consideration following circumstances when determining and/or apportioning the costs of video conferencing :

- (1) In criminal cases, the expenses of the video conferencing facility including expenses involved in preparing soft copies/certified copies of the court record and transmitting the same to the coordinator at the Remote Point, and the fee payable to translator/interpreter /special educator, as the case may be, as also the fee payable to the coordinator at the Remote Point, shall be borne by such party as directed by the court.
- (2) In civil cases, generally, the party making the request for recording evidence, through video conferencing shall bear the expenses.
- (3) Besides the above, The court may also make an order as to expenses as it considers appropriate, taking into account rules/instructions



regarding payment of expenses to the complainant and witnesses, as may be prevalent from time to time.

- (4) It shall be open to the Court to waive the costs as warranted in a given situation.

**14. Conduct of Proceedings.-**

- (1) All advocates, Required Persons, the party in person and/or any other person permitted by the Court to remain physically or virtually present (hereinafter collectively referred to as participants) shall be abide by the requirements set out in Schedule-I.
- (2) Before the commencement of video conferencing all participants, shall have their presence recorded. However, in case a participant is desirous that their face or name be masked, information to that effect will be furnished to the Court Point Coordinator prior to the commencement of the proceeding.
- (3) The Court Point Coordinator shall send the link/Meeting ID/Room Details via the email id/mobile number furnished by the advocate or Required Person or other participant permitted to be virtually present by the Court. Once the proceeding have commenced, no other persons will be permitted to participate in the virtual hearing, save and except with the permission of the court.
- (4) The participants, after joining the hearing shall remain in the virtual lobby if available, until they are admitted to virtual hearing by the coordinator at the Court Point.
- (5) Participation in the proceedings shall constitute consent by the participants to the proceedings being recorded by video conferencing.
- (6) Establishment and disconnection of links between the Court Point and the Remote Point would be regulated by orders of the court.
- (7) The court shall satisfy itself that the advocate, Required person or any other participant that the court deems necessary at the Remote Point or the Court Point can be seen and heard clearly and can clearly see and hear the court.
- (8) To ensure that video conferencing is conducted seamlessly, the difficulties, if any, experienced in connectivity must be brought to the notice of the court at the earliest on the official email address and mobile number of the Court Point coordinator which has been furnished to the participant before the commencement of the virtual hearing. No complaint shall be entertained subsequently.
- (9) Wherever any proceeding is carried out by the court under these



rules by taking recourse to video conferencing, this shall specifically be mentioned in the order sheet.

**15. Access to Legal Aid Clinics/Camps/Lok Adalats/Jails Adalats.-**

- (1) In conformity with the provisions of the Legal Services Authorities Act, 1987 and the laws in force, in proceedings related to Legal Aid Clinics, Camps, Lok Adalats or Jail Adalats, any person who at the Remote Point is in Jail or Prison shall be examined by the Chairman/Secretary of the District Legal Service Authority or Taluka Legal Service Committee or Members of Lok Adalats before passing any award or orders in accordance with law.
- (2) Such award or order shall have the same force as if it was passed by the regular Lok Adalat or Jail Adalat.
- (3) Copy of the award or order and the record of proceeding shall be sent to the Remote Point.

**16. Third Parties to the case.-**

- (1) Third parties will be allowed to remain present during video conferencing upon a specific order being issued by the concerned court. Each court shall be guided by such general or special orders made in that regard by the Chief Justice of the High Court in exercise of their administrative jurisdiction.
- (2) Where, for any reason, a person unconnected with the case is present at the Remote Point, that person shall be identified by the coordinator at the Remote Point at the start of the proceedings and the purpose of the presence of that person shall be conveyed to the court. Such a person shall continue to remain present only if ordered so by the court.

**Chapter V**  
**Miscellaneous**

**17. Power to Relax.-**

The Chief Justice may, if satisfied that the operation of any rule is causing undue hardship, by an order dispense with or relax the requirements of the rule to such extent and subject to such conditions, as may be stipulated to deal with the case in a just and equitable manner.

**18. Repeal and Savings.-**

The District Court of Madhya Pradesh Video Conferencing Rules, 2018 and guidelines, if any, corresponding to these Rules, in force immediately before the commencement of these rules are hereby repealed:

Provided that any order made or action taken under the rules so

repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

**19. Residual Provisions.-**

Matters with respect to which no express provision has been made in these rules, shall be decided by the court consistent with principle of furthering the interest of justice.



**SCHEDULE-I**

1. All participants shall wear sober attire consistent with the dignity of the proceedings. Advocates shall be appropriately dressed in professional attire prescribed under the Advocates Act, 1961. Police officials shall appear in the uniform prescribed for police officials under the relevant statute or orders. The attire for judicial officers and court staff will be as specified in the relevant rules prescribed in that behalf by the High Court. The decision of the Presiding Judge or officer as to the dress code will be final.
2. The case will be called out and appearances shall be recorded on the direction of the court.
3. Every participant shall adhere to the courtesies and protocol that are followed in a physical court. Judges will be addressed as "Madam/Sir" or "Your Honour". Official will be addressed by their designation such as "Reader /Execution Clerk/Court Master/Stenographer/Deposition Writer". Advocates will be addressed as "Learned Counsel/Senior Counsel".
4. Advocates, Required Persons, parties in person and other participants shall keep their microphones muted till such time as they are called upon to make submissions.
5. Remote Users shall ensure that their devices are free from malware.
6. Remote Users and the Coordinator at the Remote Point shall ensure that the Remote Point is situated in a quiet location, is properly secured and has sufficient internet coverage. Any unwarranted disturbance caused during video conferencing may, if the presiding Judge so directs, render the proceedings non-est.
7. All participants' cell phones shall remain switched off or in air plane mode during the proceedings.
8. All participants should endeavour to look into the camera, remain attentive and not engage in any other activity during the course of the proceedings.



**SCHEDULE-II**  
**Request form for Video Conference**

1. Case Number/CNR Number (if any)
2. Cause Title
3. Proposed Date of conference (DD/MM/YYYY)
4. Location of the Court Point (s):
5. Location of the Remote Point (s):
6. Names & Designation of the Participants at the Remote Point :  
\_\_\_\_\_

7 Reasons for Video Conferencing :

In the matter of :

- 8 Nature of Proceedings: Final Hearing ☐ Interim Hearing ☐  
Others ☐

I have read and understood the provisions of Rules for Video Conferencing for Courts (hyperlink). I undertake to remain bound by the same to the extent applicable to me. I agree to pay video conferencing charges, if so directed by the Court.

Signature of the applicant/authorised signatory:

Date:

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For use of Court Point Coordinator

A) Name of the Court :

B) Hearing :

Held on (DD/MM/YYYY)



Commencement Time :

End Time :

Number of hours:

C) Costs:

Overseas transmission charges if any:

To be incurred by Applicant/Respondent :

To be shared equally :

Waived; as ordered by the Court:

Signature of the authorised officer:

Date:

By Registrar General, the High Court of Madhya Pradesh,  
RAJENDRA KUMAR VANI, Registrar General.